



ST. JOSEPH'S COLLEGE OF ENGINEERING AND TECHNOLOGY, - PALAI -

SJCET
PALAI

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Minutes of the Meeting of IQAC

St Joseph's College of Engineering and Technology, Palai, Kottayam – 686579

Venue: DB3 Conference Hall

Date and Time: 03/05/2019, 02:30 pm

Agenda

1. Role of IQAC in improving academic and administrative performance.
2. Modification in the calculation of CO & PO attainments with effect from AY 2018-2019

Members Present

1. Dr. J David
2. Dr. Madhukumar S
3. Fr.Thomas Njavallil
4. Dr.Ignatius Korah
5. Dr.V P Devassia
6. Prof. P V Varkey
7. Prof.Ance Mathew
8. Dr.Rajesh Baby
9. Dr.Jobby P P
10. Dr.George Tom Varghese
11. Dr.Ajith Thomas
12. Prof.Jainendrakumar T D
13. Dr. Binoy Baby
14. Rev.Fr.Joseph Purayidathil
15. Dr.Saji Abraham
16. Mr.V C Antony
17. Mr.K M Thomas
18. Mr.Suresh George
19. Mr.Justine Thomas
20. Mr.Harikumar P S

Dr J David, Principal, SJCET welcomed the members of IQAC. He spoke about the role to be played by the IQAC in improving the academic and administrative performance of the institution.





Decisions of the Meeting.

1. Dr. Madhukumar S, Vice Principal SJCET and IQAC coordinator explained the function of IQAC. He gave an outline of the procedures to be followed for attaining NAAC accreditation. Dr. Madhukumar S emphasized the need for developing a quality culture in the institution and mentioned that the IQAC must act as a nodal agency to coordinate the various activities in the institution. As per the suggestions of the IQAC coordinator different departments were entrusted with the task of preparing the seven criterion-wise data needed for the self-study report to be submitted to NAAC.
2. A discussion was held regarding the observations made by NBA accreditation team which visited the institution recently. IQAC members made suggestions on various aspects of quality enhancement as well as steps for improving admission.

As per the observations given by the NBA peer team members a modification in the calculation of the CO & PO attainments w.e.f the AY 2018-19 is given by the IQAC as described below;

- a) Course outcome target is fixed based on the knowledge level (Bloom's Taxonomy) as follows;

K1 level CO — 70%

K2 level CO — 60%

K3 level or above — 50%

Attainment level is fixed as noted below;

70% or more students score the set target or more, attainment level is 3.

60% or more students score the set target or more, attainment level is 2.

50% or more students score the set target or more, attainment level is 1.

Less than 50% students score the set target, attainment level is 0.

When the attainment level is 3 for all course outcomes, the target is achieved for the batch for which the computation is made. Once the target is achieved, the target is to be revised and set as;

Attained target value + 5% sealed to the next multiple of 5.

When the course is offered for the next time without target attainment, the target values are to be retained, till they are achieved.

- b) The procedure for setting PO target has been decided as follows;

Course outcome (CO) is to be mapped with each program outcome (PO) based on the relative significance. The average value of these matrix entries for each course is to be calculated. A similar procedure is to be carried out for all courses and the final PO is to be computed as the aggregate average of respective course.

The meeting came to an end by 4.30 pm

Sd /-

Principal

PRINCIPAL
ST. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI



Sd /-

IQAC Coordinator