



# ST. JOSEPH'S COLLEGE OF ENGINEERING AND TECHNOLOGY, - PALAI -

SJCEI  
PALAI

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## Minutes of the Meeting of IQAC

St Joseph's College of Engineering and Technology, Palai, Kottayam – 686579

Venue: MB Conference Room

Date and Time: 18/11/2020, 02:00 pm

### Agenda

1. Approval of Action Taken Report on the previous IQAC Meeting
2. Conduct of online Internal examinations
3. Registration of B. Tech Honours.
4. Improvement of the institute-industry interactions.

### Members Present

1. Dr. J David
2. Dr. Madhukumar S
3. Fr.Thomas Njavallil
4. Prof.P V Varkey
5. Dr.Ignatius Korah
6. Dr.V P Devassia
7. Ms.Ginu Ann George
8. Prof.Ance Mathew
9. Dr.Rajesh Baby
10. Dr.Joby P P
11. Dr.George Tom Varghese
12. Dr.Ajith Thomas
13. Prof.Jainendrakumar T D
14. Dr. Binoy Baby
15. Rev.Fr.Joseph Purayidathil
16. Dr.Saji Abraham
17. Mr.K M Thomas
18. Mr.Suresh George
19. Mr.Justine Thomas
20. Mr.Harikumar P S
21. Dr.Lijo Paul







Dr, Madhukumar S, IQAC coordinator welcomed the participants. The minutes of the previous meeting was presented and approved.

**1. Approval of Action Taken Report on the previous IQAC Meeting (held on 14/09/2020)**

Decisions of the Previous Meeting	Actions Taken
Decided to improve the online mode of course delivery	Made necessary improvements in the LMS.
Decided to conduct internal audit for the academic year 2019-2020	Conducted the internal audit

**2. Conduct of online Internal examinations**

Principal Dr. J David, explained the details of the online classes and the use of the Learning Management System for the conduct of internal examinations, to be held in January 2021.

**3. Registration of B. Tech Honours.**

It was decided that HoDs should motivate all eligible students to register for B.Tech (Honours)

**4. Improve the institute-industry interactions.**

It was decided to improve the industry-Institute interaction by signing more MoUs with different industries by every Department.

5. The progress of the research activities of the research scholars was reviewed.

6. It was decided to organize and conduct placement training for final-year and pre-final-year students to enhance placements.

The meeting ended at 3.00 pm.

Sd /-

Principal



Sd /-

IQAC Coordinator

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ST. JOSEPH'S COLLEGE OF  
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