



ST. JOSEPH'S
COLLEGE OF ENGINEERING
AND TECHNOLOGY,
- PALAI -

SJCET
PALAI

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Minutes of the Meeting of IQAC

St Joseph's College of Engineering and Technology, Palai, Kottayam – 686579

Venue: DB3 Conference Hall

Date and Time: 21/08/2019, 03:30 pm

Agenda

1. Approval of Action Taken Report on the previous IQAC Meeting
2. Accreditation of B.Tech programmes offered by Civil Engineering and Computer Science Departments by NBA
3. Review R&D activities.
4. Any other relevant matter.

Members Present

1. Dr. J David
2. Dr. Madhukumar S
1. Fr.Thomas Njavallil
2. Dr.Ignatius Korah
3. Dr.V P Devassia
4. Prof. P V Varkey
5. Prof.Ance Mathew
6. Dr.Rajesh Baby
7. Dr.Joby P P
8. Dr.George Tom Varghese
9. Dr.Ajith Thomas
10. Prof.Jainendrakumar T D
11. Dr. Binoy Baby
12. Rev.Fr.Joseph Purayidathil
13. Dr.Saji Abraham
14. Mr.V C Antony
15. Mr.K M Thomas
16. Mr.Suresh George
17. Mr.Justine Thomas
18. Mr.Harikumar P S





Dr. Madhukumar S, IQAC coordinator, SJCET welcomed the members of the IQAC. Minutes of the previous meeting was presented and approved.

1. Approval of Action Taken Report on the previous IQAC Meeting (held on 03/05/2019)

Decisions of the Previous Meeting	Actions Taken
Seven criteria were assigned to Each department for NAAC documentation.	HOD's of seven departments were assigned with the documentation of criteria 1-7.

2. Accreditation of B.Tech programmes by Civil Engineering and Computer Science Departments by NBA

Principal Dr. J David, informed the members about the decision of college authorities to proceed for NBA accreditation of the departments of Civil Engineering and Computer Science and Engineering.

3. Review R&D activities

To review the R& D activities, it was proposed to conduct departmental review meetings periodically by individual departments. The meetings are to be chaired by former DTE, Dr. K. Vjayakumar, Visiting Professor.

4. Faculty members to attend in STTPs

To improve the quality of the teaching-learning process, the principal directed the HODs to improve faculty participation in STTPs, Workshops and to do MOOC and NPTEL MOOC courses.





5. Relevant Decisions.

- i. It was decided to conduct inhouse training programmes for S7 B.Tech students.
- ii. It was decided to include the college student council chairman as the student representative in IQAC.
- iii. It was decided to improve the computer lab facility by the purchase of new computers.
- iv. It was decided to improve the digital resources in the library.

The meeting came to an end at 4.30 pm with the vote of thanks by the IQAC coordinator.

Sd /-

Principal

Sd /-

IQAC Coordinator




PRINCIPAL
ST. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI