



ST. JOSEPH'S
COLLEGE OF ENGINEERING
AND TECHNOLOGY,
- PALAI -

SJCET
PALAI

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Minutes of the Meeting of IQAC

St Joseph's College of Engineering and Technology, Palai, Kottayam – 686579

Venue: IQAC Room

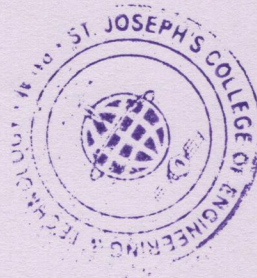
Date and Time: 05/06/2023, 03:00 pm

Agenda

1. Approval of Action Taken Report on the previous IQAC Meeting
2. Second Internal test for S4, S6, S8
3. Merit Day Celebrations for final year B.Tech
4. Yoga Day Celebrations
5. Updating college website

Members Present

1. Dr. V P Devassia
2. Dr. Madhukumar S
3. Dr. Ignatius Korah
4. Mr. Suresh George
5. Dr. Binoy Baby
6. Dr. Joby P P
7. Rev. Fr. Joseph Purayidathil
8. Mr. Anish Augustine
9. Dr. Sruthy S
10. Dr. Ajith Thomas
11. Dr. Giby Jose
12. Dr. Ginu Ann Geporge
13. Dr. George Tom Varghese
14. Dr. Lijo Paul
15. Prof. Ance Mathew
16. Dr. Arun P
17. Mr. K M Thomas
18. Mr. Sachin Jose



Dr, Madhukumar S, IQAC coordinator welcomed the participants. The minutes of the previous meeting was presented and approved.



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1. Approval of Action Taken Report on the previous IQAC Meeting (held on 06/01/2023)

Decisions of the Previous Meeting	Actions Taken
Decided to conduct FDPs in ME and CSE Departments	FDP was conducted in ME department from 30 th January 2023 to 3 rd February 2023. FDP was conducted in CSE department from 16 th January 2023 to 20 th January 2023.
Decided to conduct training for lab Instructors	Conducted training from 31 st January to 4 th February.
Decided to conduct Industrial visit for S6 and S8 B. tech students	Conducted Industrial visit
Decided to conduct Performance appraisal for teaching and non-teaching staff.	Conducted.
Decided to conduct ISO Audit 14001.	Conducted the ISO Audit

2. Second Internal test for S4, S6, S8

The second internal exam was scheduled from 14th June 2023.

3. Merit Day Celebrations for final year B. Tech

Merit Day Celebrations for final year B.Tech was scheduled on 24th June 2023.

4. Yoga Day Celebration

Yoga Day Celebration was scheduled to be conducted on 21st June 2023


5. Updating college website

Rev. Fr. Jithu Mathew, MCA Department was entrusted with the updation of college website.

The IQAC coordinator proposed the vote of thanks. The meeting came to an end by 4.15 pm

Sd /-

Principal


PRINCIPAL
ST. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI

Sd /-

IQAC Coordinator

