ST. JOSEPH'S
COLLEGE OF ENGINEERING AND TECHNOLOGY,
-PALAI-

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Minutes of the Meeting of IQAC

St Joseph's College of Engineering and Technology, Palai, Kottayam – 686579

Venue: IQAC Room

Date and Time: 06/01/2023, 03:30 pm

Agenda

1. Approval of Action Taken Report on the previous IQAC Meeting
2. FDPs in ME and CSE Departments
3. Training for lab Instructors
4. Industrial visit for S6 and S8 B. Tech students
5. Performance appraisal for teaching and non-teaching staff.
6. ISO 14001 Audit

Members Present

1. Dr. V P Devassia
2. Dr. Madhukumar S
3. Rajesh Valiplackal
4. Dr.Ignatius Korah
5. Mr.Suresh George
6. Dr. Binoy Baby
7. Dr.Joby P P
8. Rev.Fr.Joseph Purayidathil
9. Mr.Anish Augustine
10. Dr.Sruthy S
11. Dr.Ajith Thomas
12. Dr.Giby Jose
13. Dr.Ginu Ann Geporge
14. Dr.George Tom Varghese
15. Dr.Lijo Paul
16. Prof.Ance Mathew
17. Dr.Arun P
18. Mr.K M Thomas
19. Mr.Sachin Jose
20. Dr.Roy Joseph

Dr, Madhukumar S, IQAC coordinator welcomed the participants. The minutes of the previous meeting was presented and approved.

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1. **Approval of Action Taken Report on the previous IQAC Meeting (held on 10/10/2022)**

Decisions of the Previous Meeting	Actions Taken
Decided to conduct Internal and external audit of KTU	Internal audit was conducted from 1st November to 8th November 2022.External audit was conducted on 25th November 2022.
Decided to conduct Tech fest	Tech fest was conducted on 1st and second December 2022
Decided to conduct Department wise Alumni meet in online mode and alumni get together in the college	Departmental Alumni meetings were held.Alumni get together was conducted in the college on 23rd December 2022.
Decided to conduct Orientation (Road Safety) for first B.Tech	Road Safety awareness program was held on 21st December 2022.
Decided to conduct Department wise PTA meetings in online mode	Department wise PTA meetings were held.

2. Decided to conduct FDPs in ME and CSE Departments, during January and February 2023.
3. Decided to conduct training for lab Instructors for 5 days.

4. Decided to conduct Industrial visit for S6 and S8 B. tech students.

5. Decided to conduct Performance appraisal for teaching and non-teaching staff.

6. Decided to conduct ISO 14001 Audit

The meeting came to an end at 4:45 pm with the vote of thanks by the IQAC coordinator.

The meeting came to an end by 4.45 pm

Sd /-   Sd /-

Principal   IQAC Coordinator

PRINCIPAL
T. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI