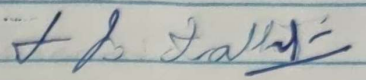
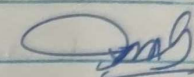


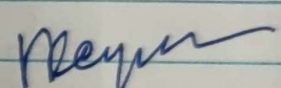
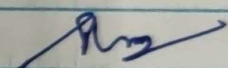
GOVERNING BODY MEETING

Date: 11th April, 2018 (Wednesday)

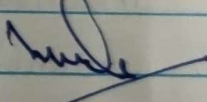
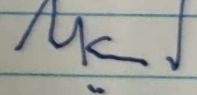
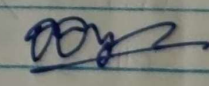
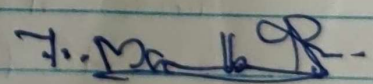
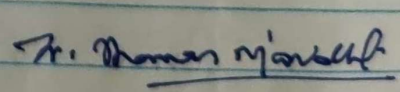
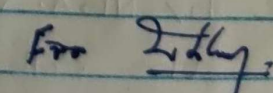
Venue: DBIII Conference Hall

Members PresentH. E. Mar Joseph Kallarangatt : Msgr. Dr. Joseph Kollampampil : 

Dr. Sharmila Mary Joseph, IAS : Excused

Sri. P. C. Lylac, IAS (Rtd.) : Dr. S. Unnikrishna Pillai : 

Sri. V. J. Kurian, IAS (Rtd.) : Excused

Dr. Siby Mathews, IPS (Rtd.) : Dr. Job Kurian : Dr. K. Vijayakumar : Rev. Fr. Mathew Kozamkunha
(Special Invitee) : Rev. Fr. Thomas Njavallil
(Special Invitee) : Rev. Fr. John Palithottam
(Special Invitee) : 

The meeting started at 10:45 am with a prayer led by Rev. Mathew Koramkuzha Manager.

Welcoming the Governing Body members the Chairman emphasized the importance of the governing body meeting. The Chairman reiterated that valuable suggestions of the honorable members are strong buttress to the management in effectively planning the schemes and activities for the ensuing academic year.

Introducing the newly inducted members, the Chairman said that they are all stalwarts and veterans in their fields and their expertise experience would boost up and bolster the academic enterprises of the College. The Chairman informed that two members of the Board of Governors viz Dr. Sharmila Mary Joseph I.A.S & Mr. V.J. Kurian I.A.S (Retd) expressed their inconvenience to attend the meeting due to some urgent official engagements.

The Chairman informed that the institute encountered financial deficit for the last three years. However, it doesn't mean that the college is in a financial crisis. Fortunately, the financial deficit has been showing a downward trend for the last three years.

The Chairman also informed that SICEI is striving to renew the accreditation by NBA. We expect the team of NBA would visit the college in the coming year for inspection. The management strives to maintain the standard and revised parameters stipulated by the said accreditation agency.

A well equipped and modernized multi-purpose mini convention centre named St. Francis Hall was inaugurated on 3-3-2018 to uplift the academic enterprises and ambience of the college. The Chairman informed that steps have already been initiated to change the nomenclature of Applied Electronics and Engineering to Electronics and Instrumentation. Besides, the college has applied to reduce the sanctioned strength of Applied Electronics and Engineering from 60 to 30 and Electronics and Communication from 120 to 90 from the next academic year onwards.

The Heads of the departments presented brief reports on the activities of their departments carried out during the year 2017-18. Notable achievements of the departments are appended as an annexure.

PRINCIPAL'S REPORT ON THE ACTIVITIES FOR THE YEAR 2017-18

The Principal presented before the Governing body a report on the activities completed during the year 2017-18. The college has at present a total of 1995 students.

EXTRA & CO-CURRICULAR ACTIVITIES

Students Empowerment Programms like Learning Skill development Programme, Student Counselling, Quiz and Group discussions are being conducted regularly. Personality development programme, Employability skill development programme and Aptitude tests are introduced from second year onwards.

The Students Council, Sectional Associations and Chapters of professional

Societies (ISTE, IEEE, CSI and SAE) have been in the forefront organizing technical, cultural and sports activities. The ISTE Staff Chapter organized a five day STIP on Guidance and Counselling for teachers. About 60 faculty members from various colleges attended the Program.

Students are actively involved in socially relevant projects through Nss units. (Technical cell), Women in development cell, Road safety Club and Spandanam. "Punarjani" a 7 day Nss camp conducted at General Hospital, Palai, undertook repairing and renovating defective equipments worth around Rs. 1.20 lakhs (Rs One lakh twenty thousand only)

Students have taken part in the technical and cultural festivals of other institutions and secured many prizes. The student's Council organized an intercollegiate technical fest 'ASIHRA 2018' and cultural fest 'SARGAM 2018' during the current academic year.

EXTENSION ACTIVITIES

The ENCON Green Club received the BEST ENCON GREEN CLUB AWARD for energy conservation from BPCL, Kochi and received funding for promoting Energy Conservation and Environment protection activities. The Club has taken initiative for starting URJA MITRA AKBHAYA CENTRE in the campus under ANERT.

The Innovation and Entrepreneurship Development Centre working under Kerala's start

UP Mission received Rs. 5 lakhs for the innovation and entrepreneurship Eco system in the campus. It also received Rs. 2.20 lakhs as Idea Grant.

The Electrical Eng Dept offers consultancy in Electrification works for most of the Diocesan institutions. The Civil Engineering department offers consultancy in Water Quality Assessment, Concrete Strength Evaluation, Concrete Mix Design, Bitumin Content Assessment and steel Strength Evaluation.

The software Development cell under Computer Science and Engineering Department is responsible for developing and maintaining college website and Campus Fleet online agreement software in the college.

FORTH COMING ACTIVITIES

College has applied for NBA Accreditation of four B.Tech programs viz CIVIL Engineering, Mechanical Engineering, Electronics and Communication Engineering and Computer Science and Engineering.

International Conference 'RARESTI' 2018 is scheduled during 21st and 22nd of APRIL 2018

SUGGESTIONS MADE BY THE GOVERNING BODY MEMBERS

(1) Dr. Job Kurian suggested that opportunities for acquiring ph.D are ample in KITU

(2) Dr. Unnikrishnan Pillai suggested that no effort shall be spared to get the status of autonomy

(3) Mr. P.C. Cyriac suggested that the Faculty be directed to engage themselves to acquire as many Patents as possible. He also advised the faculty to take initiative to popularise rubberised roads in collaboration with Grama Panchayats/ Municipalities. Indigenous technologies to cater to the requirements of society like

(a) explore the possibility of extending the online fleet management system developed by CSE department to KSRTC.

(b) the software 'PMS Edayan' developed by Computer Science department shall be made available to other dioceses.

(c) Explore the possibility of drying Malabar Tamarind (Kudampuli) using farm dryer developed by AE department.

(4) Dr. Siby Mathews observed the importance of promoting the recycling of plastic bottles into ropes and to generate awareness as a part of SJCEI's social commitment among the public on the menace of plastic thereby making a plastic free earth.

(5) The Board of Governors proposed that campus placements shall be arranged in such a way that maximum number of students shall get placement before they complete the course.

(6) They also suggested that placement cell

shall provide assistance to those teachers who wish to enroll for faculty enrichment programmes of Companies.

(7) The Board of Governors suggested that measures should be initiated to increase in the intake of M.Tech programmes for the ensuing academic year. The management shall explore the possibility of rescheduling and rearranging the M.Tech programmes so as to attract students of all engineering branches.

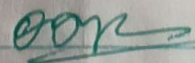
The finance officer Mr. Mathew Michael presented the budget of the institution and the Governing Body approved the same. The minutes of the BOG meeting held on 10th May 2017 was read out and confirmed.

His Excellency Mar Joseph Kallaransatt, the patron of the college, emphasized that the engineering capabilities of our staff and students shall be utilized for the service of the society. The patron thanked the Governing Body Members for the contributive and positive suggestions and assured that the management would leave no stone unturned to implement their creative and innovative ideas. The college will take up initiatives to cater to the social needs of the society. The faculty being experts in respective areas are encouraged to shoulder the responsibility to carry out research and publications. They are encouraged

and inspired to pursue research leading towards Ph.D. The college may practice financial discipline to attain fiscal stability. Admissions under management quota shall be done mainly on a merit basis. Deserving students shall be given scholarships/ fee concessions. The socially relevant study projects shall be encouraged for the welfare of the Society.

The Principal proposed the vote of thanks.

The meeting ended at 1.10 PM.



PRINCIPAL