

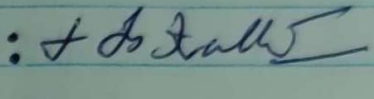
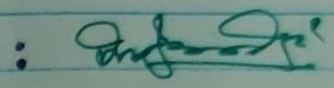
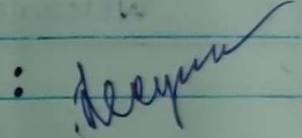
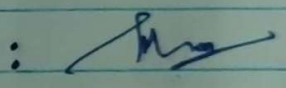

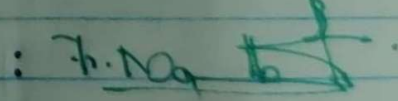
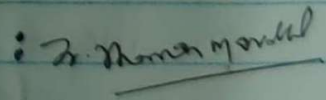
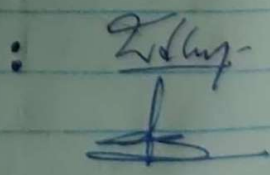
GOVERNING BODY MEETING

Date 24-04-2019 (Wednesday)

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Venue : DB-III Conference Hall.

Members Present.

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| H.E. Mar Joseph Kallarangatt | :  |
| Msgr. Dr. Joseph Maleparampil | :  |
| * Dr. Sharmila Mary Joseph, IAS | : Excused |
| Sri. P.C. Cyriac, IAS (Rtd) | :  |
| Dr. S. Unnikrishna Pillai | :  |
| * Sri. V.J. Kumaran, IAS (Rtd) | : Excused |
| Dr. Siby Mathews, IPS (Rtd) | : Excused |
| * Dr. Job Kurian | : Excused |
| Dr. J. David (Principal) | :  |
| Rev. Fr. Mathew Koramkurba
(Special Invitee) | :  |
| Rev. Fr. Thomas Njuvallil
(Special Invitee) | :  |
| Rev. Fr. John Palithottam
(Special Invitee) | :  |
| * Members intimated their inconvenience to attend | |

AGENDA

- 1.0 Welcome Note by Chairman
- 2.0 Approval of the minutes of the previous meeting
- 3.0 Action Taken Report on Suggestions / Decisions of Previous Governing Body.
- 4.0 Report of the Principal
- 5.0 Presentation of Budget
- 6.0 Ratification

1.0 Welcome Note by Chairman

Welcoming the Governing Body members the Chairman presented a brief history of the college, spanning 17 years since its foundation in 2002 by the Diocese of Palai, as a realization of the futurist vision and dream for a college for imparting Technical Education of high standards to the blooming youth. The chairman reminisced how the idea of imparting Technical Education mooted by HE. Mar Joseph Pallickaparambil found fruition. He further referred to the present Patron of the college Mar Joseph Kalloranganth, who shows keen interest, care and concern in the day-to-day affairs of the college. The institution thrives as the result of constant efforts made by its stakeholders in the last 17 years that it has carved out a space for itself among the select Institutions of eminence in the field of Self-financing Engineering Colleges. About ten thousand

students have passed out from the institution since its inception. The proud presence of SJCEET emphasizes the role of Pala Diocese in the realm of technical education. The Diocese has also 9 Arts and Science Colleges, 18 Higher Secondary Schools, 50 High Schools and 95 LP/UP schools to its credit.

The chairman informed the gathering that 2 of the B-Tech programmes namely Electronics and Communication Engineering and Mechanical Engineering were recently accredited by NBA in tier-II category with a period of validity for 3 years from 2019-2020 to 2021-2022 i.e. up to 30-06-2022. He also affirmed the intention to leave no stones unturned in its effort to attain NAAC accreditation for the institution and NBA accreditation for the remaining academic programmes.

The Chairman gratefully remembered the contributions of the Governing Body members who are dajens in the field of Technical Education in boosting up and strengthening the academic activities of the college with their experience and valuable suggestions.

2.0 Approval of the minutes of the previous meeting.

The minutes of the previous GB Meeting held on 11-04-2018 were approved which is appended as Annexure 1

3.0 Action Taken Report on Suggestions/Decisions of Previous Governing Body

REPORT OF ACTIONS TAKEN ON THE PROPOSALS OF THE GOVERNING BODY MEETING HELD ON 11th APRIL 2018

Sl. No.	Proposals of Governing body meeting 2018	Actions taken
1.	Importance of promoting the recycling of plastic water bottles and to generate awareness as part of SJCE's Social commitment among the public on the menace of plastic thereby making a plastic free Earth.	A new design for voided slab using Plastic Bottles is in the testing stage in the Dept. of CE. A team is working on the development of recycling plastic water bottle in an efficient manner by using H. for manufacturing rope. (ME)
2.	Opportunities for acquiring Ph.D. are ample in KTU. All teachers shall be encouraged to utilize the opportunity	11 Faculty members cleared the eligibility test of KTU and three members completed the registration formalities. Heightened support for completion of Ph.D. by granting advance vacation leave.
3.	No effort shall be spared to get the status of Autonomy.	We are striving hard to elevate the remaining programs to get accreditation from NBA. Initiated preliminary steps for NAAC Accreditation.
4.	Industrial visits shall be confined within Kerala	Industrial visits are promoted within Kerala.
5.	Faculties shall be directed to acquire as many patents as possible.	Three projects have been filed for patent: 1. Coin sorting Machine (Reference No. E-2/591/2018-CE)

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| 6. Campus placements shall be arranged in such a way that maximum number of students shall get placement before they complete the course. | Various steps taken to motivate the students to prepare for the aptitude test and also to attend maximum placement drives while in the campus. |
| 7. Provide assistance to those teachers who wish to enroll for Faculty enrichment programs of companies. | This facility could be availed by faculty during semester breaks only. But the semester breaks are fully loaded with invitation and valuation duties. |

4.0 Report of the Principal

The principal presented a report before the Governing body on the activities completed during the year 2018-19 and the same is appended as Annexure II. This was followed by brief presentation of department level activity highlights by respective HODs.

4.1 Discussions and Suggestions from Governing Body Members

- (i) Dr. S. Unnikrishna Pillai pointed out that the Institution cannot afford to run without NBA Accreditation for all academic programmes. All efforts should be taken to achieve this goal. He also suggested to encourage full time Research

Programme or at least maintain a minimum ratio between full time and part time Research Scholars. He also proposed to take initiative to attract faculty from other institutions to join Research Programmes in our Institution, maybe by introducing scholarships and the like, which will enhance the reputation of the College. The internal faculty members need to be sent to other institutions of repute to get better exposure to academic environment. He further suggested that NAAC Accreditation needs to be achieved at the earliest, which is a pre-requisite for obtaining Autonomous status.

He opined that Internship is an integral part of the curriculum since it provides opportunities for students to gain experience in the domain of their interest and develop their inter personal skills. Hence, Placement Cell should play a pivotal role in the Internship programmes of the students. Placement Cell should also act as a nodal agency for arranging training programmes for working professionals. Besides Placement Cell shall initiate training programs for faculty. He also proposed that final year students may be allowed to participate in the alumni meeting which will help to improve the Alumni Relationship with the mother institution. He also proposed to explore the possibility of manufacturing voided slabs using plastic bottles.

(ii) Mr. P. C. Cyriac, IAS (Rtd.) suggested that Governing Body meeting may be conducted once in 6 months instead of the present practice of conducting once in a year. He opined that good alumni relationship brings many benefits of the Institution. Creating an effective alumni network is beneficial for us because well-placed Alumni can share their experience with prospective students. There are no better ambassadors for our college than our alumni. Hence their service may be utilized for enhancing the percentage of admission/placements. He appreciated the present system of scholarships, fee concessions in SJCT to all the deserving students.

(iii) The following suggestions were also made by the honorable members to place our institution at a better position.

1. The department of MBA shall generate adequate funds to run their programs with financial stability.
2. The Civil Engineering Department may take initiative to popularize Rubberized Roads in Grama Panchayat jurisdiction.
3. The student projects may be converted to finished products with potential application to resolve the difficulties faced by the mankind.
4. For enhancing the campus placements, the students may be imparted need based training right from the first year onwards.

5. The institution may strive for availing the project money from various funding agencies.
6. Institute measures for attracting our own graduating B.Tech students to our MBA program.
7. Placement Cell may invite more prospective companies to the campus and demonstrate the potential of the campus and caliber of our students so that the Placement will be enhanced.

5.0 Presentation of Budget

The Finance Officer Mr. Suresh George presented the Budget for the Financial Year 2019-2020 and the Governing Board unanimously approved the same, which is attached as Annexure III.

6.0 Ratification

The Principal informed the members that the Institution vision and Mission were revised with the consent of the Chairman as below as a part of preparations for NBA Accreditation. Due to urgency, it was done in anticipation of approval from the Governing Body.

VISION : Developing into a world-class, pace-setting Institute of Engineering and Technology with distinct identity and character, meeting the goals and aspirations of the society.

- MISSION:**
1. To maintain a conducive infrastructure and a learning environment for world-class education.
 2. To nurture a team of dedicated, competent and research oriented faculty.
 3. To develop students with moral & ethical values for their successful career by offering variety of programs and services.

The Members approved the revised Vision and Mission and ratified the action taken by the Chairman in this regard.

HE. Mar Joseph Kallarangattu, the Patron of the college, emphasized that the Engineering capabilities of the students shall be utilities for the service of the society at large. The Patron reiterated that the valuable suggestions put forth by the members are strong buttresses to the Management in effectively planning the scheme and activities for the ensuing academic year. He has called for evolving pedagogical approaches that keeps pace with changing trends and prevents redundancy in education.

The Principal, Dr. J. David proposed vote of thanks. The meeting came to a close at

1.25 PM.

Chairman

Principal