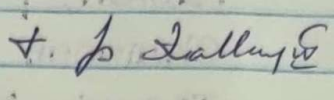
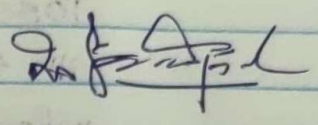
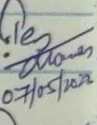
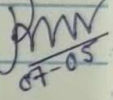
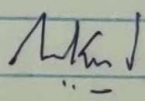
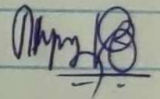
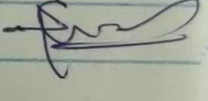
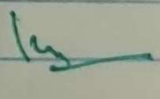
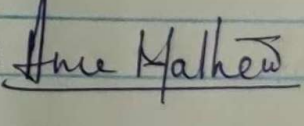
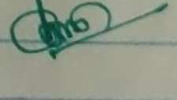
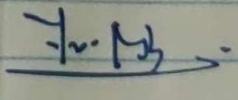
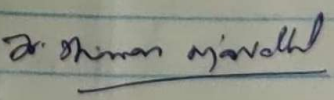
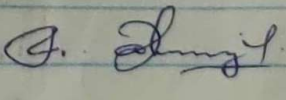


GOVERNING BODY MEETING

Date: 07-05-2022, (Saturday)

Venue: Board Room, Mother Theresa Block

Members Present:

1. H.E Mar Joseph Kallarangatt : 
2. Msgr. Dr. Joseph Maleparambil, Chairman : 
3. Mr. T. K. Jose - IAS, Additional Chief Secretary, Gok : Excused
4. Dr. Tessa Thomas, Director General, Aeronautical Systems, Bengaluru : 
07/05/22
5. Dr. Ramesh Unnikrishnan, Director AICTE, Regional Office, Kerala : 
07-05
6. Dr. Job Kurian, Dean Administration, IIT Palakkad : 
7. Dr. V. V. Georgekutty, Principal, Civil Service Institute, Palai : 
8. Mr. Tom Thomas Kadankavil, Director - Technical & CTO, : 
KTS Info Tech Pvt. Ltd, Palai
9. Dr. Madhukumar S, Vice-Principal, SJCTET : 
10. Ms. Ance Mathew, HoD, Civil Engineering, SJCTET : 
11. Dr. V. P. Devassia, Principal, SJCTET (Secretary) : 
12. Rev. Fr. Mathew Korambuzha (Special Invitee) : 
13. Rev. Fr. Thomas Njavallil (Special Invitee) : 
14. Rev. Fr. John Mattamundayil (Special Invitee) : 

The meeting started at 04:00 PM with a prayer lead by the Manager Rev. Fr. Mathew Koramkuzha

His Excellency Mar Joseph Kallarangattu, Bishop of Pala Diocese and Patron, presided over the meeting. The Chairman of the Board Governors, Msgr. Dr. Joseph Maleparampil, in his address, welcomed all the members to the meeting. The Chairman informed that the Governing Body was reconstituted with the induction of a few eminent members from the field of Science and technology and he introduced them to the meeting. The Chairman expressed his gratitude towards the outgoing members of the Governing Body, viz Dr. S. Unnikrishna Pillai, Dr. Siby Mathew, IPS (Retd), Mr. P.C. Cyriac, IAS (Retd), Mr. V.J. Kurian, IAS (Retd) for their valuable service rendered to the institution. It is a fact that they have acted upon our expectations, upheld the vision and mission of the institution, and propelled the college towards its stated goals and objectives.

The Chairman presented a brief history of SJCEI for the past 20 years.

The items as per the agenda note were taken for discussion and approval.

Minutes

Item no 1. Report to the Governing Body

The Chairman informed that Dr. J. David, Principal laid down his office on 31.03.2022 AM and Dr. V. P. Devassia has taken charge as his successor w.e.f 1.04.2022 PM. The matter is reported to the Governing Body

Item no: 2. Confirmation of the Minutes of the 16th meeting of the Governing Body held on 14.08.2021

The Minutes of the 16th Governing Body held on 14.08.2021 were read and confirmed

Item no: 3. Ratification of the Action Taken by the Chairman.

The executive Committee of the Diocesan Technical Education Trust Palai, at its meeting held on 29th March 2022, vide Item no. 5, resolved that St. Joseph's College of Engineering & Technology, Palai shall apply for

(1) Starting a new Programme in B.Tech Computer Science and Engineering (Cyber Security) with an intake of 60 seats.

(2) Reduction in intake for B.Tech Mechanical Engineering Programme from 120 to 90

(3) Reduction in intake for B.Tech Electrical & Electronics Engineering Programme from 60 to 30.

(4) Reduction in intake for M.Tech Advanced Manufacturing & Production Management Programme (Mechanical Engineering) from 18 to 12.

(5) Reduction in intake for M.Tech Computer Science and Engineering Programme from 18 to 12.

On the basis of the above resolution, the Chairman, has taken up the matter with the University/DTE/Govt and AICTE

The Governing Body ratified

the action taken by the Chairman in this regard.

Item no 4. Report of the Academic activities of 2021-22 Result analysis, details of placement and major achievements.
Dr. V. P. Devassia Principal

Principal presented a detailed report of the Academic activities of 2021-22 including Result analysis, details of placement and major achievements. In his presentation, Dr. V. P. Devassia paid rich tributes to former Principal Dr. J. David, who headed the college for major part of the academic year 2021-22

Item no 5. (a) Review of the action taken on the pertinent decisions in the minutes of the last meeting

The Governing Body expressed satisfaction on the action taken by the College on the pertinent decisions in the minutes of the last meeting.

(b) Observations, Comments on the activities of the Academic year 2021-22 by the Governing Body members.

Mr Tom Thomas Kadankavil

(i) Industry requirement for an engineer can be collected from industrial experts and efforts to be taken to change the syllabus accordingly. This can be fully implemented when the college acquires the status of autonomy.

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- (2) Our students shall be given training to improve self learning capability
 - (3) Industry - Academia collaboration is very much lacking. STEM based education by the faculty should be focussed to develop variety of skill sets among the students.

Dr. Tessa Thomas.

(1) Dr. Tessa Thomas pointed out a concern regarding the low pass percentage of students of Electrical and Electronics Engineering Department.

(2) Students of Artificial Intelligence and Data Science Branch shall try to get internships in DRDO. Students can be sent in batches to avoid difficulty in accomodating more numbers of students.

Dr. Ramesh Unnikrishnan.

(1) 12 lakh of free internship options are provided by AICTE. The students of our college shall take up this initiative to improve their skills. This information should be properly communicated to all the students of our college.

(2) He congratulated Dr. Saji Abraham college placement officer on acquiring a great hike in the placement statistics of 2022 pass-out batch students. He also pointed out that greater number of startups shall come up from the college.

(3) AICTE has decided to establish AICTE-IDEA (Idea Development, Evaluation and Application) lab in AICTE approved institutions. The college may try for this grant

- (4) AICTE has signed an MoU with Indian Railways to give internships in the field of signal processing. Our college students/faculty shall take up this opportunity to utilize it.
- (5) He opined that the college shall apply for NIRF/NAAC Rankings.
- (6) Plans to be pursued for MOUs with foreign Universities for collaborative programmes.

Dr. Job Kurian:

- (1) Most of the faculty development programmes attended by the faculty members are online or from inside Kerala. It is better to apply for FDPs in reputed universities outside Kerala to get a better outreach. The students also should take up various internships outside Kerala.
- (2) The feasibility of collaboration with foreign universities shall be explored for conventional branches.
- (3) He emphasized the importance of autonomy status of the college. The college shall acquire the status of autonomy at the earliest.
- (4) He also pointed out that at least one research paper shall be published by every faculty member every year. This will improve the total number of paper publications in the college during a given year. Research scholars and students shall utilize the library resources properly for updating their knowledge.

(5) The students should be motivated to appear for GATE exam in the final year.

(6) Practice Labs and library facilities are to be made available to the students outside regular class hours

Dr. V.V. GEORGEKUTTY

(1) He pointed out the importance of autonomy in the college. College should try to acquire minimum of 'A' grade in the NAAC accreditation evaluation so that autonomy status can be achieved easily. Novel best practices like engineering clinics can be started in our college. IQAC shall take care of proper documentation of all activities.

(2) New methods to identify slow learners at the entry level itself shall be adopted in the college.

(3) Possibility of conducting Brain Storming sessions for employers jointly with their association, may be explored

Dr. Sarith P sathian. (Forwarded via e-mail)

(1) IIT Madras has started an online programme on Data Science

(Foundation after completing 1 year, Diploma after 2 years Degree after 3 years and BS after 4 years) and students can complete it at their own pace even after graduating B.Tech. Indirectly, they also become eligible for IIT Madras Placement services as all of them will receive IIT Madras Degree/Diploma as their additional degree

(2) Faculty forms the core strength of leading institute. So, the college form a Faculty search Committee that can approach the potential faculty candidates completing Ph.D in our Premier institutions. There could be good candidates looking for a suitable position in and around Kottayam pala due to various personal reasons. College must be in a position to attract at least a few of them.

(3) Give more encouragement to faculty members to complete their Ph.D. For those having Ph.D encourage them to apply for Grants/Funded projects/Visiting Fellowships Faculty be strongly encouraged to guide Ph.Ds under KIU so that research publications with the college affiliation becomes a good visibility factor for the institute at National and National level.

(4) Recognise the achievements of the alumni and introduce at least one distinguished Alumni Award, to be presented every year.

His Excellency Mar Joseph Kallarangattu

Our Patron pointed out that the deliberations were very fruitful and this Governing Body meet was one of the best such meetings held so far. He was of the opinion that lot of work is pending with regard to NBA and NAAC accreditations and the involvement of all the staff has to be ensured for this purpose. He remarked that very meaningful questions were raised by the G.B members and therefore the college authorities have to make a self-audit in this regard. He insisted that we have to further engage with the society near us and provide practical skills for the local people. He praised all the stakeholders of the college for the valuable role they are playing for attaining the objectives of the institution. His Excellency's major suggestions are

① College shall give emphasize on social commitment and impart values to the society. Transformation of the society shall be made through that

② Autonomy status of the college can be achieved with ease by upgrading the trans-disciplinary research and by being abreast of the state-of-art of the research domain

③ More practical equipment which will be more beneficial to the agriculture sector shall be developed from the Engineering college Labs

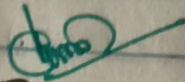
Item no: 6 **Budget Presentation**

Finance officer, Mr. Suresh George presented the annual budget for 2022-23

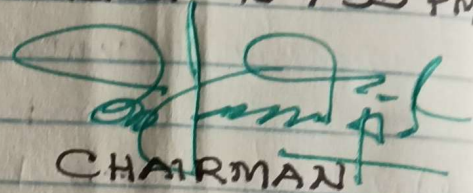
before the Governing Body and the members unanimously approved the same.

Dr. S. Madhukumar, Vice. Principal delivered the vote of thanks.

The meeting concluded at 7.35 PM



PRINCIPAL



CHAIRMAN