APJ Abdul Kalam Technological University
CET Campus, Thiruvananthapuram
Kerala -695016
India

Academic Audit Report
2019 - 2020

Basic Details

Institution	**ST JOSEPHS COLLEGE OF ENGINEERING AND TECHNOLOGY PALAI**
First Auditor Name	**Shine P James**
Second Auditor Name	
Visit	**First**
Semester Type	**Odd**

College Specific Assessments

Key Aspects	Rating	Auditor Remarks	Principal's Response
Compliance to the Academic Calendar of KTU	Excellent(5)	The institution is complying to academic calendar. internal exams are conducted as per KTU calendar	Noted
Functioning of students grievances and appeal committee	Good(4)	Meetings are held on 3.04.2019 & 22.10.2019.Anti ragging committee ,SC/ST welfare committee ,Anti ragging squad are constituted but no meetings are held in this semester	Ragging complaints/ reports were not received from any quarters. So also SC/ST issues were not brought to the Principals attention. Therefore, the committees had not conducted any meeting. However, bi monthly meetings will be held in the future.
Functioning of Academic Discipline & Welfare committee	Good(4)	Meeting held on 23.07.2019	More meetings will be held in each semester in the future

Facility for co- curricular and extracurricular activities	Good(4)	IEEE student chapter CSI & ACM Society of Automotive engineers NSS Won prizes on Kabaddi , Shuttle & Volleyball Recieved ANERT award ENCON lub	More stress will be given to curricular and extracurricular activities in next semester.
Average student to faculty ratio	Excellent(5)	Average student to faculty ratio=1.019	Noted
Faculty Retention	Excellent(5)	Average student to faculty ratio=1.019 is maintained throughout the year	Noted
Faculty Qualification Index	Fair(3)	Faculty qualification Index=5	At present there are 22 faculty members having Ph.D. 3 faculty members have already submitted the thesis. Besides 17 faculty members are pursuing full time Ph.D and 20 faculty members are pursuing part time Ph.D A few of them would complete their research work at the end of this academic year itself and submit thesis. The Management is doing its best to encourage faculty members to attain Ph.D
Number of qualified technical staff	Excellent(5)	Sufficient staff available	Noted
Facility of central library with respect to volume and title of books, online & print journals	Excellent(5)	No. of volumes=51000 Titles=15305 E- journals= 2 Nos.(IEEE& Elsevier)	Noted
Functioning of IQAC and progress of IQAC report uploading	Excellent(5)	IQAC meetings held on 3.5.2019,21.8.2019 &24.10.2019. IQAC report uploading is in the process of build up	Noted

Principal's response on previous audit reports	Excellent(5)	Responded positively	Noted

Student Interaction

Key Aspects	Rating	Auditor Remarks	Principal's Response
Syllabus coverage	Excellent(5)	Students are satisfied	Noted
Lab Facility and conduct of Labs	Excellent(5)	Students are satisfied	Noted
Co-curricular facility	Excellent(5)	Students are satisfied	Noted
Extra-curricular facility	Excellent(5)	Students are satisfied	Noted
All intimation from University conveyed properly in time	Excellent(5)	Students are satisfied	Noted
Extra fees/fine imposed on students	Good(4)	Students have no complaints	We collect only the fee approved by Justice Rajendra Babu Committee. Fines of any sort are not collected from students. Property losses either to the college or to their college-mates alone will be recouped
Approach of the management in addressing student grievances	Good(4)	Students are unaware of the presence of Students grievance and redressel committee	Students are informed on the formation of Students Grievance and Redressal Committee through notice read in all classes. However a display board giving details of the committee will be exhibited at the College lobby.
Availability of Faculty for all subjects	Excellent(5)	Students are satisfied	Noted

| Any other remarks | Good(4) | Students expressed apprehension regarding the denial of duty leave for attending national level workshops for those who are having attendance shortage and back papers.Students also mentioned that some class tutors are not entering activity points in time. PG students requested for revaluation facility for university exams as in the case of B.Tech.. MCA students requested to amend the rule banning students with back paper to appear for course viva. Revaluation results may be published at a faster pace | As a matter of policy students with back papers and attendance shortage are advised not to miss their regular classes for their benefit only.Faculty Advisors were instructed to make entries of activity points on time.The case of revaluation of P.G answer scripts, amending the rules banning MCA students with back paper from appearing for course viva and publishing revaluation results are matters to be decided by the University |

B.Tech

No of B.Tech Students	1535

MECHANICAL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Excellent(5)	meetings are held as per ktu guidelines with ATR	Noted
Advisory meetings and action taken report	Excellent(5)	meetings are held as per ktu guidelines with ATR	Noted
Schedule of Time Table	Excellent(5)	scheduled properly	Noted
Conduct of Tutorial Classes	Excellent(5)	conducted regularly with proper login	Noted
Conduct of series tests	Excellent(5)	question papers are scrutinized with co mappings	Noted

Syllabus coverage of practical course	Good(4)	adequate coverage is there	All practical courses are completed in full and samples were collected and kept for verification.
Evaluation of students performance in practical classes	Good(4)	continuous evaluation done properly.60% of experiments completed	Continuous evaluation is conducted and marks are entered in course diary
Conduct of Practical test	Not Relevant	to be done at semester end	
Facility to do experiments in the lab	Excellent(5)	Sufficient no. of machines and software available	Noted
Conduct of remedial/minor/honours classes	Fair(3)	More remedial classes need to be arranged	All the practical tests were completed before 19/11/2019 and entries were made in the course diary.
Assessment of Outcomes	Excellent(5)	co mappings and attainment done for all semesters	Noted
Faculty evaluation & remarks of the HOD	Excellent(5)	Done with remarks of HOD	Noted
Facility in the department library for references	Good(4)	facility only for reference	SJCET central library facility has more books far above the requirement for issuing books to the students. Departmental library is maintained as a referral centre for faculty and the student. A register is maintained in the departmental library for logging the reference details.
Maintenance of course diary	Excellent(5)	well maintained as per syllabus	Noted
Syllabus coverage as per course plan	Good(4)	4th module getting completed on an average	All the six modules were completed within the stipulated time

ELECTRICAL AND ELECTRONICS ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response

Class/course committee meetings and action taken report	Good(4)	Class committee meetings are held as per ktu calendar. Action taken report is missing	Action has been taken however their reports were not written. Now the action taken reports were recorded. The observation is noted for future guidance.
Advisory meetings and action taken report	Good(4)	Meetings are held . ATR is is incomplete	Actions are initiated on all recommendations of Advisory committee meeting on implementation of the recommendations. Action taken report will be completed
Schedule of Time Table	Excellent(5)	Scheduling is as per KTU guidelines	Noted
Conduct of Tutorial Classes	Excellent(5)	Tutorials are conducted as per timetable	Noted
Conduct of series tests	Excellent(5)	Conducted as per KTU calendar. Question papers are scrutinized by experts	Noted
Syllabus coverage of practical course	Excellent(5)	At adequate pace. 70% of experiments completed	The balance 30% of experiments after the external audit were competed in full and samples were collected and kept for verification.
Evaluation of students performance in practical classes	Good(4)	Continuous evaluation done properly.Students Records were missing in some labs	Previous semester sample records were produced during the audit. But sample records of current semester were not produced but they were collected and presented to the Auditor before the exit meeting.
Conduct of Practical test	Not Relevant	scheduled at the end of semester	All the practical tests were completed before
Facility to do experiments in the lab	Excellent(5)	Sufficient facility is available	Noted

Conduct of remedial/minor/honours classes	Good(4)	More remedial classes need to be arranged	More number of remedial classes will be arranged from next semester onwards with proper time table and attendance records.
Assessment of Outcomes	Excellent(5)	course outcome done in first year as well as higher semesters	Noted
Faculty evaluation & remarks of the HOD	Excellent(5)	Done properly with ATR	Noted
Facility in the department library for references	Good(4)	Available only for reference	SJCET central library facility has more books far above the requirement for issuing books to the students. Departmental library is maintained as a referral centre for faculty and the student. A register is maintained in the departmental library for logging the reference details.
Maintenance of course diary	Excellent(5)	Well maintained as per syllabus	Noted
Syllabus coverage as per course plan	Good(4)	four modules are completed for majority of subjects except for a few where 4th module is running	All the six modules were completed within the stipulated time

COMPUTER SCIENCE & ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Excellent(5)	meetings are held as per ktu calendar .ATR also is attached	Noted
Advisory meetings and action taken report	Excellent(5)	meetings are held as per ktu calendar .ATR also is attached	Noted
Schedule of Time Table	Excellent(5)	time table scheduling is proper	Noted

Conduct of Tutorial Classes	Good(4)	Tutorial logs were proper for all subjects except for design project and seminar and project	Tutorials were being conducted, but failed to maintain the log register. Implemented log register for Design Project and Seminar Project
Conduct of series tests	Excellent(5)	questions were reviewed by a panel. More analytical questions may be included	Noted
Syllabus coverage of practical course	Good(4)	65% experiments covered as on date	Lab hours lost due to floods, local holidays etc. Missed lab sessions were compensated by working on Saturdays and minimum experiments required as per KTU has been completed
Evaluation of students performance in practical classes	Excellent(5)	continuous evaluation done properly	Noted
Conduct of Practical test	Not Relevant	planned at semester end	NA
Facility to do experiments in the lab	Excellent(5)	Sufficient machines &software available	Noted
Conduct of remedial/minor/honours classes	Good(4)	More remedial classes need to be conducted	Remedial classes were scheduled for slow learners. Many classes were lost due to unforeseen holidays. Necessary corrective actions were initiated
Assessment of Outcomes	Excellent(5)	co mappings and attainment done foe all semesters	Noted
Faculty evaluation & remarks of the HOD	Excellent(5)	Done properly with ATR	Noted
Facility in the department library for references	Good(4)	Available for reference only	1049 books are available in the department Library and these are reference books. Issue of books are done from the central library.
Maintenance of course diary	Excellent(5)	maintained properly as per ktu guidelines	Noted

Syllabus coverage as per course plan	Good(4)	4th module getting completed for majority of subjects	Many classes were missed due to unforeseen holidays, 100% Syllabus were covered by conducting special classes on Saturdays

ELECTRONICS & INSTRUMENTATION ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Excellent(5)	meetings are held as per calendar with ATR	Noted
Advisory meetings and action taken report	Excellent(5)	meetings are held as per calendar with ATR	Noted
Schedule of Time Table	Excellent(5)	scheduling is proper	Noted
Conduct of Tutorial Classes	Good(4)	tutorials are conducted as per syllabus but design project & seminar & project tutorials not shown	Design project and seminar and project preliminary tutorial hours were added for the tutorials
Conduct of series tests	Excellent(5)	scrutiny of question paper done with co mappings	Noted
Syllabus coverage of practical course	Good(4)	.Students record missing for some labs	Student records were collected and kept along with the course file for all the labs.
Evaluation of students performance in practical classes	Good(4)	continuous evaluation done properly Average 70% experiments completed	All the experiments were completed within the stipulated time.
Conduct of Practical test	Not Relevant	to be conducted at semester end	It was conducted.
Facility to do experiments in the lab	Excellent(5)	adequate facility available	Noted
Conduct of remedial/minor/honours classes	Good(4)	more remedial classes to be arranged	More number of remedial classes will be arranged from next semester onwards.
Assessment of Outcomes	Excellent(5)	co mapping and attainment done for first year	Noted

Faculty evaluation & remarks of the HOD	Excellent(5)	done with remarks of HOD	Noted
Facility in the department library for references	Good(4)	facility only for reference	SJCET central library facility has more books far above the requirement for issuing books to the students. Departmental library is maintained as a referral centre for faculty and the student. A register is maintained in the departmental library for logging the reference details.
Maintenance of course diary	Excellent(5)	maintained properly as per syllabus	Noted
Syllabus coverage as per course plan	Good(4)	4th module getting completed for majority of subjects as on date	All the six modules were completed within the stipulated time.

ELECTRONICS & COMMUNICATION ENGG-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Excellent(5)	meetings are held as per ktu calendar & ATR also mentioned	Noted
Advisory meetings and action taken report	Excellent(5)	meetings are held regularly	Noted
Schedule of Time Table	Excellent(5)	Time table scheduling is as per KTU curriculam	Noted
Conduct of Tutorial Classes	Good(4)	Sufficient Tutorials were conducted.but proof of tutorial answer sheets were missing in some course files	Though Tutorials were regularly conducted, no separate note books were maintained for the same by the students. Hereafter separate tutorial note books will be maintained by the students. Directions given accordingly.

Conduct of series tests	Excellent(5)	Questions were reviewed by a committee. More analytical questions to test students knowledge need to be included	Noted
Syllabus coverage of practical course	Good(4)	80% of syllabus covered so far . practical record found missing in in some class files	Since the Laboratory classes were in progress, the lab records were under the custody of the students. They were subsequently collected from the students and kept in the file for verification
Evaluation of students performance in practical classes	Excellent(5)	Continuous evaluation done properly	Noted
Conduct of Practical test	Not Relevant	Scheduled at semester end as per calendar	Noted
Facility to do experiments in the lab	Excellent(5)	Adequate lab equipments are available	Noted
Conduct of remedial/minor/honours classes	Fair(3)	More remedial classes may be arranged	Remedial classes were regularly conducted. However, S7 students were reluctant to attend due to the placement related activities and hence it was not effective in S7 classes. This lapse noted for future compliance.
Assessment of Outcomes	Excellent(5)	co attainment calculation done for first year as well as for higher semesters	Noted
Faculty evaluation & remarks of the HOD	Excellent(5)	Evaluations are done & ATR is attached	Noted

Facility in the department library for references	Good(4)	Library facility is available only for reference	No books were issued from Department library as surplus copies of books were transferred to central library for better usage by the students. Now we have arranged computer system in the Department Library enabling students for better usage of online journals.
Maintenance of course diary	Excellent(5)	course diary has been well maintained	Noted
Syllabus coverage as per course plan	Good(4)	For majority of subjects fourth module is about to complete	The syllabus coverage was a bit lagging due to the loss of academic working days due to floods and the local holidays given to students due to the epidemic affected the student community. Now all faculty have completed the syllabus as planned.

CIVIL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Excellent(5)	2 meetings are held on 19.8.2019 & 17.10.2019 with ATR	Noted
Advisory meetings and action taken report	Excellent(5)	Me etings are held as per ktu guidelines ATR	Noted
Schedule of Time Table	Excellent(5)	Time Table scheduled as per syllabus	Noted
Conduct of Tutorial Classes	Good(4)	tutorials are conducted as per syllabus. sample answer sheets shall be kept in the file	Sample sheets of tutorial classes have been kept in the course file
Conduct of series tests	Excellent(5)	question papers are scrutinized co mappings done	Noted
Syllabus coverage of practical course	Excellent(5)	Adequate experiments are included	Noted

Evaluation of students performance in practical classes	Good(4)	on an average 65% experiments covered so far. continuous evaluation done	All experiments have been covered by the end of the semester, compensating all the lost classes.
Conduct of Practical test	Not Relevant	scheduled for the end of semester	
Facility to do experiments in the lab	Excellent(5)	Adequate lab facilities are available	Noted
Conduct of remedial/minor/honours classes	Good(4)	More remedial classes need to be arranged	All the lab exams were conducted as per KTU norms
Assessment of Outcomes	Excellent(5)	co mappings and attainment calculation done for all semesters	Noted
Faculty evaluation & remarks of the HOD	Excellent(5)	Done with remarks of HOD	Noted
Facility in the department library for references	Good(4)	only for reference	SJCET central library facility has more books far above the requirement for issuing books to the students. Departmental library is maintained as a referral centre for faculty and the student. A register is maintained in the departmental library for logging the reference
Maintenance of course diary	Excellent(5)	well maintained	Noted
Syllabus coverage as per course plan	Good(4)	On an average 4 modules are getting completed	All modules have been completed by the end of the semester compensating lost classes

APPLIED ELECTRONICS & INSTRUMENTATION ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Not Relevant	Affiliation discontinued	

Advisory meetings and action taken report	Not Relevant	Affiliation discontinued	
Schedule of Time Table	Not Relevant	Affiliation discontinued	
Conduct of Tutorial Classes	Not Relevant	Affiliation discontinued	
Conduct of series tests	Not Relevant	Affiliation discontinued	
Syllabus coverage of practical course	Not Relevant	Affiliation discontinued	
Evaluation of students performance in practical classes	Not Relevant	Affiliation discontinued	
Conduct of Practical test	Not Relevant	Affiliation discontinued	
Facility to do experiments in the lab	Not Relevant	Affiliation discontinued	
Conduct of remedial/minor/honours classes	Not Relevant	Affiliation discontinued	
Assessment of Outcomes	Not Relevant	Affiliation discontinued	
Faculty evaluation & remarks of the HOD	Not Relevant	Affiliation discontinued	
Facility in the department library for references	Not Relevant	Affiliation discontinued	
Maintenance of course diary	Not Relevant	Affiliation discontinued	
Syllabus coverage as per course plan	Not Relevant	Affiliation discontinued	

M.Tech

No of M.Tech Students	65

MECHANICAL ENGINEERING(ADVANCED MANUFACTURING AND PRODUCTION MANAGEMENT)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Excellent(5)	well maintained	Noted

Syllabus coverage as per course plan	Good(4)	4th module getting completed on an average	All the six modules were completed within the stipulated time
Class committee meetings and action taken report	Excellent(5)	meetings are held as per ktu calendar with ATR	Noted
Conduct of Seminar & Mini project	Excellent(5)	conducted properly with standard journal reference	Noted
Conduct of Thesis	Not Relevant	done at end of semester	Conducted Thesis presentation
Faculty with Ph.D for the program	Excellent(5)	5 PhD holders	Noted
Students attending MOOC or other online courses	Good(4)	students are attending MOOC courses.Some have passed exams	More arrangements will be made available to the students for registering MOOC course from next semester onwards
Facility in the department library for journal reference	Good(4)	only for reference	SJCET central library facility has more books far above the requirement for issuing books to the students. Departmental library is maintained as a referral centre for faculty and the student. A register is maintained in the departmental library for logging the reference details.
Computing facility in the department	Excellent(5)	Adequate facility available	Noted
Facility available in the department to do thesis work(all relevant licensed software)	Excellent(5)	Licensed software are available	Noted

ELECTRONICS AND COMMUNICATION ENGINEERING(VLSI AND EMBEDDED SYSTEMS)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response

Maintenance of course diary	Fair(3)	Course diary of some subjects were incomplete	All course diaries except the tutor file was updated. Now as per suggestion received, the tutor file also is being updated and will be completed in a few days time.
Syllabus coverage as per course plan	Good(4)	4th module running	The syllabus coverage was a bit lagging due to the loss of academic working days due to floods and the local holidays given to students due to the epidemic affected the student community. Now all faculty have completed the syllabus as planned.
Class committee meetings and action taken report	Good(4)	Meetings are held as per KTU calendar	Noted for future guidance
Conduct of Seminar & Mini project	Fair(3)	seminars were conducted .sample records to be furnished	Sample records were kept in the RD lab. They were subsequently positioned in the records room.
Conduct of Thesis	Not Relevant	done at semester end	
Faculty with Ph.D for the program	Excellent(5)	3 faculty with Ph.d	Noted
Students attending MOOC or other online courses	Good(4)	students are participating in MOOC courses	All M.Tech students were directed to attend MOOC courses. The course registration is in progress depending upon the opening of the registration of chosen course in the portal.

Facility in the department library for journal reference	Good(4)	Facility is provided for text book reference	No books were issued from Department library as surplus copies of books were transferred to central library for better usage by the students. Now we have arranged computer system in the Department Library enabling students for better usage of online journals.
Computing facility in the department	Excellent(5)	Sufficient systems are available	Noted
Facility available in the department to do thesis work(all relevant licensed software)	Excellent(5)	licensed softwares available	Noted

ELECTRICAL AND ELECTRONICS ENGINEERING(POWER ELECTRONICS)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Not Relevant	No intake	
Syllabus coverage as per course plan	Not Relevant	No intake	
Class committee meetings and action taken report	Not Relevant	No intake	
Conduct of Seminar & Mini project	Not Relevant	No intake	
Conduct of Thesis	Not Relevant	No intake	
Faculty with Ph.D for the program	Not Relevant	No intake	
Students attending MOOC or other online courses	Not Relevant	No intake	
Facility in the department library for journal reference	Not Relevant	No intake	
Computing facility in the department	Not Relevant	No intake	

Key Aspects	Rating	Auditor Remarks	Principal's Response
Facility available in the department to do thesis work(all relevant licensed software)	Not Relevant	No intake	

MECHANICAL ENGINEERING(IC ENGINES AND ENERGY SYSTEMS)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Not Relevant	Affiliation discontinued	
Syllabus coverage as per course plan	Not Relevant	Affiliation discontinued	
Class committee meetings and action taken report	Not Relevant	Affiliation discontinued	
Conduct of Seminar & Mini project	Not Relevant	Affiliation discontinued	
Conduct of Thesis	Not Relevant	Affiliation discontinued	
Faculty with Ph.D for the program	Not Relevant	Affiliation discontinued	
Students attending MOOC or other online courses	Not Relevant	Affiliation discontinued	
Facility in the department library for journal reference	Not Relevant	Affiliation discontinued	
Computing facility in the department	Not Relevant	Affiliation discontinued	
Facility available in the department to do thesis work(all relevant licensed software)	Not Relevant	Affiliation discontinued	

CIVIL ENGINEERING(STRUCTURAL ENGINEERING AND CONSTRUCTION MANAGEMENT)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Excellent(5)	Well maintained	Noted
Syllabus coverage as per course plan	Good(4)	4 modules completed as on date	All modules have been completed by the end of the semester compensating lost classes

Class committee meetings and action taken report	Excellent(5)	meetings are held as per ktu calendar with ATR	Noted
Conduct of Seminar & Mini project	Excellent(5)	Seminars are conducted with standard journal references	Noted
Conduct of Thesis	Not Relevant	scheduled to be conducted at the end of semester	Thesis presentations were completed by the end of the semester
Faculty with Ph.D for the program	Excellent(5)	two PhD holders	Noted
Students attending MOOC or other online courses	Good(4)	students are attending MOOC courses	More students will be encouraged to attend MOOC courses
Facility in the department library for journal reference	Good(4)	only for reference	SJCET central library facility has more books far above the requirement for issuing books to the students. Departmental library is maintained as a referral centre for faculty and the student. A register is maintained in the departmental library for logging the reference details.
Computing facility in the department	Excellent(5)	adequate no.of machines are available in the lab	Noted
Facility available in the department to do thesis work(all relevant licensed software)	Excellent(5)	licensed software available	Noted

COMPUTER SCIENCE AND ENGINEERING(COMPUTER SCIENCE AND ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Excellent(5)	maintained properly	Noted

Syllabus coverage as per course plan	Good(4)	4th module completed for majority of subjects	Many classes were missed due to unforeseen holidays, 100% Syllabus were covered by conducting special classes on Saturdays
Class committee meetings and action taken report	Excellent(5)	meetings are held as per ktu guidelines with ATR	Noted
Conduct of Seminar & Mini project	Excellent(5)	Done as per guidelines with proper guidelines	Noted
Conduct of Thesis	Not Relevant	Done at semester end	
Faculty with Ph.D for the program	Excellent(5)	2 Ph.D holders	Noted
Students attending MOOC or other online courses	Good(4)	students are participating in MOOC courses	40% students were completed NPTEL Online Certification Courses and instructed other students also to undergo MOOC Courses
Facility in the department library for journal reference	Good(4)	facility for reference only	Facility to access all Online Journals are available. More number of computers shall be installed in the Department Library
Computing facility in the department	Excellent(5)	Adequate no of machines are available	Noted
Facility available in the department to do thesis work(all relevant licensed software)	Excellent(5)	licensed software available	Noted

ELECTRONICS AND COMMUNICATION ENGINEERING(ADVANCED COMMUNICATION AND INFORMATION SYSTEM)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Not Relevant	No admission	
Syllabus coverage as per course plan	Not Relevant	No admission	

Class committee meetings and action taken report	Not Relevant	No admission	
Conduct of Seminar & Mini project	Not Relevant	No admission	
Conduct of Thesis	Not Relevant	No admission	
Faculty with Ph.D for the program	Not Relevant	No admission	
Students attending MOOC or other online courses	Not Relevant	No admission	
Facility in the department library for journal reference	Not Relevant	No admission	
Computing facility in the department	Not Relevant	No admission	
Facility available in the department to do thesis work(all relevant licensed software)	Not Relevant	No admission	

MBA

No of MBA Students	84

MASTERS IN BUSINESS ADMINISTRATION-(Full Time)

Key Aspects	**Rating**	**Auditor Remarks**	**Principal's Response**
Maintenance of course diary	Excellent(5)	well maintained	Noted
Syllabus coverage as per course plan	Excellent(5)	fifth module running	Noted
Class committee meetings and action taken report	Excellent(5)	meetings are held as per calendar with ATR	Noted
Conduct of Seminar & Mini project	Excellent(5)	seminars are conducted with standard journal reference	Noted
Conduct of Thesis	Not Relevant	scheduled for semester end	
Faculty with Ph.D for the program	Excellent(5)	2 PhD holders	Noted

Students attending MOOC or other online courses	Good(4)	students have registered for MOOC courses	Students have been asked to find out courses and discuss with mentors mentors in turn will check the suitability and help them register, so as to end the courses in the T2 trimester. A similar notification will be sent to T5 students also
Facility in the department library for journal reference	Good(4)	only for reference	Recently all reference journals have been shifted to the central Library what we have in the department is an online subscription of The Economist and access to online journals subscribed by the college.
Computing facility in the department	Excellent(5)	Adequate no of machines are available	Noted
Facility available in the department to do thesis work(all relevant licensed software)	Excellent(5)	licensed software available	Noted

MCA

No of MCA Students	114

MASTERS IN COMPUTER APPLICATIONS-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Excellent(5)	course diary well maintained	Noted

Syllabus coverage as per course plan	Good(4)	fifth module running as on date	Almost 10 working days were lost due to flood and some other issues. Hence the course coverage was lagged from the course plan. Measures were taken by arranging extra classes on Saturdays for completing the syllabus on time. The syllabus was fully completed now.
Class committee meetings and action taken report	Excellent(5)	meetings are held in time with ATR	Noted
Conduct of Seminar & Mini project	Excellent(5)	seminars are conducted with standard journals as reference	Noted
Conduct of Thesis	Not Relevant	scheduled at the semester end	
Faculty with Ph.D for the program	Excellent(5)	1 PhD holder	Noted
Students attending MOOC or other online courses	Good(4)	students have registered for MOOC	More arrangements will be made available to the students for registering MOOC courses from next semester onwards.
Facility in the department library for journal reference	Good(4)	only for reference	The department library is now merged with Main Library for easy access and reference of books. One or two of each titles are kept in the department for reference
Computing facility in the department	Excellent(5)	Adequate no. of machines are available	Noted
Facility available in the department to do thesis work(all relevant licensed software)	Excellent(5)	licensed software available	Noted

MCA 2nd Year Direct-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Excellent(5)	course diary maintained as per ktu syllabus	Noted
Syllabus coverage as per course plan	Good(4)	fifth module running as on date	Almost 10 working days were lost due to flood and some other issues. Hence the course coverage was lagged from the course plan. Measures were taken by arranging extra classes on Saturdays for completing the syllabus on time. The syllabus was fully completed now.
Class committee meetings and action taken report	Excellent(5)	meetings are held as per ktu calendar with ATR	Noted
Conduct of Seminar & Mini project	Excellent(5)	seminars are conducted with standard journal references	Noted
Conduct of Thesis	Not Relevant	scheduled at the end of semester	
Faculty with Ph.D for the program	Excellent(5)	1 PhD holder	Noted
Students attending MOOC or other online courses	Good(4)	students are attending MOOC courses	32 students have registered for MOOC courses and preparing for the upcoming examination. More students will be persuaded to register for MOOC courses from next semester onwards.
Facility in the department library for journal reference	Good(4)	only for reference	The department library is now merged with Main Library for easy access and reference of books. One or two of each titles are kept in the department for reference
Computing facility in the department	Excellent(5)	Sufficient machines are available	Noted

Facility available in the department to do thesis work(all relevant licensed software)	Excellent(5)	licensed software available	Noted