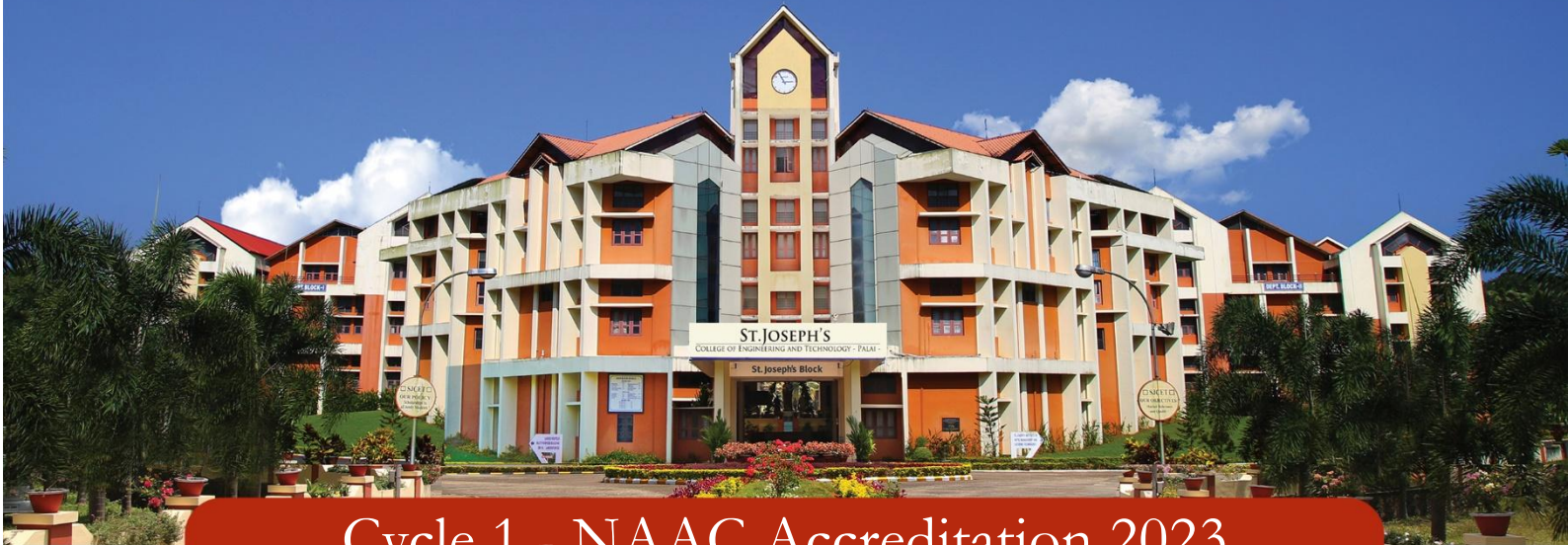




# ST. JOSEPH'S

COLLEGE OF ENGINEERING  
AND TECHNOLOGY,  
- PALAI -

Choondacherry P.O., Palai, Kottayam Pin 686579, Kerala, India  
Phone: +91 4822-239700, 239301, 239302  
Email: info@sjcetpalai.ac.in • Website: www.sjcetpalai.ac.in

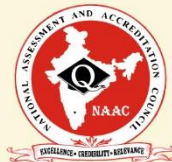


Cycle 1 - NAAC Accreditation 2023

Criterion – 7.1.1

**INTERNAL COMPLAINT COMMITTEE**

*Submitted to:*



**National Assessment and Accreditation Council**

PROCEEDINGS OF THE PRINCIPAL,  
ST. JOSEPH'S COLLEGE OF ENGINEERING & TECHNOLOGY, PALAI

Sub:- Constitution of Internal Complaint Committee (ICC) – Orders issued

Ref:- Section 4 of AICTE (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances In Technical Institutions) Regulations, 2016.

ORDER NO.SJCET/Ac.AI/2019/194

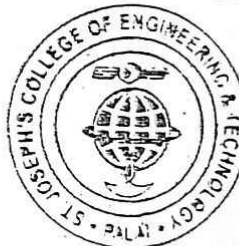
DATED 15 JULY 2019


ORDER

As required in the regulations cited and guidelines issued by the All India Council of Technical Education, an Internal Complaint Committee (ICC) is formed in this Institute consisting of the following members, for prevention of sexual harassment of women (students and staff) in the Institute and redressal of complaints:

Sl.No.	Nominee	Name & Designation	Position
1	Presiding Officer	Dr. Tessa Kurian Professor, Science & Humanities	Chairman
2.	Two faculty members	Dr. Saji Abraham Head, Corporate Relations	Member
		Ms. Smitha Jacob Asst. Professor, CSE	Member
3.	Two non-teaching staff members	Ms. Jasmine P Jose Junior Superintendent	Member
		Ms. Jinimol Joseph Instructor, EC	Member
4.	A person familiar with issues relating with Sexual Harassment	Sr. Thresia Joice Varghese Counselor	Member
5.	Three Student nominees	Ms. Smitha John(17/CS/096) S5, CSE	Member
		Ms. Angitha Maria Mathew (16EC065) S7, EC	Member
		Mr. Akshai Biju (17/ME/009) S5, ME	Member

To the members concerned



  
Dr. J David  
Principal

**ST. JOSEPH'S**  
**COLLEGE OF ENGINEERING**  
**AND TECHNOLOGY,**  
**- PALAI -**

(Abstract)

Re-Constitution of Internal Complaint Committee (ICC) - Approved – Orders issued

Ac.AI Section

No. SJ CET/Ac.A1/2020-21/402

10/11/2020

Read: 1 AICTE Approval Process Hand Book 2020 - Clause 6.3.4

**ORDER**

The Internal Complaint Committee (ICC) of the college has been reconstituted with the following members for the Academic Year 2020-21, as per AICTE guidelines referred to above

Sl.No.	Roll	Name & Designation	Telephone Number
1	Presiding Officer	Dr. Tessa Kurian, Professor, Dept. of Science & Humanities	9446121678
2.	Faculty members	Dr. Saji Abraham, Head, Corporate Relations	9744881113
		Ms. Smitha Jacob, Asst. Professor, CSE	9446922158
3.	Non-teaching staff members	Ms. Jasmin P Jose, Junior Superintendent	9495684408
		Ms. Jinimol Joseph, Instructor, ECE	9447599281
4.	External member	Sr. Thresia Joice Varghese, Counselor	9562229402
5.	Representative of NGOs	Ms. Ansamma Sabu, Vice President, AKCC Palai Diocese, Board Member, Meenachil Library Council	9447474205
6	Student nominees	Ms. Smitha John(17/CS/096), S7, CSE	04822239301
		Mr. Akshai Biju (17/ME/009), S5, ME	04822239301
		General Secretary, College Union	04822239301

Orders are issued accordingly.

  
Principal

Forwarded/ By order

  
Administrative Officer

Copy to,

1. The members concerned
2. Manager
3. Vice-Principal
4. HoDs/SAO
5. E-Records
6. Stock file/File copy

ST. JOSEPH'S  
COLLEGE OF ENGINEERING  
AND TECHNOLOGY,  
- PALAI -

(Abstract)

Re-Constitution of Internal Complaint Committee (ICC)-Approved –Orders issued

Ac.AI Section

No. SJ CET/Ac.A1/2020-21/402

22/11/2021

Read: . Order No. SJ CET/Ac.A1/2020-21/402 dated 10/11/2020

**ORDER**

The Internal Complaint Committee (ICC) of the college has been reconstituted with the following members for the academic year 2021-22.

Sl.No.	Roll	Name & Designation	Telephone Number
1	Presiding Officer	Dr. Tessa Kurian Professor, Science & Humanities	9446121678
2.	Faculty members	Dr. Saji Abraham Head, Corporate Relations	9744881113
		Ms. Smitha Jacob Asst. Professor, CSE	9446922158
3.	Non-teaching staff members	Ms. Jasmine P Jose Junior Superintendent	9495684408
		Ms. Jinimol Joseph Instructor, EC	9447599281
4.	Expert member familiar with issues relating with Sexual Harassment	Sr. Thesia Joice Varghese Counsellor	9562229402
5.	Representative of NGO	Mrs. Anamma Sabu, President, Grama Panchayat, Marangattupilly, Vice President, AKCC Palai Diocese Board Member, Meenachil Library Council	9447474205
6	Student nominees	Vice Chairperson, College Union	-
		General Secretary, College Union	-

Orders are issued accordingly.



Principal

Copy to,

1. The members concerned
2. Manager
3. Vice-Principal
4. HoDs/SAO
5. E-Records
6. Stock file/File copy

**ST. JOSEPH'S**  
**COLLEGE OF ENGINEERING**  
**AND TECHNOLOGY,**  
PALAI

(Abstract)

Re-Constitution of Internal Complaint Committee (ICC) - Approved - Orders issued

No. SJ CET/Ac.A1/2022/402

Ac.A1 Section

Date: 08/11/2022

Read: 1 AICTE Approval Process Hand Book 2022 - Clause 6.3.4

**ORDER**

The Internal Complaint Committee (ICC) of the college has been reconstituted with the following members as per AICTE guidelines referred to above.

Sl.No.	Name & Designation	Roll
1	Dr. Manju George, Associate Professor Dept. of Science & Humanities	Presiding Officer
2.	Mr. Sabarinath G., Asst. Professor, Electronics & Communication Engg Ms. Smitha Jacob, Asst. Professor, CSE	Faculty members
3.	Ms. Jasmin P Jose, Junior Superintendent Ms. Jinimol Joseph, Instructor, ECE	Non-teaching staff members
4.	Sr. Thresia Joice Varghese, Counselor Ms. Remya Alex, Director, Healthy Minds, Palai, Member, District Juvenile Board, Kottayam	External members
5.	Ms. Ansamma Sabu, Vice President, AKCC Palai Diocese, Board Member, Meenachil Library Council	Representative of NGOs
6	Vice Chairperson, College Union General Secretary, College Union Girl Student Representative, Student Council	Student nominees

Orders are issued accordingly.



Principal

Copy to,

1. The members concerned
2. Manager
3. Principal's desk
4. Vice-Principal
5. HoDs/SAO
6. Warden, College Hostels
7. PRO/Information Office
8. Stock file/File copy