



(Abstract)

Re-constitution of IQAC - Approved - Orders issued.

ACADEMIC A1 SECTION

No. Ac. A1/203/IQAC/1/2024

Date 23-10-2024

- Read:** 1. No.F.2-10/2023(AC-Policy) dated 10-07-2024
2. U.O. No. 2474/2024/KTU dated 07-09-2024
3. Guidelines issued by NAAC for the creation of the IQAC for Autonomous colleges-updated version as on April 2022.
4. Orders of the Chairman, SJCT

ORDER

The UGC has conferred autonomous status on St. Joseph's College of Engineering and Technology, Palai, vide paper 1 read above. Subsequently APJAKTU has issued notification conferring the grant of autonomous status to St. Joseph's College of Engineering and Technology, Palai, vide paper 2 read above. Afterwards, the college has been honoured with A GRADE by the NAAC in its first cycle of accreditation

National Assessment and Accreditation Council, vide paper 3 read above, proposes that every accredited institution should establish an Internal Quality Assurance Cell as a post accreditation quality sustenance measure.

After considering the whole matter in detail, sanction has been accorded by the Chairman, SJCT, vide paper 4 read above, to reconstitute the IQAC of the college with the following members.

Sl. No.	Name	Role
1	Dr. V P Devassia, Principal	Chairperson
2	Dr. Jyothis Thomas, Professor & Head, S&H	IQAC Coordinator
3	Fr. Thomas Njavallil	Management representative
4	Dr. Madhukumar S, Vice Principal	Faculty representative
5	Fr. Dr. Joseph Purayidathil, Vice Principal	Faculty representative
6	Dr. Rajesh Baby, Dean Academics-I	Faculty representative
7	Dr. George Tom Varghese, Associate Professor, CSE	Faculty representative
8	Dr. Suma Mathew, Associate Professor, MBA	Faculty representative
9	Dr. Rahul Shajan, HoD, MCA	Faculty representative
10	Dr. Renjith Thomas, HoD, AD	Faculty representative
11	Mr. Sabarinath G, Assistant Professor, CSE(CY)	Faculty representative
12	Dr. Abyson Scaria, Assistant Professor, ME	Faculty representative
13	Ms. Neethan Elizabeth Abraham, Assistant Professor, EC	Faculty representative
14	Mr. Justine Thomas, Librarian	Library representative
15	Fr. John Mattamundayil, Bursar	Senior administrative officer
16	Mr. K M Thomas, Senior Administrative Officer	

17	Mr. Rajesh Valiplackal, Member District Panchayat	Nominee from local society
18	Ms. Niya Justine (Admission No. 23/CS/182)	Nominee from Students
19	Mr. Manu Thomas, Lead-Business Development, Digital University, Kerala (Alumni, 2002-2006 CSE)	Nominee from Alumni
20	Mr. Christy Nainan, Project Manager, Magnima LLC, 7820 Bolsa Avea, Midway City, CA 92655, USA	Nominee from Employers
21	Mr. Shan J Mampampil, Managing Director - Mampampil Intermix Pvt Ltd (Mampampil House, Pizhaku P.O, Pala)	Nominee from Industrialists
22	PTA Vice-President	Nominee from stakeholders

The IQAC shall have the following functions;

- Development and application of quality benchmarks;
- Framing parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters to all stakeholders;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Periodical conduct of Academic and Administrative Audits and its follow-up;
- Preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC.

The membership of the nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

Orders are issued accordingly.

Copy to,

- Members concerned
- Director, SJ CET
- Manager, SJ CET
- Vice-Principals
- IQAC Co-ordinator
- Website Administrator
- All HoDs
- Superintendent/JS
- CA to Principal
- PRO
- Stock File/File Copy/e-Records




PRINCIPAL