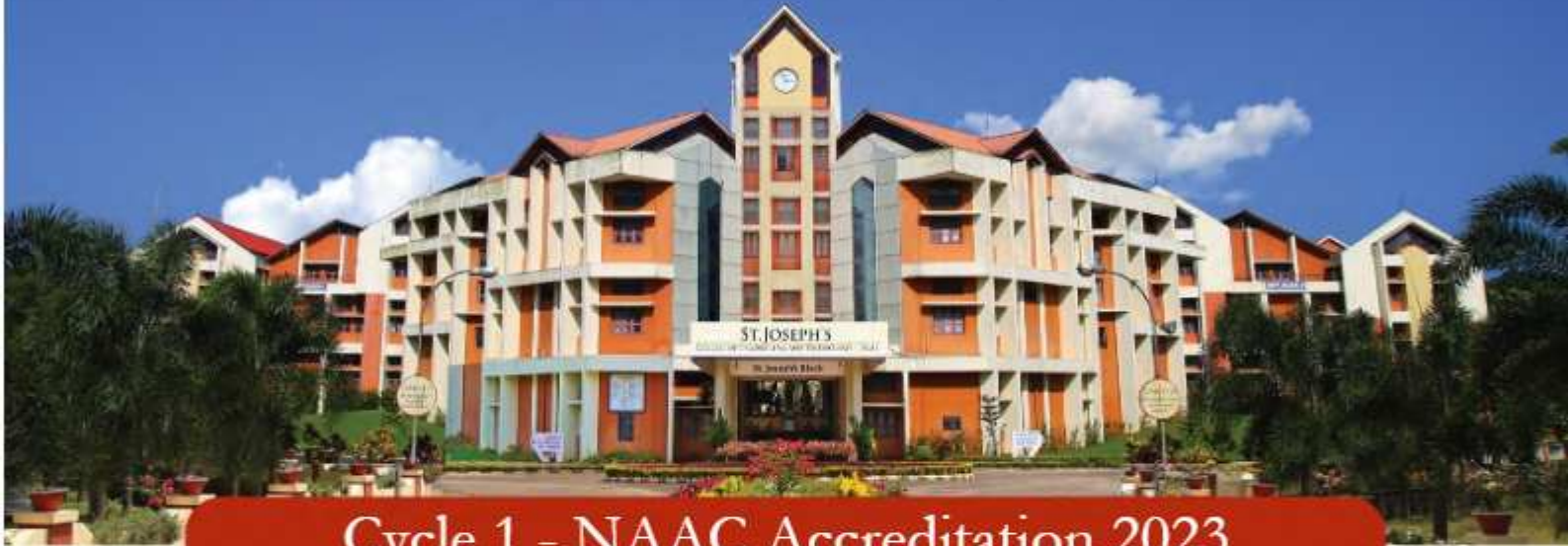




ST. JOSEPH'S

COLLEGE OF ENGINEERING
AND TECHNOLOGY,
- PALAI -

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Cycle 1 - NAAC Accreditation 2023

Sub Criterion – 6.3

Faculty Empowerment Strategies

Submitted to:



National Assessment and Accreditation Council

Criterion – 6.3.1

Welfare Measures & Performance Appraisal System

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1. Provident Fund



EMPLOYEE'S PROVIDENT FUND ELECTRONIC CHALLAN CUM RETURN (ECR)

Name of Establishment	ST. JOSEPHS COLLEGE OF ENGINEERING		
Establishment Id	KRKTM0020095000	LIN	1550741531
Wage Month	MAR-2022	Return Month	APR-2022
Contribution Rate (%)	12	ECR Type	ECR
Salary Disbursement Date	31-MAR-2022	Uploaded Date Time	13-APR-2022 15:33
Exemption Status	Unexempted	TRRN Number	
Remarks	March-22	ECR Id	71683102
Total Members	87	Aadhaar Not Seeded Member	0
Contribution and Remittance Details (In Rupees) :			
Total EPF Contribution Remitted	1,28,201	Total EPS Contribution Remitted	82,610
Total EPF-EPS Contribution Remitted	45,591	Total Refund Advance	0
PMRPY Upfront Benefit Details (In Rupees) :			
Total PMRPY Upfront EPF Amount	0	Total PMRPY Upfront EPS Amount	0
PMRPY benefit remarks	NA		
ABRY Upfront Benefit Details (In Rupees) :			
Total ABRY benefit Amount	Employee EPF Share	Employer EPS Share	Employer EPF Share
	0	0	0
ABRY benefit remarks	Establishment is not eligible for ABRY scheme benefit as scheme declaration is not submitted.		



TRIPATHI
ST. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI

Member Details :-

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCF Days		Pension Share	ER PF Share	EE Share	
1	101194530158	ABEY THOMAS	ABEY THOMAS	13,755	13,005	13,005	13,005	1,561	1,083	478	0	0	-	-	-	N.A.
2	100073882223	ADHARSH M MATHEW	ADHARSH M MATHEW	21,643	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
3	100075628263	AJAY S	AJAY S	25,136	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
4	100083301081	ANEESH SANKAR	ANEESH SANKAR	25,136	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
5	100085232820	ANISH K VARUGHESE	ANISH K VARUGHESE	24,888	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
6	100090482567	ARUN JOSE	ARUN JOSE	23,343	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
7	100088584605	ARUN MATHEW	ARUN MATHEW	21,872	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
8	100096634344	AVIRACHAN M.J	AVIRACHAN M.J	7,300	7,300	0	7,300	876	0	876	0	0	-	-	-	N.A.
9	100104493372	BABU MICHAEL	BABU MICHAEL	13,000	13,000	13,000	13,000	1,560	1,083	477	0	0	-	-	-	N.A.
10	100104593632	BABU T M	BABU T M	16,461	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
11	100104019812	BABY V.D	BABY V.D	13,409	13,409	13,409	13,409	1,609	1,117	492	0	0	-	-	-	N.A.
12	100183502268	K K BALAKRISHNAN	BALAKRISHNAN K K	19,080	15,000	0	15,000	1,800	0	1,800	0	0	-	-	-	N.A.
13	100108518961	BETTY MATHEW	BETTY MATHEW	12,000	12,000	12,000	12,000	1,440	1,000	440	0	0	-	-	-	N.A.
14	100114317814	BIJU C.K	BIJU C.K	7,300	7,300	7,300	7,300	876	808	268	0	0	-	-	-	N.A.
15	101047257817	BINDU VJAYAN	BINDU VJAYAN	9,650	9,650	9,650	9,650	1,156	804	354	0	0	-	-	-	N.A.
16	100115127034	BINESH VJAYAN	BINESH VJAYAN	23,343	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
17	101047258353	DEEPA SIBY	DEEPA SIBY	9,350	9,350	9,350	9,350	1,122	779	343	0	0	-	-	-	N.A.
18	100137500581	DUJOMON N P	DUJOMON N P	24,540	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
19	100152824113	GEO MATHEW	GEO MATHEW	20,133	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
20	100152885256	GEORGE THOMAS	GEORGE THOMAS	17,308	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
21	100152873087	GEORGEKUTTY JOSEPH	GEORGEKUTTY JOSEPH	22,212	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.



PRINCIPAL
ST JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI

Member Details -

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
1	101194530158	ABEY THOMAS	ABEY THOMAS	13,755	13,005	13,005	13,005	1,561	1,083	478	0	0	-	-	-	N.A.
2	100073682223	ADHARSH M MATHEW	ADHARSH M MATHEW	21,643	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
3	100075528263	AJAY S	AJAY S	25,138	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
4	100093301381	ANEESH SANKAR	ANEESH SANKAR	25,138	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
5	100085232620	ANISH K VARUGHESE	ANISH K VARUGHESE	24,885	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
6	100090452567	ARUN JOSE	ARUN JOSE	23,343	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
7	100588584605	ARUN MATHEW	ARUN MATHEW	21,872	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
8	100096634344	AVIRACHAN M.J	AVIRACHAN M.J	7,300	7,300	0	7,300	876	0	876	0	0	-	-	-	N.A.
9	100104483272	BABU MICHAEL	BABU MICHAEL	13,000	13,000	13,000	13,000	1,560	1,083	477	0	0	-	-	-	N.A.
10	100104593632	BABU T M	BABU T M	18,461	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
11	100104919812	BABY V.D	BABY V.D	13,409	13,409	13,409	13,409	1,609	1,117	492	0	0	-	-	-	N.A.
12	100183502265	K K BALAKRISHNAN	BALAKRISHNAN K K	19,080	15,000	0	15,000	1,800	0	1,800	0	0	-	-	-	N.A.
13	100109518951	BETTY MATHEW	BETTY MATHEW	12,000	12,000	12,000	12,000	1,440	1,000	440	0	0	-	-	-	N.A.
14	100114317814	BUU C.K	BUU C K	7,300	7,300	7,300	7,300	876	608	268	0	0	-	-	-	N.A.
15	101047257817	BINDU VIJAYAN	BINDU VIJAYAN	9,650	9,650	9,650	9,650	1,156	804	354	0	0	-	-	-	N.A.
16	100115127034	BINESH VIJAYAN	BINESH VIJAYAN	23,343	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
17	101047258353	DEEPA SIBY	DREPA SIBY	9,350	9,350	9,350	9,350	1,122	779	343	0	0	-	-	-	N.A.
18	100137500561	DIJOMON N P	DIJOMON N P	24,540	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
19	100152824113	GEO MATHEW	GEO MATHEW	20,133	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
20	100152885256	GEORGE THOMAS	GEORGE THOMAS	17,308	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
21	100152873087	GEORGEKUTTY JOSEPH	GEORGEKUTTY JOSEPH	22,212	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.



SL No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
22	100718354698	JAISE JOSE	JAISE JOSE	17,558	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
23	101047257866	JAISON GEORGE	JAISON GEORGE	14,830	14,830	14,830	14,830	1,755	1,219	537	0	0	-	-	-	N.A.
24	100172093962	JAMESKUTTY ZACHARIAS	JAMESKUTTY ZACHARIAS	20,133	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
25	100172911624	JASMIN P JOSE	JASMIN P JOSE	28,078	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
26	101047257872	JAYA RAJENDRAN	JAYA RAJENDRAN	9,350	9,350	9,350	9,350	1,122	779	343	0	0	-	-	-	N.A.
27	101047745730	JAYA SAJI	JAYA SAJI	12,220	12,220	12,220	12,220	1,465	1,018	448	0	0	-	-	-	N.A.
28	100176205847	JUO MATHEW	JUO MATHEW	16,455	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
29	100718920996	JIMMY GEORGE	JIMMY GEORGE	9,800	9,800	9,800	9,800	1,152	800	352	0	0	-	-	-	N.A.
30	100176303389	JINIMOL JOSEPH	JINIMOL JOSEPH	25,138	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
31	100176326191	JINSON CYRIAC	JINSON CYRIAC	23,918	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
32	100176348867	JIPSON MATHEW	JIPSON MATHEW	25,138	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
33	100177567830	JOBY GEORGE	JOBY GEORGE	16,053	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
34	100767346785	JOHNSON P M	JOHNSON P M	9,000	9,000	0	9,000	1,080	0	1,080	0	0	-	-	-	N.A.
35	100163995732	K.M JOSEPH	JOSEPH K M	7,300	7,300	7,300	7,300	876	608	268	0	0	-	-	-	N.A.
36	100178605003	JUBY THOMAS	JUBY THOMAS	28,934	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
37	101047747547	JUSTIN JOSEPH	JUSTIN JOSEPH	13,255	13,005	13,005	13,005	1,561	1,093	478	0	0	-	-	-	N.A.
38	100198697534	KUNJUMON M T	KUNJUMON M T	20,133	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
39	101047258400	KURIA BINU	KURIA BINU JOSEPH	6,015	6,015	6,015	6,015	722	501	221	0	0	-	-	-	N.A.
40	100199314908	KUTTIYAMMA BABY	KUTTIYAMMA BABY	12,120	12,120	12,120	12,120	1,454	1,010	444	0	0	-	-	-	N.A.
41	101047257903	LAILAMMA SASI	LAILAMMA SASI	9,650	9,650	9,650	9,650	1,158	804	354	0	0	-	-	-	N.A.
42	100206142327	LINTO THOMAS	LINTO THOMAS	14,907	14,157	14,157	14,157	1,896	1,179	520	0	0	-	-	-	N.A.
43	101047258395	LISSY JOSE	LIZY JOSE	6,112	6,112	6,112	6,112	733	509	224	0	0	-	-	-	N.A.



Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / AERY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
44	101047745707	MAJEENA SEBASTIAN	MAJEENA SEBASTIAN	11,965	11,995	11,965	11,985	1,438	996	440	0	0	-	-	-	N.A.
45	100219931893	MANJU MADHAVAN	MANJU MADHAVAN	8,085	8,085	8,085	8,085	970	873	297	0	0	-	-	-	N.A.
46	100221232621	MANOJ GEORGE	MANOJ GEORGE	25,138	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
47	101344384496	MANUEL M	MANUEL M	16,208	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
48	161101689037	MARY THANKACHAN	MARY THANKACHAN	8,510	8,510	0	8,510	1,021	0	1,021	0	0	-	-	-	N.A.
49	100224063185	MATHEW A C	MATHEW CHACKO	18,967	15,000	0	15,000	1,800	0	1,800	0	0	-	-	-	N.A.
50	100324083947	MATHEW V M	MATHEW V M	11,250	11,250	11,250	11,250	1,350	937	413	0	0	-	-	-	N.A.
51	100888277812	MATHEWKUTTY ISAC	MATHEWKUTTY ISSAC	8,500	8,500	8,500	8,500	1,020	708	312	0	0	-	-	-	N.A.
52	100271441396	PHILIP MATHEW	PHILIP MATHEW	11,100	11,100	11,100	11,100	1,332	925	407	0	0	-	-	-	N.A.
53	100271842584	PILSA SAJJU	PILSA SAJJU	13,409	13,409	13,409	13,409	1,909	1,117	492	0	0	-	-	-	N.A.
54	100274313437	PRADEEP KUMAR M.K	PRADEEPU MAR M K	0	0	0	0	0	0	0	31	0	-	-	-	N.A.
55	100295999464	RAJESH GEORGE	RAJESH GEORGE	13,958	13,709	13,709	13,709	1,645	1,142	503	0	0	-	-	-	N.A.
56	101101888991	RAJESWARAY RAJU	RAJESWARAY RAJU	12,220	12,220	12,220	12,220	1,496	1,018	448	0	0	-	-	-	N.A.
57	100688336814	RAJU JOSEPH	RAJU JOSEPH	6,500	6,500	0	6,500	1,020	0	1,020	0	0	-	-	-	N.A.
58	100313172074	RESMI K MATHEW	RESMI K MATHEW	23,541	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
59	100315437379	RONY JACOB	RONY JACOB	28,456	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
60	101047258416	ROSHNY VINCE	ROSHNY VINCE	7,770	7,770	7,770	7,770	932	647	285	0	0	-	-	-	N.A.
61	100327806501	SAJU JACOB	SAJU JACOB	25,138	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
62	100326637888	SADHAN K	SAJAN K A	7,300	7,300	7,300	7,300	676	608	258	0	0	-	-	-	N.A.
63	100328205081	SAJI K K	SAJI K K	9,350	9,350	9,350	9,350	1,122	779	343	0	0	-	-	-	N.A.
64	101047745724	SAJI V M	SAJI V M	15,000	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
65	100338263578	SARASAMMA P N	SARASAMMA P N	4,550	4,550	0	4,550	546	0	546	0	0	-	-	-	N.A.



Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
66	100339932715	SASI T.A	SASI T.A	16,455	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
67	100083039805	SHAJIMON THOMAS	SHAJIMON THOMAS	15,237	14,987	14,987	14,987	1,798	1,245	550	0	0	-	-	-	N.A.
68	100350558450	SHIJU K G	SHIJU K G	11,250	11,250	11,250	11,250	1,350	937	413	0	0	-	-	-	N.A.
69	100355723320	SIBI JOHN	SIBI JOHN	11,250	11,250	11,250	11,250	1,350	937	413	0	0	-	-	-	N.A.
70	100356486570	SIMMON JAMES	SIMMON JAMES	15,053	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
71	101047257919	SINI SANTHOSH	SINI SANTHOSH	1,080	1,080	1,080	1,080	130	90	40	0	0	-	-	-	N.A.
72	100357202857	SITHARA SEBASTIAN	SITHARA SEBASTIAN	21,122	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
73	100675051292	SOMAN B	SOMAN B	9,000	9,000	0	9,000	1,080	0	1,080	0	0	-	-	-	N.A.
74	100360202688	SONIA EMMANUEL	SONIA EMMANUEL	21,187	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
75	101047258382	SUMA SURESH	SUMA SURESH	9,350	9,350	9,350	9,350	1,122	779	343	0	0	-	-	-	N.A.
76	100372006195	SUNNY CYRIAC	SUNNY CYRIAC	25,736	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
77	101047257855	SURESH V T	SURESH V T	13,880	13,880	13,880	13,880	1,666	1,158	510	0	0	-	-	-	N.A.
78	100390413305	TENY GEORGE	TENY GEORGE	22,781	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
79	100391411302	THOMAS JOHN	THOMAS JOHN	23,968	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
80	101047257935	THRESIAMMA THOMAS	THRESIAMMA THOMAS	6,856	6,856	6,856	6,856	823	571	252	0	0	-	-	-	N.A.
81	100392046926	TOM THOMAS	TOM THOMAS	24,540	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
82	100392057883	TOMY JOSEPH	TOMY JOSEPH	16,053	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
83	101047258378	USHA RAJU	USHA RAJU	10,250	10,250	10,250	10,250	1,230	854	376	0	0	-	-	-	N.A.
84	100399757550	VALSAMMA JOHNEY	VALSAMMA JOHNEY	13,650	13,650	13,650	13,650	1,638	1,137	501	0	0	-	-	-	N.A.
85	101101669026	VANAJA DHARMAJAN	VANAJA DHARMAJAN	11,280	11,280	11,280	11,280	1,354	940	414	0	0	-	-	-	N.A.
86	100405133885	VUJAYAN M K	VUJAYAN M K	16,481	15,000	15,000	15,000	1,800	1,250	550	0	0	-	-	-	N.A.
87	100407453365	VINCE GEORGE	VINCE GEORGE	11,100	11,100	11,100	11,100	1,332	925	407	0	0	-	-	-	N.A.



Note: UANs are prefixed with Asterisk sign (*) in case AADHAAR is not seeded /unverified


PMRPY Benefit Not Given Remarks :-

ABRY Benefit Not Given Remarks :-

Reason Code	Reason Name
EC10001	ECR already filed for this member
EC10002	Parallel Employment: ECR already filed for this
EC10003	Benefit already availed for this member
EC10004	Gross/EPF wages greater than 15,000/-
EC10005	Mismatch in EPF and EPS wages
EC10006	Mismatch in Due and Remitted values
EC10007	UAN Deactivated

Reason Code	Reason Name
GK10001	EPF wages are greater than or equal to 15,000/-
GK10002	Mismatch in EPF and EPS wages
GK10003	EPF contribution remitted is greater than due remittance
GK10004	EPS contribution remitted is greater than due remittance
GK10005	(EPF - EPS) difference contribution remitted is greater than due
GK10006	EPS contribution remitted is greater than due remittance
GK10007	Aadhaar not seeded




PRINCIPAL,
ST. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI



2. Gratuity

St. Joseph's College of Engg. & Tech. Palai -

Bank Payment Voucher

No. : BP/1762/22-23

Dated : 30-Mar-2023

Particulars	Amount
Account :	
Gratuity Paid	4,32,010.00
On Account	4,32,010.00 Dr

Through :

South Indian Bank CD AC No. 070808100000001

On Account of :

Ch. No 1008904 Being Gratuity paid to Mr. Baiju Jacob (Asst. Dir. Physical education) Date of joining 11-10-2004 date of relieving 30-11-2022 Rs. 41601*18*15/26=4,32,010/-

Amount (in words) :

Indian Rupees Four Lakh Thirty Two Thousand Ten Only

₹ 4,32,010.00

Receiver's Signature:

Authorised Signatory

Checked by:

Verified by



(Abstract)

Establishment – Sanctioning of Gratuity to Mr. Baiju Jacob, former Asst. Director, Physical Education – Approved – Orders issued.

ADMINISTRATION A1 SECTION

No. Ad. A1/731/GTY/1/2023

29/03/2023

Read: (1). Relieving order No. Ad A1/708/RO/12/2022 dated 30/11/2022
(2). Application for Gratuity submitted by Mr. Baiju Jacob.
(3). Orders of the Chairman dated 29/03/2023

ORDER

Mr. Baiju Jacob, former Asst. Director, Physical Education was relieved from the service of SJCTET w.e.f 30/11/2022, vide paper 1 read above.

He has applied for Gratuity, vide paper 2 read above.

On verification of the service records of the incumbent, it has been found that he is eligible for Gratuity as per the rules in this regard. His service details are as shown below.

1. Date of joining in the service of SJCTET – 11/10/2004
2. Date of relieving from the service of SJCTET – 30/11/2022
3. Number of years of qualifying service – 18 years
4. Last salary drawn
 - o Basic Pay – Rs. 20330
 - o AGP – Rs. 6000
 - o DA – Rs. 15271
 - o Total – Rs. 41601
5. Gratuity admissible – $\frac{41601}{26} \times 15 \times 18 = \text{Rs. } 432010$

After considering the matter in detail, sanction has been accorded by the Chairman, SJCTET to Mr. Baiju Jacob, former Asst. Director, Physical Education, being granted Rs. 432010/- (Four Lakhs Thirty-Two Thousand and Ten Rupees Only) as Gratuity for the service rendered by him at SJCTET, as per the provisions laid down in the Gratuity Act-1972.

Orders are issued accordingly



PRINCIPAL

Copy to

1. Mr. Baiju Jacob
2. Manager
3. Vice-Principal
4. FO (Along with the application for Gratuity) ✓
5. AO
6. CA to Principal
7. Stock file/File copy

31 JAN 2023

CHOONDACHERRY, PALAI

FORM - 'T'

[See Sub-rule (1) of Rule 7]

APPLICATION FOR GRATUITY

To

The Chairman

St. Joseph's College of Engineering & Technology, Palai

//Through Proper Channel//

Respected Father,

I may be permitted to apply for payment of gratuity to which I am entitled under subsection (1) of Section 4 of Payment of Gratuity Act, 1972 on account of my ~~superannuation/ retirement/ resignation after completion of not less than five years of continuous service/total disablement due to accident / total disablement due to disease with effect from~~ *N.A.*..... Necessary particulars relating to my appointment in the establishment are given in the statement below:

STATEMENT

- I
- | | |
|--|--|
| 1. Name in full | : BAIJU JACOB |
| 2. Address in full | : VAYALIKUNNEL (H),
ELACKAD P. O.,
ELACKAD, PIN-686587 |
| 3. Post held | : ASSISTANT DIRECTOR |
| 4. Department/Branch/Section where last employed | : PHYSICAL EDUCATION |
| 5. Date of joining | : 11/10/2004 |
| 6. Date and reason for termination of service | : 30/11/2022-Voluntary exit due to personal reasons |
| 7. Total period of service | : 18 years |
| 8. Amount of last pay drawn | : Rs. <i>41851/-</i> |
| 9. Amount of gratuity claimed | : Rs. |

II. I was rendered totally disabled as a result of.....The evidences / witnesses in support of my total disablement are as follows:

Details to be given: **Not applicable in my case.**

III. Payment may please be made in cash/open or crossed bank cheque.

IV. As the amount of gratuity payable is less than Rupees one thousand. I shall request you to arrange for payment of the sum due to me by Postal Money Order at the address mentioned above after deducting Postal Money Order commission therefrom: **Not applicable in my case.**

Yours faithfully,

Baiju

Signature / Thumb impression of the applicant employee.

Encl:- Termination of service orders.

For Office use only

1. Last drawn salary (ie BP+ AGP + DA)

: Rs. 41,851/-

41601

(Rs. 20330 + 6000 + 15271)

2. Completed years of service

: 18 years. ✓

(More than six month will be counted as full year of service)

Gratuity = (Last drawn salary / 26) x 15 x Number of years of service completed

Gratuity Admissible

Rs. 432010/- (Rs Four Laths Thirti
Two thousand and
Ten only)

Indemnity for breach of agreement

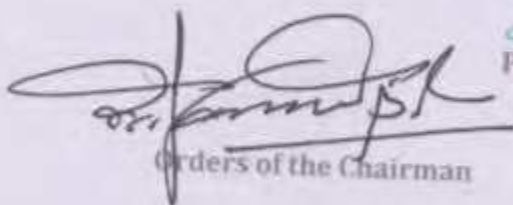
Balance amount

Rs. 432010/-
(Rs Four Laths Thirti
Two thousand and
Ten only)

VI. Certified that above particulars have been verified and found correct.


Assistant

AO 29/3/23


Orders of the Chairman

29/3/23
Principal

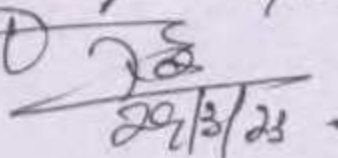
Place: Choondacherry

Date: 29/3/23

We may pay Rs. 432010/- by Baiju Jacob and
obtain discharge on Gratuity Register

Note:-

1. Strike out the words not applicable.
2. Strike out paragraph or paragraphs not applicable.


29/3/23



3. Group Insurance

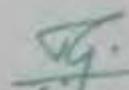
NOTICE

19 FEB 2022

Staff Personal Accident Insurance Policy is one of the welfare measures launched by the Management of SJCTET. This scheme has been in existence for the last two years. All staff members, including those who have been appointed on contract basis, are beneficiaries of the scheme.

Those staff members who wish to change their nominees and those who have not yet furnished the names of nominees are directed to provide the same to the staff-in-charge, Mr. Justine Thomas, Librarian, on or before 15-02-2022, by messaging on his WhatsApp number 9447694464.




Principal

Copy to:

1. Manager
2. Lab manager/ Bursar
3. Vice Principal
4. Professor Emeritus
5. HoDs for informing the staff members concerned
6. TPO/FO/AO
7. Librarian
8. PRO/Information Officer

MANIPALCIGNA LIFESTYLE PROTECTION GROUP POLICY

MASTER POLICY SCHEDULE

Handwritten: Insured / St. Josephs College

POLICY OFFICE:

Policy Issuing Office : ManipalCigna Health Insurance Company Limited, 401/402, Raheja Titanium, Western Express Highway, Goregaon East, mumbai - 400063, India	Policy Servicing Office : ManipalCigna Health Insurance Company Limited, 1st Floor, Mathewson Centre Point., Mamangalam, Ernakulam, Cochin, Kerala - 682025	
Intermediary name : THE SOUTH INDIAN BANK LTD	Code: 1656587	Contact numbers : 8589075391
Policy Name : St. Josephs College Of Engineering And Technology	Master Policy Number: 208300000537/03/00	

PROPOSER DETAILS:

Name:	St. Josephs College Of Engineering And Technology
Address:	ST. JOSEPHS COLLEGE OF ENGINEERING AND TECHNOLOGY, CHOONDACHERRY P O, CHOONDACHERRY, MEENACHIL, KOTTAYAM, KERALA - 686579
Business Description:	Education
Telephone number(s):	9447816633
E-mail ID :	PRINCIPAL@SJCETPALAI.AC.IN

POLICY DETAILS:

Policy number :	208300000537/03/00
Policy Period :	Inception Date : From: 08/02/2023 Expiry Date : To: 07/02/2024
Policy Tenure :	1 Year
Premium Payment Mode :	Single
Total no. of Insured Persons :	As per enrollments
Renewal Status :	Third Renewal
Name of the TPA :	ManipalCigna Health Insurance Company Limited
Member Details :	Refer Annexure I
Cover Details :	Refer Annexure II
Special Conditions :	Refer Annexure III
Co-insurance/ Installment Premium Details :	Refer Annexure IV

PREMIUM DETAILS:

Base Cover Premium (Rs):	Optional Covers Premium (Rs):	Loadings (Rs):	Discounts (Rs):	Goods and Service Tax (Rs):	GST Cess (Rs):	Total Premium Rounded Off:
29424.67		0.00	0.00	5296.44	0.00	34721.0000
PAN No :	AAECC7904J					
GSTIN :	27AAECC7904J1ZI					
Category :	General Insurance Business					
Consolidated Stamp Duty of Rs. 25.00 paid in cash or by demand draft or by payorder or by cheque						
Vide Receipt / Challan No.: NO.LOA/CSD/566/2022/16/01/2023 to 31/12/2028/139				Dated : 10/01/2023		

Note: Basic premium is inclusive of opted Add ons and after adjustment of premium discounts, wherever applicable.

In the event of dishonour of cheque, this policy document automatically stands cancelled from inception, irrespective of whether a separate communication is sent or not.

ANNEXURE III:

Special Conditions

Special Conditions Applicable to the Policy :

- I. In addition to the conditions mentioned above, all the terms will be as mentioned in ManipalCigna Lifestyle Protection Group Insurance Policy
- II. Named GPA - Total 222 Employees are covered under the policy. The Sum Insured for Accidental Death and Permanent Disablement Section shall not exceed Rs.5Lac.
- III. The Weekly Compensation under the Temporary Total Disablement Section is covered up to 1% of Sum Insured or Rs.2000 or actual weekly income whichever is less per week for 100 weeks.
- IV. Accidental medical expenses is covered up to Rs.100,000/- or actual whichever is less per employee
- V. Total Sum Insured is 111000000/-
- VI. Minimum entry age for Employee is restricted to 18 years and for students 3 years only.
- VII. Maximum age for Employee is up to 75 years and for Children 25 years only.
- VIII. Addition and Deletion to the list of insured member shall be communicated to the Insurer in writing within reasonable time but not later than 45 day from date of joining or being relieved from the organization
- IX. Addition and deletion of the employees will be done from day 1 of joining provided sufficient CD balance being maintained.
- X. Claims should be intimated to ManipalCigna with 10 days from the date of accident. All Supporting documents relating to claims must be submitted to the company within 30 days from the date of accident.
- XI. The insured/Policy Holder shall immediately notify the company of any and all changes during the policy period to the insured's professional activity or occupation as stated in the policy schedule.

ANNEXURE IV:

Co-insurance/Installment Premium Details

Co-insurance Schedule (if applicable)

NA

INSTALLMENT PREMIUM DETAILS:

It is hereby agreed and understood that premium under this policy will be paid in the following instalments (wherever Monthly/ Quarterly/ Half yearly option taken):

NA

ANNEXURE V:

Total Sum Insured	111000000.00
Total Base Premium (Excluding GST)	29424.67
Per Mile Rate (Excluding GST)	0.27

Annexure I Details of Insured Persons (20830000537/03/00)

Attached to and forming part of the Policy Schedule

Unique Identification No.	Name of Insured	Relationship with Insured	Designation	Date of Enrolment	Date of Birth	Age (In years)	Gender	Email ID	Pre-existing Diseases	Nominee Name
1895140001	Abey Thomas	Self		08/02/2023	07/07/1995	27	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140101	Jija K M	Self		08/02/2023	25/05/1984	38	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140201	Anto Manuel	Self		08/02/2023	28/02/1991	31	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140301	Anu Jyothy	Self		08/02/2023	23/04/1984	38	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140401	Arun P	Self		08/02/2023	03/05/1983	39	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140501	Binesh Vijayan	Self		08/02/2023	11/04/1986	36	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140601	Jinimol Joseph	Self		08/02/2023	17/02/1974	48	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140701	Juneey M George	Self		08/02/2023	19/06/1987	35	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140801	Madhukumar S	Self		08/02/2023	20/05/1968	54	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895140901	Manju James	Self		08/02/2023	04/08/1986	36	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141001	Mr. Anish K Varughese	Self		08/02/2023	31/05/1979	43	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141101	Mrs. Anuja George	Self		08/02/2023	03/03/1987	35	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141201	Jijo Mathew	Self		08/02/2023	27/04/1983	39	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141301	Ms Sumitha Joseph	Self		08/02/2023	27/10/1989	33	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141401	Niha M Biju	Self		08/02/2023	28/04/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141501	Prof. Sabarinath G. Pillai	Self		08/02/2023	10/02/1981	41	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141601	Rincy Merrin Varkey	Self		08/02/2023	28/02/1985	37	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141701	Rosamin George	Self		08/02/2023	14/04/1977	45	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141801	Sanju Sebastian	Self		08/02/2023	27/05/1987	35	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895141901	Soya Tresa Jose	Self		08/02/2023	14/04/1986	36	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142001	Sreesh P R	Self		08/02/2023	25/01/1984	39	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142101	Sunitha S Pillai	Self		08/02/2023	08/09/1981	41	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142201	Sunny Cyriac	Self		08/02/2023	29/05/1969	53	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142301	Jinson Cyriac	Self		08/02/2023	15/05/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142401	Tomson Devis	Self		08/02/2023	03/04/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142501	Tomy Joseph	Self		08/02/2023	15/05/1978	44	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142601	V P Devassia	Self		08/02/2023	25/08/1960	62	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142701	Vijayalekshmi G	Self		08/02/2023	10/02/1979	43	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142801	Vigin V	Self		08/02/2023	10/12/1985	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895142901	Aashitha Jose	Self		08/02/2023	09/04/1992	30	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143001	Giby Jose	Self		08/02/2023	30/01/1977	46	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143101	Justin Tom	Self		08/02/2023	08/04/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143201	Shilpa Lizbeth George	Self		08/02/2023	23/10/1988	36	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143301	Al-Saheer S S	Self		08/02/2023	31/05/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143401	K M Thomas	Self		08/02/2023	08/12/1960	62	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143501	George Tom Varghese	Self		08/02/2023	25/05/1985	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143601	Jiss Mohan K	Self		08/02/2023	30/11/1984	38	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143701	Jomy Joseph	Self		08/02/2023	24/03/1980	42	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143801	Mable Alex	Self		08/02/2023	12/10/1985	37	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895143901	Rameesa Mol J	Self		08/02/2023	11/07/1985	37	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144001	Rashmi Annamma George	Self		08/02/2023	21/08/1984	38	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144101	Siminon James	Self		08/02/2023	18/07/1983	39	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144201	Mr. Rincemon Rej	Self		08/02/2023	25/06/1997	25	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144301	Mrs. Betty Mathew	Self		08/02/2023	25/11/1974	48	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144401	Joseph M J	Self		08/02/2023	08/01/1963	60	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144501	Linto Thomas	Self		08/02/2023	23/11/1989	33	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144601	Tijo Mathew	Self		08/02/2023	04/12/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144701	Centil Jose	Self		08/02/2023	19/05/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144801	Geo Mathew	Self		08/02/2023	05/02/1981	42	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895144901	Justine Thomas	Self		08/02/2023	14/05/1975	47	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145001	Sibin Sebastian	Self		08/02/2023	12/01/1991	32	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145101	Sonia Emmanuel	Self		08/02/2023	24/03/1981	41	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145201	Ajith K Thomas	Self		08/02/2023	21/06/1973	49	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145301	Dr. Joseph Puriyadathil	Self		08/02/2023	26/11/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145401	Elma Joseph	Self		08/02/2023	20/05/1981	41	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145501	Jobish Joseph (Fr. Mathew Koramkuzha)	Self		08/02/2023	03/05/1980	42	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145601	Manuel M Palamattam	Self		08/02/2023	23/10/1991	31	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145701	Meera Kuncheria	Self		08/02/2023	22/05/1981	41	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145801	Rosin C Jacob	Self		08/02/2023	29/12/1976	46	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895145901	Sournya Varghese	Self		08/02/2023	31/05/1981	41	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146001	Suma Mathew	Self		08/02/2023	26/12/1974	48	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146101	Ajay S	Self		08/02/2023	25/05/1985	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146201	Akhal Sekharan	Self		08/02/2023	18/04/1990	32	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146301	Alex Jose	Self		08/02/2023	14/05/1978	44	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146401	Aneesh Sankar	Self		08/02/2023	30/05/1978	44	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146501	Anish Augustine K	Self		08/02/2023	30/05/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146601	Fr. Jeethu Mathew Aranjani Puthengura	Self		08/02/2023	02/06/1985	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146701	Mathew A C	Self		08/02/2023	11/04/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146801	Liz George	Self		08/02/2023	23/12/1983	39	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895146901	Rahul Shajan	Self		08/02/2023	19/09/1989	33	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895147001	Rony Jacob	Self		08/02/2023	25/03/1976	46	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895147101	Sumithmon K S	Self		08/02/2023	27/09/1989	33	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895147201	Abin Paul	Self		08/02/2023	09/02/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895147301	Abyson Scaria	Self		08/02/2023	15/09/1985	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895147401	Adarsh Ramachandran	Self		08/02/2023	18/11/1989	33	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	

Unique Identification No.	Name of insured	Relationship with Insured	Designation	Date of Enrolment	Date of Birth	Age (In years)	Gender	Email ID	Pre-existing Diseases	Nominee Name
1895147701	Augustine V George	Self		08/02/2023	10/12/1964	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895147801	Msr. Joseph Maleparambil	Self		08/02/2023	12/10/1954	68	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895147901	B. Girinath	Self		08/02/2023	09/11/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148001	Bobu T M	Self		08/02/2023	25/01/1968	55	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148101	Babusanker S.	Self		08/02/2023	13/05/1977	45	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148201	Binoy Baby	Self		08/02/2023	31/05/1977	45	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148301	Cinu P Elias	Self		08/02/2023	24/05/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148401	Denix M Sebastian	Self		08/02/2023	18/07/1996	36	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148501	Dinu George	Self		08/02/2023	23/04/1987	35	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148601	Don George Kurian	Self		08/02/2023	05/09/1999	33	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148701	Harikumar P S	Self		08/02/2023	06/05/1997	55	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148801	Ivin Jose	Self		08/02/2023	12/09/1995	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895148901	Fr. Thomas Njavallil	Self		08/02/2023	18/03/1956	67	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149001	Jameskutty Zacharias	Self		08/02/2023	29/05/1966	56	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149101	Jeeno Mathew	Self		08/02/2023	19/05/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149201	Jilse Sebastian	Self		08/02/2023	13/02/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149301	Jipson Mathew	Self		08/02/2023	11/02/1976	46	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149401	Johnson Joseph	Self		08/02/2023	26/05/1968	54	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149501	Jose Tom Tharappel	Self		08/02/2023	03/07/1992	30	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149601	Justin Jose	Self		08/02/2023	10/04/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149701	Kunjumon M T	Self		08/02/2023	06/02/1970	53	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149801	Ljo Paul	Self		08/02/2023	23/02/1980	42	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895149901	Mathew V M	Self		08/02/2023	26/05/1967	55	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150001	Fr. John Mattamundayil	Self		08/02/2023	30/09/1979	43	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150101	Nidhish Mathew Nidhiry	Self		08/02/2023	21/07/1977	45	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150201	Pradeep P V	Self		08/02/2023	04/07/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150301	Rajesh Baby	Self		08/02/2023	14/05/1979	43	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150401	Rajiv Krishnan	Self		08/02/2023	12/06/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150501	Sachin Jose	Self		08/02/2023	11/02/1978	44	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150601	Saiju Jacob	Self		08/02/2023	23/06/1970	52	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150701	Shiblemon K V	Self		08/02/2023	27/05/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150801	Tom Thomas	Self		08/02/2023	31/03/1977	45	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895150901	Tom Zacharia	Self		08/02/2023	31/07/1961	61	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151001	Vijayan M K	Self		08/02/2023	15/05/1966	56	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151101	Abraham M J	Self		08/02/2023	15/02/1964	58	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151201	Navy George	Self		08/02/2023	04/04/1981	41	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151301	Ahath Tomy	Self		08/02/2023	06/08/1994	28	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151401	Amrutha P Thankachan	Self		08/02/2023	25/09/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151501	Anu Plus	Self		08/02/2023	19/05/1986	36	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151601	Athira Venugopal	Self		08/02/2023	07/10/1993	29	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151701	Binumon P	Self		08/02/2023	02/09/1978	44	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151801	Georgeena Mary George	Self		08/02/2023	17/08/1984	38	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895151901	Hareesh M S	Self		08/02/2023	18/06/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152001	Ignatius Korah	Self		08/02/2023	30/05/1956	66	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152101	Ivy Vincent	Self		08/02/2023	11/08/1992	30	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152201	Jiji Joseph	Self		08/02/2023	10/10/1973	49	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152301	Pisa Philip	Self		08/02/2023	23/04/1972	50	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152401	Jomol Tom	Self		08/02/2023	09/04/1996	26	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152501	Jyothi P Jose	Self		08/02/2023	16/01/1985	38	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152601	Jyothis Thomas	Self		08/02/2023	06/01/1977	46	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152701	Manju George	Self		08/02/2023	14/11/1973	49	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152801	Rani V T	Self		08/02/2023	15/05/1971	51	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895152901	Rose Mary John	Self		08/02/2023	12/11/1982	40	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153001	Sandeep P S	Self		08/02/2023	25/07/1993	29	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153101	K J Sebastian	Self		08/02/2023	20/03/1961	61	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153201	Sasi T A	Self		08/02/2023	04/06/1972	50	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153301	Sanju Varghese	Self		08/02/2023	08/10/1982	40	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153401	Sr. Theresia Joice Varghese	Self		08/02/2023	26/02/1953	69	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153501	Ramesan A N	Self		08/02/2023	09/10/1966	56	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153601	Jimmy George	Self		08/02/2023	10/01/1981	42	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153701	Tony Mathew	Self		08/02/2023	04/07/1996	26	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153801	Roseketty Louis	Self		08/02/2023	06/08/1974	48	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895153901	Suresh George	Self		08/02/2023	27/05/1957	65	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154001	Adarsh C Ravi	Self		08/02/2023	16/05/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154101	Deepa V	Self		08/02/2023	04/05/1978	44	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154201	Jabin Mathew	Self		08/02/2023	27/05/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154301	Jacob Thomas	Self		08/02/2023	31/05/1985	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154401	Minu Cherian	Self		08/02/2023	04/04/1991	31	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154501	Adharah M Mathew	Self		08/02/2023	07/03/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154601	Shelcy Paulose	Self		08/02/2023	25/05/1990	32	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154701	Neena Joseph	Self		08/02/2023	13/11/1986	36	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154801	Ance Mathew	Self		08/02/2023	20/05/1965	57	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895154901	Asha Alice Kulavattom	Self		08/02/2023	24/08/1969	53	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155001	Fr. Bennet Kuriakose	Self		08/02/2023	28/03/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155101	Bincy S	Self		08/02/2023	25/12/1975	47	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155201	D Dalmiya Rajan	Self		08/02/2023	12/08/1996	26	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155301	Deepa Joseph	Self		08/02/2023	15/03/1987	35	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155401	George K Thomas	Self		08/02/2023	19/04/1978	44	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155501	Jenson Jose	Self		08/02/2023	10/09/1983	39	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155601	Arun Mathew	Self		08/02/2023	23/03/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895155701	Jinta John	Self		08/02/2023	10/04/1995	27	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	

Unique identification No.	Name of Insured	Relationship with Insured	Designation	Date of Enrolment	Date of Birth	Age (In years)	Gender	Email ID	Pre-existing Diseases	Nominee Name
1895156001	K J George	Self		08/02/2023	05/12/1963	59	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156101	Liga Simon	Self		08/02/2023	30/01/1979	44	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156201	Manish Jose	Self		08/02/2023	18/02/1996	36	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156301	Mariamol Kuriakose	Self		08/02/2023	09/05/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156401	Minna Roselin Cherian	Self		08/02/2023	15/11/1989	33	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156501	Ms. Saranya M S	Self		08/02/2023	09/09/1989	33	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156601	Neethu Joseph	Self		08/02/2023	15/07/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156701	Baby V	Self		08/02/2023	13/03/1967	55	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156801	Shajimon Thomas	Self		08/02/2023	16/05/1971	51	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895156901	Thomaskutty Mathew	Self		08/02/2023	06/11/1993	29	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157001	Tiba Thomas	Self		08/02/2023	15/05/1989	33	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157101	Sruithy S	Self		08/02/2023	08/07/1986	36	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157201	Alphonsa Johny	Self		08/02/2023	15/03/1991	31	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157301	Angitha George	Self		08/02/2023	14/03/1987	35	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157401	Anu V Kottath	Self		08/02/2023	24/01/1996	27	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157501	Ashly Thomas	Self		08/02/2023	22/02/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157601	Athirasree Das	Self		08/02/2023	18/01/1997	26	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157701	Bino Thomas	Self		08/02/2023	24/08/1987	35	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157801	George Thomas	Self		08/02/2023	28/05/1970	52	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895157901	Ciri Sebastian	Self		08/02/2023	05/05/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158001	Deepu Job	Self		08/02/2023	26/09/1986	36	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158101	Divya Sunny	Self		08/02/2023	05/12/1984	38	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158201	Dona Mary Cherian	Self		08/02/2023	24/12/1996	26	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158301	Dyni Thomas	Self		08/02/2023	10/04/1993	29	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158401	Geo J Vallavancottu	Self		08/02/2023	28/12/1994	28	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158501	Jaya John	Self		08/02/2023	14/04/1987	35	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158601	Jibin Philip	Self		08/02/2023	21/01/1984	39	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158701	Jikku Thomas	Self		08/02/2023	05/12/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158801	Joby P P	Self		08/02/2023	24/12/1980	42	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895158901	Georgekutty Joseph	Self		08/02/2023	26/02/1978	44	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159001	Kishore Sebastian	Self		08/02/2023	25/03/1981	41	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159101	Manoj George	Self		08/02/2023	03/09/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159201	Maria Yesudas	Self		08/02/2023	27/03/1990	32	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159301	Mereen Thomas Vadakkal	Self		08/02/2023	31/12/1981	41	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159401	Miss. Divya Das	Self		08/02/2023	23/05/1983	39	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159501	Mrs. Jeena Thomas	Self		08/02/2023	06/10/1987	35	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159601	Praseetha V M	Self		08/02/2023	28/04/1978	44	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159701	Resmy K Mathew	Self		08/02/2023	03/05/1981	41	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159801	Sarju S	Self		08/02/2023	05/11/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895159901	Sinu Maria Kurian	Self		08/02/2023	13/08/1985	37	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160001	Jaise Jose	Self		08/02/2023	05/12/1988	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160101	Smitha Jacob	Self		08/02/2023	28/05/1978	44	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160201	Thomas John	Self		08/02/2023	07/09/1977	45	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160301	Thushara Sukumar	Self		08/02/2023	10/05/1987	35	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160401	Anoopraj M R	Self		08/02/2023	15/03/1987	35	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160501	Arun Jose	Self		08/02/2023	26/02/1977	45	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160601	Dijomon N P	Self		08/02/2023	19/05/1981	41	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160701	Divya James	Self		08/02/2023	19/05/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160801	Don Cyril Thomas	Self		08/02/2023	29/01/1989	34	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895160901	Dr. Shancy Augustine	Self		08/02/2023	15/10/1979	43	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161001	Elizabeth Alphonsa Jose	Self		08/02/2023	13/08/1982	40	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161101	Jasmin P Jose	Self		08/02/2023	01/03/1979	43	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161201	Ginu Ann George	Self		08/02/2023	14/06/1982	40	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161301	Liju Mathew R	Self		08/02/2023	23/11/1987	35	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161401	Mr. Jojin Thomas	Self		08/02/2023	04/07/1984	38	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161501	Prof. Shanooqa Chandran	Self		08/02/2023	05/01/1981	42	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161601	Shiny K George	Self		08/02/2023	13/02/1989	33	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161701	Sreekala V M	Self		08/02/2023	17/10/1994	28	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161801	Tissa Tom	Self		08/02/2023	04/02/1990	33	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895161901	Tomson Thomas	Self		08/02/2023	21/09/1985	37	Male	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895162001	Vineetha P Joseph	Self		08/02/2023	04/11/1988	34	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	
1895162101	Amala Mathew	Self		08/02/2023	29/11/1991	31	Female	PRINCIPAL@SJCETPALAI.AC.IN	NO	

Plan Benefits (may be provided as an annexure to the Policy Schedule) self

Cover Limit Basis (Group Personal Accident – Basic Cover: Accidental Death Benefit, Permanent Total Disablement Benefit, Permanent Partial Disablement Benefit):	Sum Insured	
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Coverage Details	Name of the Benefit	Brief Description	Sum Insured	Sub limits/Conditions
Group Personal Accident – Basic Cover	Accidental Death Benefit	Capital Sum Insured/ Sum Insured, as applicable, paid on benefit basis if accidental Injury solely and directly results in the death of the Insured	500000.00	
	Permanent Total Disablement Benefit	% of the Capital Sum Insured/ Sum Insured, as applicable, paid on benefit basis if accidental Injury solely and directly results in the Permanent Total Disablement of the Insured	500000.00	
	Permanent Partial Disablement Benefit	% of the Capital Sum Insured/ Sum Insured, as applicable, paid on benefit basis if accidental Injury solely and directly results in the Permanent Partial Disablement of the Insured	500000.00	
	Temporary Total Disablement Benefit	Lesser of i) 1% of the Capital Sum Insured/ Highest Sum Insured opted for AD/PTD/PPD, as applicable OR ii) The fixed opted Sum Insured per week paid on benefit basis if accidental Injury solely and directly results in the Temporary Total Disablement of the Insured	200000.00	
Optional Covers under Group Personal Accident	Burns Benefit	% of the Sum Insured paid on benefit basis if an Insured Person sustains Burns due to an accident and results in conditions specified in policy	10000.00	
	Animal Attack Benefit	Covers medical expense incurred due to an Injury caused solely and directly by an Animal attack on a reimbursement basis	10000.00	
	Funeral Expenses Benefit	Onetime lump sum payment done towards specified Funeral expenses	10000.00	
	Emergency Road Ambulance Benefit	An amount up to the limit specified is reimbursed towards Ambulance Expenses	5000.00	
	Education Fund Benefit	In case of Accidental Death or Permanent Total Disablement, We will pay the amount in respect of the tuition fees paid towards the Dependent Child's education for the Policy Period	10000.00	
	Accidental Medical Expenses Benefit (Three Sub-Options)	In case of Death, Permanent Total Disablement or Permanent Partial Disablement of the insured, expenses towards the Reasonable and Customary Charges for Medical Expenses incurred is reimbursed	100000.00	

IN THE EVENT OF A CLAIM: Please contact Us through any of these Modes

Address for Correspondence: ManipalCigna Health Insurance Company Limited 401/402, Raheja Titanium, Goregaon (East), Mumbai, Maharashtra - 400063	Contact Number:	1800-102-4462
	Fax Number:	022-61703689
	Email ID:	servicesupport@manipalcigna.com

This Policy has been issued based on the information provided by you on the proposal form. Attached with this Policy Schedule are the Policy Terms & Conditions, and Annexures. Please ensure that these documents have been received, read and understood. If any of these documents have not been received, please contact our Customer Service at the below mentioned details at the earliest. In case you find any discrepancy in the same, please contact us immediately.

For any grievance related to the policy you may write to The Grievance Officer at the policy issuing office address mentioned above or email a headcustomercare@manipalcigna.com.

You may also write to us at servicesupport@manipalcigna.com Or call us at Healthline no (Toll Free). 1800-102-4462.

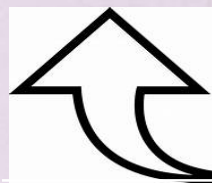
In witness, whereof this Policy has been signed at ManipalCigna Health Insurance on 12/02/2023

Yours Sincerely ,
ManipalCigna Health Insurance Company Limited
(Formerly known as CignaTTK Health Insurance Company Limited)
This is a system generated communication and does not require signature.

IN ANNEXURE I DETAILS OF INSURED PERSONS:

Attached to and forming part of the Policy Schedule

ANNEXURE II: COVER DETAILS





ST. JOSEPH'S

COLLEGE OF ENGINEERING
AND TECHNOLOGY,
- PALAI -

List of teaching and non teaching staff who availed Maternity Leave for the last 5 years 2018 to 2022

Sl. No	Name	Designation	Department	Period of Leave
1	Ms. Shiny K George	Asst. Professor	EE	11-12-2017 to 10-06-2018
2	Ms. Rincy Merrin Varkey	Asst. Professor	ECE	23-05-2017 to 01-01-2018
3	Ms. Soumya Rosilant Jolly	Asst. Professor	CE	04-12-2017 to 03-06-2018
4	Ms. Anuja George	Asst. Professor	ECE	01-01-2018 to 30-06-2018
5	Ms. Mable Alex	Asst. Professor	EI	03-01-2018 to 02-07-2018
6	Ms. Alphonsa Johny	Asst. Professor	CSE	03-01-2018 to 02-07-2018
7	Ms. Resmi K Mathew	Instructor	CSE	16-04-2018 to 15-10-2018
8	Ms. Ashly Thomas	Asst. Professor	CSE	27-05-2018 to 26-11-2018
9	Ms. Nitha M Biju	Asst. Professor	ECE	01-06-2018 to 30-11-2018
10	Ms. Martina Edward	Asst. Professor	CE	02-07-2018 to 31-12-2018
11	Ms. Neethu Joseph	Asst. Professor	CE	02-07-2018 to 31-12-2018
12	Ms. Deepa Joseph	Asst. Professor	CE	02-07-2018 to 31-12-2018
13	Ms. Georgeena Mary George	Asst. Professor	S&H	02-07-2018 to 31-12-2018
14	Ms. Sinu Maria Kurlan	Asst. Professor	CSE	14-07-2018 to 13-01-2019
15	Ms. Mariamol Kuriakose	Asst. Professor	CE	15-11-2020 to 15-04-2021
16	Ms. Deepa Joseph	Asst. Professor	CE	20-03-2021 to 19-09-2021
17	Ms. Jyothi P Jose	Asst. Professor	S&H	29-04-2021 to 25-10-2021
18	Ms. Amrutha P Thankachan	Asst. Professor	S&H	01-06-2021 to 31-05-2022
19	Ms. Sinu Maria Kurian	Asst. Professor	CSE	01-02-2022 to 31-07-2022
20	Dr. Shancy Augustine	Asst. Professor	EEE	15-02-2022 to 14-08-2022

16/6/23

DR. V.P. DEVASSIA
Principal

St. Joseph's College of Engg. & Technolog
Palai, Kerala - 686 579



**ST. JOSEPH'S
COLLEGE OF ENGINEERING
AND TECHNOLOGY,
- PALAI -**

(Abstract)

Establishment - Ms. Amrutha P Thankachan, Asst. Professor, Department of Science and Humanities - Request for
Maternity Leave - Sanctioned - Orders issued.

ADMINISTRATION A1 SECTION

Dated 24-09-2021

MLA1/100/ML(4)/2021

Read: (1) Application submitted by Ms. Amrutha P Thankachan, duly recommended by the HoD & the Principal.
(2) Proviso 4.17.5 of the Staff Policy
(3) Orders of the Chairman on 24-09-2021

ORDER

Ms. Amrutha P Thankachan, Asst. Professor, Department of Science and Humanities has applied for Maternity leave for Six months from 28/09/2021 to 27/03/2022, vide paper (1), read above.
Sanction has been accorded by the Chairman SJ CET, Palai, vide paper (3) read above, to Ms. Amrutha P Thankachan, being granted Maternity leave for six months from 28/09/2021 to 27/03/2022, as per the provisions laid down in the staff policy, vide paper 2 read above.
She is eligible for leave salary as per the prevailing rules in force.

Orders are issued accordingly



[Signature]
PRINCIPAL

Copy to,

1. Ms. Amrutha P Thankachan
2. HoD, S&H
3. Manager
4. Finance Officer
5. AQ/JS
6. Stock File/ File Copy
7. E-Records

ST. JOSEPH'S
COLLEGE OF ENGINEERING
AND TECHNOLOGY,
 - PALAI -

(Abstract)

Establishment - Rev. Sr. Elizabeth M. J, Asst. Professor, Department of Computer Science and Engineering
 - Study Leave for three years - Sanctioned - Orders issued.

ADMINISTRATION A1 SECTION

Ad A1/711/ST/2021

Dated 30-01-2020

Read: (1) Leave application dtd 30-01-2021 submitted by Rev. Sr. Elizabeth M. J, duly recommended by the HoD and the Principal.
 (2) Clause 4.20.6 of the staff policy.
 (3) Observations of the Governing Body meeting held on 11-04-2018

ORDER

Rev. Sr. Elizabeth M. J, Asst. Professor, Department of Computer Science and Engineering has applied for study leave for three years from 01-02-2021 to 31-01-2024 for pursuing full time Ph.D Programme at NIT Calicut.

As per the provisions laid down in the staff policy, vide paper (2), read above, leave for study purpose shall be granted to teachers having four years of continuous service at SJCT. Rev. Sr. Elizabeth M. J does not have four years continuous service at SJCT.

The Governing Body at its meeting, vide paper (3), read above, proposed that teachers shall be encouraged to pursue Ph.D programme, by granting them study leave.

After considering the whole matter in detail, sanction for study leave has been granted by the Chairman, SJCT, to Rev. Sr. Elizabeth M. J for three years from 01-02-2021 to 31-01-2024, subject to the following conditions by relaxing the provisions laid down in Clause 4.20.6 of the staff policy.

1. Leave shall be granted to cover the entire period of the course of study concerned and will not be granted for broken periods.
2. No leave salary/study allowance will be given during the leave period.

Orders are issued accordingly


 PRINCIPAL

Copy to,

1. Rev. Sr. Elizabeth M. J
2. Manager
3. HoD, CS&E
4. TG/AG/15
5. Slack File/ File Copy





ST. JOSEPH'S COLLEGE OF ENGINEERING AND TECHNOLOGY, PALAI

Choondacherry P.O, Palai-686 579, Kottayam, Kerala, India.

(Approved by A.I.C.T.E., New Delhi & Affiliated to M.G. University, Kottayam)

Phone: 04822-239301, 239302 Fax: 04822-239307

Website: www.sjcetpalai.ac.in E-mail: sjcet@sancharnet.in

LEAVE APPLICATION FORM FOR TEACHING STAFFS

Name : LIZ GEORGE(10MCA007)
Department : MCA
Designation : Asst.Professor
Reason For Leave : Personal
No. of days & dates of leave : 5 Day(s), (1/7/2019 - 5/7/2019)
Leave Type : VACATION LEAVE
Place : Choondacherry
Date : 27/6/2019
Signature of Applicant

LEAVE RECOMMENDED

Leave Approved Subject to Eligibility

H.O.D.

PRINCIPAL

Note: Leave shall be recommended only after filling up details of classes during days of leave. This information is to be passed on directly to the attendance section.

DETAILS OF CLASSES DURING DAYS OF LEAVE TO ATTENDANCE SECTION

Day & Date	Period Number	Class with Branch & Batch	Name of member of Staff for alternate arrangement and Department	Initials

Name & Signature of Applicant

Initials of H.O.D.

FOR OFFICE USE ONLY

Leave availed earlier + Leave applied = Total Eligible/Not Eligible for leave

.....

+

.....

=

.....

.....



5. Residential Facilities

D. Dalmeja Rajan
Assistant Professor
Department of Civil Engineering
SJCT Palac

05th October 2020

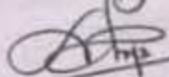
The Principal
SJCT Palac

Subject: Request for Hostel accommodation

Respected sir,

Myself, Dalmeja Rajan, newly joined faculty from department of civil engineering, SJCT Palac. I request you to grant me permission for availing hostel accommodation facility from 05-10-20. Thankyou for your time and consideration.

Sincerely,



D. Dalmeja Rajan

Recommended and forwarded to Principal

Arun-Jalawat
5/10/20

Permitted

Permitted

to teachers wing B2

Sirany

5/10/2020

From

Anu V Kottath

CSE Dept

SJCEI Palai

To

The Principal

SJCEI Palai

Sub: Request for permission to stay in hostel

Respected Sir,

myself Anu V Kottath, I have been appointed as Assistant Professor in the Computer Science Department from 1/11/2021. As my place of residence is far from college, I humbly request you to grant me hostel facility.

Place: Palai

Date: 1/11/2021

Permitted to teacher's wing
B3

Sincerely
1/11/21

Sincerely
~~Anu V Kottath~~
1/11/2021
Anu V Kottath

Recommended & Forwarded

Principal

1/11/21

Sl No	Date of completion	Name and phone number	Distribution reference	Mobile No. and e-mail ID	Page no	Signature	Date of creation	Signature
1	6-10-11	Vipin V.	MP	986989123	383	<i>[Signature]</i>	23/07/15	<i>[Signature]</i>
2	1-0-12	Diogo Gomes	AP - GAT	996322366		<i>[Signature]</i>	15/2/14	<i>[Signature]</i>
3	01/01/14	BARSOZ	AP CSE	9448232663	384	<i>[Signature]</i>	26/11/14	<i>[Signature]</i>
4	5/5/14	Thomas Joseph	AP CSE	9446791291	387	<i>[Signature]</i>	17/6/15	<i>[Signature]</i>
5	20/1/15	Sudhakar	AP MP	912226522	387	[Signature]	20/1/15	[Signature]
5	22/02/15	Finny K. Mathew	AMCT	977776165		<i>[Signature]</i>	20/1/2015	<i>[Signature]</i>
6	27/7/14	K-S Sajith	IAMR	924940748		<i>[Signature]</i>	9/1/15	<i>[Signature]</i>
7	16/01/2016	Sachin George Varghese	AMCT	9290069025		<i>[Signature]</i>	30/7/16	<i>[Signature]</i>
8	19/04/2017	Don Cyril Thomas	ECE	9747911443		<i>[Signature]</i>	31/12/2020	<i>[Signature]</i>
9	12/7/2011	Francis Abraham	CSE	9841129518		<i>[Signature]</i>	30/10/2021	<i>[Signature]</i>
	17/2/23	Ahmad - Physical						



[Handwritten Signature]

Fr. JOHN MATTAMUNDAYIL
 Bursar
 St. Joseph's College of Engg. & Technology
 Choondacherry P. O, Palai - 686 579

Room No. 12

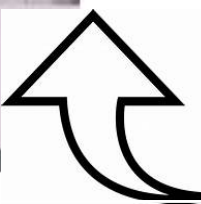
Sl. No.	Date of issue	Issued to Name address	Category of Department
1	18-05-12	Binoj* Baly	A.P. mat
2	26-05-12	PAISU JACOB	Director of
	10/2/23	Adhara	

Sl. No.	Date of issue	Issued to Name address	Category of Department	Signature	Date of issue	Signature
					9-1-2017	
					28-05-2012	



Fr. John Mattamundayil

Fr. JOHN MATTAMUNDAYIL
 Bursar
 St. Joseph's College of Engg. & Technology
 Choandacherry P. O, Pulai - 686 579





St. Augustine's Hostel for Girls: Photo 1



St. Augustine's Hostel study area: Photo 2



St. Augustine's Hostel Mess hall: Photo 3



St. Marys Hostel for Girls: Photo 1



St. Marys Hostel for Girls: Photo 2



St. Marys Hostel Mess Hall: Photo 3



St. Marys Hostel Room: Photo 4

6. Transportation facilities



Photo 1



Photo 2



Photo 3

St. Joseph's College of Engg. & Tech., Palai

College Bus - List of Staff in charges 2022-23

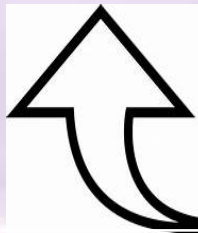
Sl. No.	Bus route	Staff in Charge	Dept.	Contact No.
1	SJCET - Poonjar - Teekoy	Ms. Ligi Simon	CE	8547639751
2	SJCET - Cheenikuzhy	Mr. Centil Jose	LIB.	9496464673
3	SJCET - Kanjirapally	Mr. Thomas John	CS	9946324895
4	SJCET - Koothattukulam	Mr. Bineesh Vijayan	EC	9496804608
5	SJCET - Pampady	Mr. Sunny Cyriac	EC	9946664156
6	SJCET - Kanjirathanam	Mr. Dijomon N B	EE	9446906819
7	SJCET - Mallappally	Mr. Ajay S	MCA	9744140490
8	SJCET - Ettumanoor	Mr. Justine Tom	EC	9847845120
9	SJCET - Thiruvalla	Mr. K. K. Balakrishnan	EE	9446364465
10	SJCET - Pala - Cherpumkal	Mr. Johnson Joseph	ME	9446714176
11	SJCET - Kallara	Mr. Mathew V. M	ME	9495662712
12	SJCET - Piravom	Ms. Shelcy Paulose	AD	9645041098
13	SJCET - Moolamattom	Mr. Vijayan M K	ME	9495313474
14	SJCET - Kottayam (via Manarcad)	Mr. K. K. Balakrishnan	EE	9446364465
15	SJCET - Kottayam (via Mannanam)	Mr. Jose James	CE	9447767794
16	SJCET - Vaikom	Mr. Babu T M	ME	9745364436
17	SJCET - Nedumkunnam	Mr. Adarsh C Ravi	AD	9496986007
18	SJCET - Kudackachira	Mr. Babu T M	ME	9745364436
19	SJCET - Pius Mount	Mr. Johnson Joseph	ME	9446714176



Dr. Jyoths Thomas.



PRINCIPAL
ST. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI



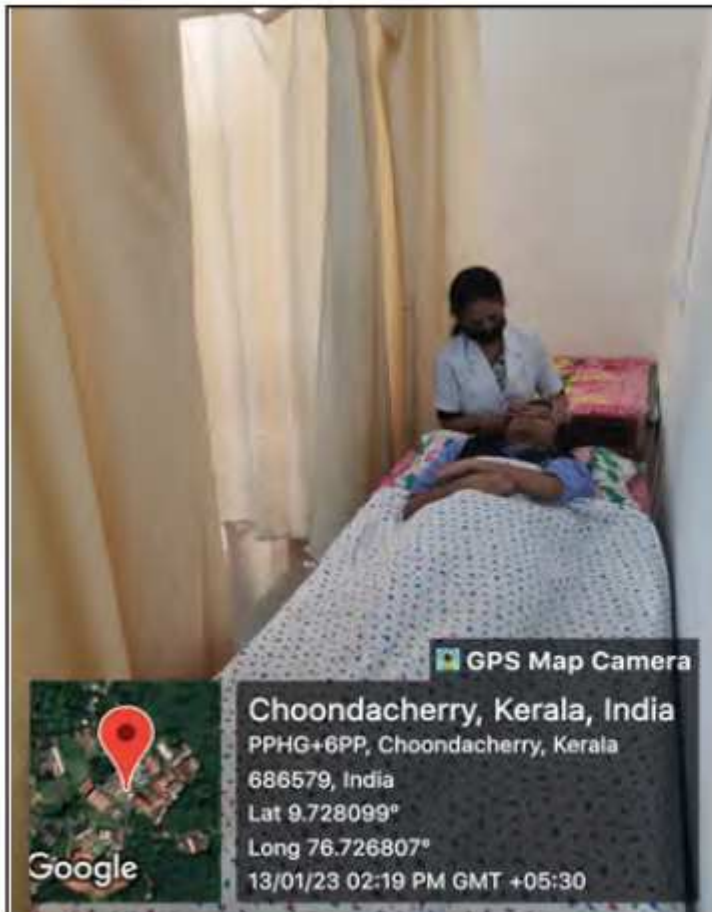
7. Medical Facilities



Medicare: Photo 1



Medicare: Photo 2



Medicare: Photo 3



Medicare: Photo 4



കേരളം കേരल KERALA

DT 099246

MEMORANDUM OF UNDERSTANDING

This MOU is made on 15-10-2022 between, Mar Sleeva Medicity Palai, Cherpunkal, Kottayam Dist., PIN: 686584 (A Unit of Pala Diocesan Medical Education Trust, a trust incorporated and registered in Kerala), represented by its Managing Director, Msgr. Joseph Kaniyodickal, herein after referred to as Mar Sleeva Medicity Palai.

AND

St. Joseph's College of Engineering and Technology, Palai, (A Unit of Diocesan Technical Education Trust Palai, a trust incorporated and registered in Kerala), engaged and represented by its Chairman, Msgr. Dr. Joseph Maleparampil, hereinafter referred to as SJ CET Palai

Further to the discussion between the authorities of both the institutions regarding the tie-up for Healthcare Services, it is mutually decided to offer certain concessions and privileges to the staff of SJ CET Palai by Mar Sleeva Medicity Palai.

The concessions and special privileges are enclosed for reference. The terms and conditions are as follows:

- Mar Sleeva Medicity Palai will provide the agreed discount (details enclosed) to the employees of St. Joseph's College of Engineering and Technology, Palai.

Joseph Kaniyodickal

Chairman



2022



കേരളം കേരल KERALA

DT 099249

- Eligibility is for the employees and Family members (Immediate Dependents) of St. Joseph's College of Engineering and Technology, Palai. Privileges will be applicable only if the employees produce the valid ID card/ Authorization letter issued from St. Joseph's College of Engineering and Technology, Palai office or through mail to prove the relationship.
- IP Privilege is applicable only for Non- Insurance patients.
- Registration validity for 1 year.
- MOU is Valid for 1 year from the date of execution.
- Credit facility can be extended only based on the confirmation of authorized person from St. Joseph's College of Engineering and Technology Palai.
- St. Joseph's College of Engineering and Technology, Palai has to issue the valid ID card for each employees and their dependents.
- The Scheme cannot combine with any other discounts and is not applicable to Insurances, ESI & ECHS patients
- Exclusions: Medicine & Consumables, F&B, Implants & Devices and Dialysis

Karimadikal



Chairman.



SUB TREASURER

29 SEP 2022

NO. 310

St. Joseph's Engineering

Special privileges for St. Joseph's College of Engineering and Technology, Palai

1. Free registration
2. Discount for IP patients- 10 % discount
 - Note on Exclusions- Discount not applicable for Pharmacy, Consumables and F&B
 - Eligible for Staffs, Family Members- Spouse, Dependent Parents & Dependent Children
3. Discount on Health checkup packages (Staffs)- 10 % discount
4. Doctor's service every week (with Payment at Rs. 2000/- per visit, including travel)
5. Credit facility to staff / students on emergency (payment to be guaranteed by College authorities)
 - Note: Credit facilities can be extended only based on the mail/letter confirmation from the college.
6. Ambulance pick up on emergency (if available)
7. As part of our CSR activities, Mar Sleeva Medicity Palai would be happy to extend their services like Medical talks, Blood donation camps etc. at SJCT Palai premises.

IN WITNESS WHEREOF the parties here to have executed this agreement on 15-10-2022 in the presence of witness who have put their signatures to this MOU.

For, Mar Sleeva Medicity Palai


Managing Director

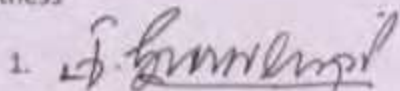


For, St. Joseph's College of Engineering
and Technology, Palai

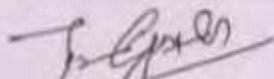

Chairman



Witness

1. 

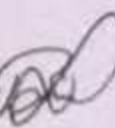
2. DE GEORGE SEBASTIAN
SENIOR MEDICAL OFFICER
DEPT OF NEPHROLOGY
MAR SLEEVA MEDICITY PALAI

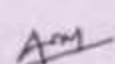


Witness

1. Bino Thomas
Asst Professor
Dept. of CEE

2. Anur Mathew
Accountant
Office Section







ST. JOSEPH'S COLLEGE OF ENGINEERING & TECHNOLOGY, PALAI
 CHOONDACHERRY P.O., BHARANANGANAM, KERALA - 686 579

VOUCHER

V No.

Daily allowance for Doctor

Date 9/10/2019

Received with thanks from the Principal, an amount of Rupees..... Two Thousand

only as shown below.

PARTICULARS	AMOUNT (Rs.)
Daily allowance for doctor for service at college Medicare (04/09/2019 & 25/09/2019)	2,000/-
TOTAL	2000/-

Passed for Payment

[Signature]
Principal

Verified & Paid by

[Signature]
9/10/19
Don Cyril Thomas
AP, BSE
SECRET, Palai

Signature

[Signature]

Accountant

Name Dr. Vishnu Mathan
Address 14M Kripala,
Bharananganam

General + Campus + Students + TimeTable + Staff + HR + Payroll + Admissions + Fees + Transportation + Survey +

Employee Wise Payroll Head Report

Financial Year : Department : Category :
 Employee :

Description	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Total
No. Of Worked Days	30	31	30	31	31	30	31	30	31	31	28	31	385
Basic Pay	11660	11660	11660	11660	11660	11660	11660	11660	11660	11660	11660	11660	139920
TOTAL	11660	11660	11660	11660	11660	11660	11660	11660	11660	11660	11660	11660	139920
TDS	0	0	0	0	0	0	0	0	0	0	0	0	0
PF	0	0	0	600	0	0	0	0	0	600	0	0	1200
PF	1399	1399	1399	1399	1399	1399	1399	1399	1399	1399	1399	1399	16758
ESI	88	88	88	88	88	88	88	88	88	88	88	88	1056
TOTAL	1487	1487	1487	2087	1487	1487	1487	1487	1487	2087	1487	1487	19044
NET TOTAL	10173	10173	10173	9573	10173	10173	10173	10173	10173	9573	10173	10173	120876



8. Research Policies



ST. JOSEPH'S
COLLEGE OF ENGINEERING
AND TECHNOLOGY
- PALAI -

4

(Abstract)

Establishment Guidelines for Incentivizing Faculty to pursue Research activities, and to publish Research papers in Quality Journals – Proposals - Approved - Orders issued.

ADMINISTRATION A1 SECTION

Dated 11-05-2022

- Read: 1. Order No AdA1/105/2022 dated 06-05-2022
2. Draft guideline submitted by the Dean Research on 09-05-2022
3. Orders of the Chairman dated 09-05-2022

ORDER

Vide paper I, read above it has been decided to provide monetary incentives to faculty members to pursue Research activities, and to publish Research papers in Quality Journals.

Dr. Rajesh Baby, Dean Research has been entrusted to frame the guidelines regarding the implementation of the said proposal.

Accordingly, the Dean has framed the guidelines called for as given below,

1. Research papers should have been published in Science Citation (SCI/SSCI/SCIE) indexed journals. Papers in "communicated" or "accepted" status are not eligible.
2. Affiliation of the faculty in the published paper should be "St. Joseph's College of Engineering and Technology, Palai.
3. The first author and co-authors from the college are eligible. If there is one co-author from the college, the amount will be equally shared between the first author and the co-author. In case, the co-authors numbers two or more, half of the amount will be given to the first author and the remaining amount of monetary benefit will be equally shared between the co-authors from the college.
4. An author is eligible to receive this incentive for a maximum of two papers in an academic year
5. The first author should submit a written request to the Principal, through respective HoD and Dean (Research) with the copy of the published paper, to avail of this incentive. The amount will be credited to the bank account of the first author, who shall share the amount with the co-authors.



ST. JOSEPH'S
COLLEGE OF ENGINEERING
AND TECHNOLOGY.
- PALAI -

Incentive amount slabs

Impact factor Less than one	-	Rs.2000.00/-
Impact factor more than one to two	-	Rs.3000.00/-
Impact factor more than two to three	-	Rs.4000.00/-
Impact factor more than three	-	Rs.5000.00/-

After considering the matter in detail, sanction has been accorded by the Chairman, SJCTET to the above proposal being implemented with effect from the academic year 2022-2023.

Orders are issued accordingly.




Principal

Copy to,

1. Manager
2. Vice-Principal
3. Bursar/Lab Manager
4. HoDs for informing the staff members concerned
5. Dean, UG/PG/Research
6. FO/AO/Librarian/JS
7. PRO/Information Officer
8. Stock file





Searching for the best Research Guide?

Here is our Super Force!



DR. JOBY P. P.

CSE, KTU-F27389

Research Areas:
Network Security,
Wireless Networks,
Sensor Networks,
Cryptography, Cloud
Computing



DR. PRASEETHA V. M.

CSE, KTU-F2541

Research Areas:
Machine Learning,
Deep Learning,
Biometrics



DR. ARUN P.

ECE, KTU-F4341

Research Areas:
Vibroacoustic signal
processing, Fault
detection and diagnosis,
Biomedical signal
processing



**DR. GEORGE TOM
VARGHESE**

ECE, KTU-F2902

Research Areas:
Digital VLSI, Low Power
VLSI, High Speed Analog
to Digital Converters



DR. GIBY JOSE

ECE, KTU-F7346

Research Areas:
Image Processing,
Signal Processing



DR. MADHUKUMAR S.

ECE, KTU-F6750

Research Areas:
Signal Processing,
Embedded Systems,
Image Processing, VLSI,
Communication Engg.



DR. V.P. DEVASSIA

ECE, KTU-F6998

Research Areas:
Pseudo-Periodic Signal
Processing, Application of
Wavelet Transform in
signal analysis, Music
Signal Source Separation



DR. BINOY BABY

ME, KTU-F3230

Research Areas:
Micro Channel Heat
Transfer, Interferometric
Technique for Heat
Transfer Measurement,
Heat Transfer in Nano
Fluid



DR. GIRINATH B.

ME, KTU-F3609

Research Areas:
WAAM,
Matlab App
design, Fatigue
and Soft
computing.



DR. JILSE SEBASTIAN

ME, KTU-F6638

Research Areas:
Energy Engineering,
Waste to Energy
conversion, Plastic to
fuels, Biofuels, IC
Engines, Automobile
Engg., Electric Vehicles.



DR. LIJO PAUL

ME, KTU-F2886

Research Areas:
Additive manufacturing,
Micro machining,
Non Conventional
Machining, Soft
Computing, Material
Characterisation.



**DR. NIDHISH
MATHEW NIDHIRY**

ME, KTU-F6432

Research Areas:
Industrial Engineering,
Manufacturing
Optimization



DR. RAJESH BABY

ME, KTU-F4283

Research Areas:
Fuel Cell, Heat
Pipes, Thermal
Management using
Phase Change
Materials, Optimization
of thermal systems



DR. AJITH K. THOMAS

MBA, KTU-F1082

Research Areas:
Marketing Mngmt.,
Hotel Mngmt., Services
Mktg., B2B Mktg.,
Hospitality Mngmt.,
Purchase Decision,
Channel Mngmt.



DR. RAHUL SHAJAN

MCA, KTU-F41275

Research Areas:
Data Mining, Image
Processing, Cloud
Computing





APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY

CET Campus, Thiruvananthapuram -695016

Ph:0471 2598122, Fax: 2598522 www.ktu.edu.in Email:university@ktu.edu.in

KTU/RESEARCH/2021/00038

15.06.2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Dr RAJESH BABY(KTU-F4283), Associate Professor, MECHANICAL ENGINEERING, ST JOSEPHS COLLEGE OF ENGINEERING AND TECHNOLOGY PALAI is an approved Research Supervisor of this University, approved vide University Order No. U.O.No. 1902/2021/KTU dated 04/10/2021

This certificate is issued on his request for the purpose of official documentation purposes.

Dr.Shalij P R

Dean Research



9. Library



Library: Photo 1



Library: Photo 2

publication title	subjects
Bell Labs Technical Journal	Communication, Networking and Broadcast Technologies
China Communications	Communication, Networking and Broadcast Technologies
Computer	Computing and Processing
Computing in Science & Engineering	Computing and Processing; Bioengineering; Communication, Networking and Broadcast Technologies
IEEE Aerospace and Electronic Systems Magazine	Aerospace; Transportation
IEEE Annals of the History of Computing	Computing and Processing; General Topics for Engineers
IEEE Antennas and Propagation Magazine	Communication, Networking and Broadcast Technologies; Fields, Waves and Electromagnetics; Engineered Materials, Dielectrics and Plasmas; Photonics and Electrooptics
IEEE Antennas and Wireless Propagation Letters	Fields, Waves and Electromagnetics
IEEE BITS the Information Theory Magazine	Computing and Processing
IEEE Canadian Journal of Electrical and Computer Engineering	Computing and Processing
IEEE Circuits and Systems Magazine	Components, Circuits, Devices and Systems
IEEE Cloud Computing	Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Communications Letters	Communication, Networking and Broadcast Technologies
IEEE Communications Magazine	Power, Energy and Industry Applications; Signal Processing and Analysis; Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Communications Standards Magazine	Communication, Networking and Broadcast Technologies
IEEE Communications Surveys & Tutorials	Communication, Networking and Broadcast Technologies; Signal Processing and Analysis
IEEE Computational Intelligence Magazine	Computing and Processing; Signal Processing and Analysis; Communication, Networking and Broadcast Technologies
IEEE Computer Architecture Letters	Computing and Processing
IEEE Computer Graphics and Applications	Computing and Processing; General Topics for Engineers
IEEE Consumer Electronics Magazine	Power, Energy and Industry Applications; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Computing and Processing
IEEE Control Systems	Robotics and Control Systems; Computing and Processing; Components, Circuits, Devices and Systems
IEEE Control Systems Letters	Robotics and Control Systems; Computing and Processing; Components, Circuits, Devices and Systems
IEEE Design & Test	Computing and Processing; Components, Circuits, Devices and Systems
IEEE Electrical Insulation Magazine	Fields, Waves and Electromagnetics; Engineered Materials, Dielectrics and Plasmas
IEEE Electrification Magazine	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems; Communication, Networking and Broadcast Technologies; Fields, Waves and Electromagnetics
IEEE Electromagnetic Compatibility Magazine	Fields, Waves and Electromagnetics; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Computing and Processing
IEEE Electron Device Letters	Engineered Materials, Dielectrics and Plasmas; Components, Circuits, Devices and Systems
IEEE Electron Devices Magazine	
IEEE Embedded Systems Letters	Computing and Processing; Components, Circuits, Devices and Systems
IEEE Engineering Management Review	Engineering Profession; General Topics for Engineers
IEEE Geoscience and Remote Sensing Letters	Geoscience; Power, Energy and Industry Applications; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Computing and Processing; Signal Processing
IEEE Geoscience and Remote Sensing Magazine	Geoscience; Power, Energy and Industry Applications; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Computing and Processing; Signal Processing
IEEE Industrial Electronics Magazine	Power, Energy and Industry Applications; Signal Processing and Analysis
IEEE Industry Applications Magazine	Power, Energy and Industry Applications; Signal Processing and Analysis; Components, Circuits, Devices and Systems; Computing and Processing
IEEE Instrumentation & Measurement Magazine	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems
IEEE Intelligent Systems	Computing and Processing; Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems
IEEE Intelligent Transportation Systems Magazine	Transportation; Aerospace; Computing and Processing; Components, Circuits, Devices and Systems; Fields, Waves and Electromagnetics
IEEE Internet Computing	Computing and Processing
IEEE Internet of Things Journal	Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Internet of Things Magazine	Communication, Networking and Broadcast Technologies; Computing and Processing
IEEE Journal of Biomedical and Health Informatics	Bioengineering; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Computing and Processing; Signal Processing and Analysis
IEEE Journal of Electromagnetics, RF and Microwave Engineering	Bioengineering; Fields, Waves and Electromagnetics
IEEE Journal of Emerging and Selected Topics in Circuits and Systems	Power, Energy and Industry Applications; Robotics and Control Systems
IEEE Journal of Emerging and Selected Topics in Power Electronics	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems
IEEE Journal of Oceanic Engineering	Geoscience; Power, Energy and Industry Applications
IEEE Journal of Photovoltaics	Photonics and Electrooptics
IEEE Journal of Quantum Electronics	Engineered Materials, Dielectrics and Plasmas; Photonics and Electrooptics
IEEE Journal of Radio Frequency Identification	Fields, Waves and Electromagnetics; Communication, Networking and Broadcast Technologies; Signal Processing and Analysis
IEEE Journal of Selected Topics in Quantum Electronics	Engineered Materials, Dielectrics and Plasmas; Photonics and Electrooptics
IEEE Journal of Selected Topics in Signal Processing	Signal Processing and Analysis
IEEE Journal of Solid-State Circuits	Components, Circuits, Devices and Systems; Engineered Materials, Dielectrics and Plasmas; Computing and Processing
IEEE Journal on Emerging and Selected Topics in Circuits and Systems	Components, Circuits, Devices and Systems
IEEE Journal on Flexible Electronics	Components, Circuits, Devices and Systems
IEEE Journal on Miniaturization for Air and Space	Aerospace; Components, Circuits, Devices and Systems; Transportation
IEEE Journal on Multiscale and Multiphysics Computing	Engineered Materials, Dielectrics and Plasmas; Fields, Waves and Electromagnetics; Components, Circuits, Devices and Systems; Computing and Processing
IEEE Journal on Selected Areas in Communications	Communication, Networking and Broadcast Technologies
IEEE Journal on Selected Areas in Information Theory	Communication, Networking and Broadcast Technologies
IEEE Letters of the Computer Society	Computing and Processing
IEEE Letters on Electromagnetic Compatibility	Fields, Waves and Electromagnetics; Engineered Materials, Dielectrics and Plasmas
IEEE Magnetics Letters	Fields, Waves and Electromagnetics

IEEE Micro	Computing and Processing
IEEE Microwave and Wireless Components Letters	Fields, Waves and Electromagnetics; Communication, Networking and Broadcast Technologies; Signal Processing and Analysis
IEEE Microwave and Wireless Technology Letters	Fields, Waves and Electromagnetics
IEEE Microwave Magazine	Fields, Waves and Electromagnetics
IEEE MultiMedia	Computing and Processing; Communication, Networking and Broadcast Technologies; Signal Processing and Analysis
IEEE Nanotechnology Magazine	Components, Circuits, Devices and Systems; Computing and Processing
IEEE Network	Communication, Networking and Broadcast Technologies; Computing and Processing
IEEE Networking Letters	Communication, Networking and Broadcast Technologies; Computing and Processing
IEEE Pervasive Computing	Computing and Processing
IEEE Photonics Technology Letters	Engineered Materials, Dielectrics and Plasmas; Photonics and Electrooptics
IEEE Power and Energy Magazine	Power, Energy and Industry Applications; Geoscience
IEEE Power Electronics Magazine	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems
IEEE Pulse	Bioengineering; Computing and Processing; Components, Circuits, Devices and Systems
IEEE Reviews in Biomedical Engineering	Bioengineering; Computing and Processing; Robotics and Control Systems; Signal Processing and Analysis; Communication, Networking and Broadcast Technologies
IEEE Revista Iberoamericana de Tecnologías del Futuro	General Topics for Engineers
IEEE Robotics & Automation Magazine	Robotics and Control Systems; Aerospace; Components, Circuits, Devices and Systems; Computing and Processing; Engineering Profession; General Topics for Engineers; Signal Processing and Analysis
IEEE Robotics and Automation Letters	Robotics and Control Systems; Computing and Processing; Components, Circuits, Devices and Systems
IEEE Systems, Man, and Cybernetics Letters	Computing and Processing; Aerospace; Bioengineering; Components, Circuits, Devices and Systems; Engineered Materials, Dielectrics and Plasmas; Engineering Profession; Fields, Waves and Electromagnetics; General Topics for Engineers; Nuclear Engineering; Robotics and Control Systems; Signal Processing and Analysis; Transportation; Communication, Networking and Broadcast Technologies
IEEE Security & Privacy	Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Robotics and Control Systems
IEEE Sensors Journal	Components, Circuits, Devices and Systems; Robotics and Control Systems; Communication, Networking and Broadcast Technologies; Signal Processing and Analysis
IEEE Sensors Letters	Signal Processing and Analysis; Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Signal Processing Letters	Signal Processing and Analysis; Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Signal Processing Magazine	Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Computing and Processing
IEEE Software	Computing and Processing
IEEE Solid-State Circuits Letters	Components, Circuits, Devices and Systems; Computing and Processing
IEEE Solid-State Circuits Magazine	Components, Circuits, Devices and Systems; Engineered Materials, Dielectrics and Plasmas; Aerospace; Computing and Processing; Fields, Waves and Electromagnetics; Geoscience; Robotics and Control Systems; Signal Processing and Analysis; Transportation; Communication, Networking and Broadcast Technologies
IEEE Systems Journal	Components, Circuits, Devices and Systems; Computing and Processing
IEEE Systems, Man, and Cybernetics Magazine	Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Computing and Processing; General Topics for Engineers; Power, Energy and Industry Applications
IEEE Technology and Society Magazine	General Topics for Engineers; Engineering Profession
IEEE Technology Policy and Ethics	
IEEE Transactions on Aerospace and Electronic Systems	Aerospace; Robotics and Control Systems; Signal Processing and Analysis; Communication, Networking and Broadcast Technologies
IEEE Transactions on Affective Computing	Computing and Processing; Robotics and Control Systems; Signal Processing and Analysis
IEEE Transactions on AgriFood Electronics	Components, Circuits, Devices and Systems; General Topics for Engineers; Computing and Processing
IEEE Transactions on Antennas and Propagation	Fields, Waves and Electromagnetics; Aerospace; Transportation; Components, Circuits, Devices and Systems
IEEE Transactions on Applied Superconductivity	Fields, Waves and Electromagnetics; Engineered Materials, Dielectrics and Plasmas
IEEE Transactions on Artificial Intelligence	Computing and Processing
IEEE Transactions on Automatic Control	Signal Processing and Analysis
IEEE Transactions on Automation Science and Engineering	Robotics and Control Systems; Power, Energy and Industry Applications; Components, Circuits, Devices and Systems
IEEE Transactions on Big Data	Computing and Processing
IEEE Transactions on Biomedical Circuits and Systems	Bioengineering; Components, Circuits, Devices and Systems
IEEE Transactions on Biomedical Engineering	Bioengineering; Computing and Processing; Components, Circuits, Devices and Systems; Communication, Networking and Broadcast Technologies
IEEE Transactions on Biometrics, Behavior, and Authentication	Bioengineering; Computing and Processing; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems
IEEE Transactions on Broadcasting	Communication, Networking and Broadcast Technologies
IEEE Transactions on Circuits and Systems for Video Technology	Components, Circuits, Devices and Systems; Communication, Networking and Broadcast Technologies; Computing and Processing; Signal Processing and Analysis
IEEE Transactions on Circuits and Systems I: Regular Papers	Components, Circuits, Devices and Systems
IEEE Transactions on Circuits and Systems II: Express Briefs	Components, Circuits, Devices and Systems
IEEE Transactions on Cloud Computing	Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Transactions on Cognitive and Developmental Systems	Computing and Processing; Signal Processing and Analysis
IEEE Transactions on Cognitive Communications	Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems
IEEE Transactions on Communications	Communication, Networking and Broadcast Technologies
IEEE Transactions on Components, Packaging and Manufacturing Technology	Components, Circuits, Devices and Systems; Engineered Materials, Dielectrics and Plasmas
IEEE Transactions on Computational Imaging	Signal Processing and Analysis; Computing and Processing; General Topics for Engineers; Geoscience
IEEE Transactions on Computational Intelligence	Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Transactions on Computational Social Systems	Computing and Processing; Communication, Networking and Broadcast Technologies; General Topics for Engineers
IEEE Transactions on Computer-Aided Design of Integrated Circuits and Systems	Components, Circuits, Devices and Systems; Computing and Processing
IEEE Transactions on Computers	Computing and Processing
IEEE Transactions on Consumer Electronics	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems; Fields, Waves and Electromagnetics; Communication, Networking and Broadcast Technologies; Robotics and Control Systems; Signal Processing and Analysis
IEEE Transactions on Control of Network Systems	and Analysis; Components, Circuits, Devices and Systems; Computing and Processing



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IEEE Transactions on Control Systems Technology	Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Computing and Processing; Robotics and Control Systems
IEEE Transactions on Cybernetics	Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Robotics and Control Systems; General Topics for Engineers; Components, Circuits, Devices and Systems; Computing and Processing
IEEE Transactions on Dependable and Secure Computing	Computing and Processing
IEEE Transactions on Device and Materials Reliability	Engineered Materials, Dielectrics and Plasmas; Components, Circuits, Devices and Systems; Power, Energy and Industry Applications; Signal Processing and Analysis; Communication, Networking and Broadcast Technologies
IEEE Transactions on Dielectrics and Electrical Insulation	Fields, Waves and Electromagnetics; Engineered Materials, Dielectrics and Plasmas
IEEE Transactions on Education	General Topics for Engineers; Engineering Profession
IEEE Transactions on Electromagnetic Compatibility	Fields, Waves and Electromagnetics; Engineered Materials, Dielectrics and Plasmas
IEEE Transactions on Electron Devices	Components, Circuits, Devices and Systems; Engineered Materials, Dielectrics and Plasmas
IEEE Transactions on Emerging Topics in Computing	Computing and Processing
IEEE Transactions on Emerging Topics in Computing	Computing and Processing
IEEE Transactions on Energy Conversion	Power, Energy and Industry Applications; Geoscience
IEEE Transactions on Engineering Management	Engineering Profession
IEEE Transactions on Evolutionary Computation	Computing and Processing
IEEE Transactions on Fuzzy Systems	Computing and Processing
IEEE Transactions on Games	Bioengineering; Communication, Networking and Broadcast Technologies; Computing and Processing
IEEE Transactions on Geoscience and Remote Sensing	Geoscience; Signal Processing and Analysis
IEEE Transactions on Green Communications and Networking	Communication, Networking and Broadcast Technologies; Computing and Processing; General Topics for Engineers
IEEE Transactions on Haptics	Computing and Processing; Signal Processing and Analysis
IEEE Transactions on Human-Machine Systems	Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Signal Processing and Analysis; Robotics and Control Systems; Power, Energy and Industry Applications
IEEE Transactions on Image Processing	Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Computing and Processing
IEEE Transactions on Industrial Electronics	Power, Energy and Industry Applications; Signal Processing and Analysis; Communication, Networking and Broadcast Technologies
IEEE Transactions on Industrial Informatics	Power, Energy and Industry Applications; Signal Processing and Analysis; Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Transactions on Industry Applications	Power, Energy and Industry Applications; Signal Processing and Analysis; Fields, Waves and Electromagnetics; Components, Circuits, Devices and Systems
IEEE Transactions on Information Forensics and Security	Signal Processing and Analysis; Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Transactions on Information Theory	Communication, Networking and Broadcast Technologies; Signal Processing and Analysis
IEEE Transactions on Instrumentation and Measurement	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems
IEEE Transactions on Intelligent Transportation Systems	Transportation; Aerospace; Communication, Networking and Broadcast Technologies; Computing and Processing; Robotics and Control Systems; Signal Processing and Analysis
IEEE Transactions on Intelligent Vehicles	Transportation; Robotics and Control Systems; Components, Circuits, Devices and Systems
IEEE Transactions on Knowledge and Data Engineering	Computing and Processing
IEEE Transactions on Learning Technologies	Computing and Processing; General Topics for Engineers
IEEE Transactions on Magnetics	Fields, Waves and Electromagnetics
IEEE Transactions on Medical Imaging	Bioengineering; Computing and Processing
IEEE Transactions on Medical Robotics and Bionics	Bioengineering; Robotics and Control Systems; Computing and Processing
IEEE Transactions on Microwave Theory and Techniques	Fields, Waves and Electromagnetics
IEEE Transactions on Mobile Computing	Computing and Processing; Communication, Networking and Broadcast Technologies; Signal Processing and Analysis
IEEE Transactions on Molecular, Biological and Medical Informatics	Communication, Networking and Broadcast Technologies; Bioengineering; Computing and Processing
IEEE Transactions on Multi-Scale Computing Systems	Communication, Networking and Broadcast Technologies; Computing and Processing; Components, Circuits, Devices and Systems; Communication, Networking and Broadcast Technologies
IEEE Transactions on Multimedia	Components, Circuits, Devices and Systems; Computing and Processing; General Topics for Engineers
IEEE Transactions on NanoBioscience	Bioengineering; Components, Circuits, Devices and Systems
IEEE Transactions on Nanotechnology	Components, Circuits, Devices and Systems; Computing and Processing
IEEE Transactions on Network and Service Management	Communication, Networking and Broadcast Technologies; Computing and Processing
IEEE Transactions on Network Science and Engineering	Communication, Networking and Broadcast Technologies; Computing and Processing; Components, Circuits, Devices and Systems; Signal Processing and Analysis
IEEE Transactions on Neural Networks and Learning Systems	Computing and Processing; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; General Topics for Engineers
IEEE Transactions on Nuclear Science	Nuclear Engineering; Bioengineering
IEEE Transactions on Parallel and Distributed Systems	Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Transactions on Pattern Analysis and Machine Intelligence	Computing and Processing; Bioengineering
IEEE Transactions on Plasma Science	Engineered Materials, Dielectrics and Plasmas; Fields, Waves and Electromagnetics
IEEE Transactions on Power Delivery	Power, Energy and Industry Applications
IEEE Transactions on Power Electronics	Power, Energy and Industry Applications; Aerospace; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems; Computing and Processing; Engineered Materials, Dielectrics and Plasmas; Fields, Waves and Electromagnetics; General Topics for Engineers
IEEE Transactions on Power Systems	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems
IEEE Transactions on Professional Communication	General Topics for Engineers; Engineering Profession
IEEE Transactions on Radar Systems	Fields, Waves and Electromagnetics
IEEE Transactions on Radiation and Plasma Medical Applications	Nuclear Engineering; Engineered Materials, Dielectrics and Plasmas; Bioengineering; Computing and Processing; Fields, Waves and Electromagnetics
IEEE Transactions on Reliability	Computing and Processing; General Topics for Engineers
IEEE Transactions on Robotics	Robotics and Control Systems; Computing and Processing; Components, Circuits, Devices and Systems
IEEE Transactions on Semiconductor Manufacturing	Components, Circuits, Devices and Systems; Engineered Materials, Dielectrics and Plasmas
IEEE Transactions on Services Computing	Computing and Processing; General Topics for Engineers
IEEE Transactions on Signal and Information Processing	Signal Processing and Analysis; Computing and Processing; Communication, Networking and Broadcast Technologies
IEEE Transactions on Signal and Power Integrity	Power, Energy and Industry Applications; Signal Processing and Analysis
IEEE Transactions on Signal Processing	Signal Processing and Analysis; Communication, Networking and Broadcast Technologies; Computing and Processing

Signature



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IEEE Transactions on Smart Grid	Communication, Networking and Broadcast Technologies; Computing and Processing; Power, Energy and
IEEE Transactions on Software Engineering	Computing and Processing
IEEE Transactions on Sustainable Computing	Computing and Processing
IEEE Transactions on Sustainable Energy	Power, Energy and Industry Applications; Geoscience; Computing and Processing
IEEE Transactions on Systems, Man, and Cybernetics	Signal Processing and Analysis; Robotics and Control Systems; Power, Energy and Industry Applications; Communication, Networking and Broadcast Technologies; Components, Circuits, Devices and Systems;
IEEE Transactions on Technology and Society	Engineering Profession; General Topics for Engineers
IEEE Transactions on Terahertz Science and Technology	Fields, Waves and Electromagnetics
IEEE Transactions on Transportation Electrification	Transportation; Aerospace; Components, Circuits, Devices and Systems; Power, Energy and Industry
IEEE Transactions on Ultrasonics, Ferroelectrics, and Frequency Control	Fields, Waves and Electromagnetics
IEEE Transactions on Vehicular Technology	Transportation; Aerospace
IEEE Transactions on Very Large Scale Integration	Components, Circuits, Devices and Systems; Computing and Processing
IEEE Transactions on Visualization and Computer Graphics	Computing and Processing; Bioengineering; Signal Processing and Analysis
IEEE Transactions on Wireless Communications	Communication, Networking and Broadcast Technologies; Computing and Processing; Signal Processing
IEEE Vehicular Technology Magazine	Transportation; Aerospace; Computing and Processing; Robotics and Control Systems
IEEE Wireless Communications	Communication, Networking and Broadcast Technologies; Computing and Processing; Signal Processing
IEEE Wireless Communications Letters	Communication, Networking and Broadcast Technologies; Computing and Processing; Signal Processing
IEEE/ACM Transactions on Audio, Speech, and Language Processing	Signal Processing and Analysis; Computing and Processing; Communication, Networking and Broadcast Technologies; General Topics for Engineers
IEEE/ACM Transactions on Computational Biology and Bioinformatics	Bioengineering; Computing and Processing
IEEE/ACM Transactions on Networking	Communication, Networking and Broadcast Technologies; Computing and Processing; Signal Processing
IEEE/ASME Transactions on Mechatronics	Power, Energy and Industry Applications; Components, Circuits, Devices and Systems
IEEE/CAA Journal of Automatica Sinica	Computing and Processing; Communication, Networking and Broadcast Technologies; General Topics for Engineers; Robotics and Control Systems
IT Professional	Computing and Processing; Engineering Profession; Components, Circuits, Devices and Systems; Power, Energy and Industry Applications
Journal of Lightwave Technology	Communication, Networking and Broadcast Technologies; Photonics and Electrooptics
Journal of Microelectromechanical Systems	Engineered Materials, Dielectrics and Plasmas; Components, Circuits, Devices and Systems
Journal of Optical Communications and Networking	Communication, Networking and Broadcast Technologies; Photonics and Electrooptics



Sushma
Librarian / LID, SICET



Principals
PRINCIPAL
ST. JOSEPH'S COLLEGE OF
ENGG. & TECHNOLOGY, PALAI

(4/4)



10.SJCET Family Meet



ST. JOSEPH'S
COLLEGE OF ENGINEERING
AND TECHNOLOGY,
- PALAI -

AdA1/Misc./2022

13/10/2022

Notice

SJCET is celebrating its 20th Anniversary on 29/10/2022. Completion of two decades is major landmark in the odyssey of an education institution. Our institution has traversed a glorious journey studded with numerous landmark achievements in the fields of academic, cultural activities and sports.

To commemorate this milestone event, it has been decided to conduct a family get together of staff members at **05.30 PM on 29/10/2022** and a convivial feast thereafter. All teaching and non-teaching staff members, Hostel wardens, Hostel staff, staff members under construction department (Drivers, Canteen staff, Gardener, Electrical & Plumbing workers, Cleaners, Ministerial, Security, Farm labourers and others employees) are requested to attend the get together along with their family members.

Details of the programme will be intimated later.




Msgr. Dr. Joseph Maleparampil,
Chairman

Copy to,

1. Manager
2. Bursar/Lab Manager
3. Vice-Principal
4. Hostel Wardens
5. HoDs for informing the staff members concerned
6. FO/AO/Librarian
7. PRO/Information Officer
8. Security Officer/ Canteen Manager

NOTICE

The following committee is constituted for the smooth conduct of SJCET FAMILY GATHERING -2022 scheduled on 29th OCTOBER 2022.

Chief Co-ordinator:	Dr. Madhukumar S, Vice-Principal
General Co-Ordinators:	1. Dr. Lijo Paul - ME 2. Dr. Arun P - ECE
PROGRAM & ENTERTAINMENT	1. Dr. Deepa V - AD 2. Dr. Soumya Varghese - MBA 3. Ms. Liz George- MCA 4. Mr. Don Cyril Thomas - EEE 5. Ms Jinimol Joseph - ECE
REGISTRATION	1. Mr. Sabarinath G - ECE 2. Ms. Smitha Jacob - CSE 3. Mr. Sarju S - CSE 4. Ms. Shilpa Lizbeth George - ES 5. Ms. Resmy K Mathew - CSE
INVITATION & MEDIA	1. Dr. Rajesh Baby - ME 2. Dr. Ginu Ann George - EEE 3. Dr. Navy George - PRO 4. Mr. Jose Tom Tharappel - ME 5. Mr. Jameskutty Zacharias - ME
RECEPTION	1. Dr. Manju George - S&H 2. Dr. Jilse Sebastian - ME 3. Ms. D Dalmiya Rajan - CE 4. Mr. Joby George - CE 5. Mr. Jinson Cyriac - Office
HOSPITALITY	1. Dr. Nidhish Mathew Nidhiry - ME 2. Dr. Suma Mathew - MBA 3. Mr. Justine Thomas - Lib 4. Mr. Anto Manuel - ECE 5. Mr. Augustine V George -ME
STAGE & VENUE	1. Dr. Jyothis Thomas - S&H 2. Mr. Babu Sanker - ME 3. Mr. Kishore Sebastian - CSE 4. Mr. Jenson Jose - CE 5. Mr. Simimon James - E&I

LIGHT & SOUND	<ol style="list-style-type: none">1. Dr. Giby Jose - ES2. Mr. Sreesh P R - ECE3. Mr. Jikku Thomas - CSE4. Mr. Binesh Vijayan - ECE5. Mr. Arun Jose - EEE
DOCUMENTATION	<ol style="list-style-type: none">1. Ms. Juney M George - ECE2. Ms. Jija K M - Office

A meeting of the co-ordinators of the above committee will be held on 14-10-2022 at 11.30 AM in the St. Joseph's Block Seminar Hall.

All are requested to attend the meeting.

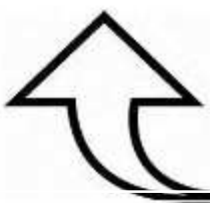

PRINCIPAL



SJCET Family Meet: Photo 1



SJCET Family Meet: Photo 2



11. Self Appraisal



St. Joseph's College of Engineering and Technology, Palai

Self-Appraisal Report

(For Faculty Members)

Academic Year 2018 - 2019

(Add more rows if necessary)

Name: Tom Zacharia
Department: Mechanical
Designation & Scale of pay: Assistant Professor.
Present basic pay with AGP :

1. Academic Results

Sl. No	Subject	Programme	Pass Percentage
1	Mechanics of Solids	B.Tech	82%
2	Quality Engineering and Management	M.Tech	100%
3	Product Development & Design	B.Tech	100%
4	Product Design & Development	M.Tech	100%

Average result in percentage: 95.5

2. Feedback

Sl. No	Subject	Teaching Effective Index
1	Mechanics of Solids	79.3
2	Quality Engg & Management	88.22
3	Product Development and Design	-
4	Product Design and Development.	97.35

Average teaching effective Index: 88.29

3. Research Contributions

A) Number of Books / Research papers published / Presented at Seminars / Conferences etc.. in the Academic Year 2018 - 19

Sl. No.	Publications	Inter-National	National	State / Local	Impact
i	Peer reviewed journals	—			
ii	Non-reviewed journals	—			
iii	E- journals	—			
iv	Conference Proceedings	1			
v	Books with ISBN				
vi	Books without ISBN				

B) Research Projects taken up in 2018-19

Title of the project	Name of the Funding Agency	Duration
	—	

C) Details of Consultancy work under taken (Attach documents)

Sl.No	Financial Year	Title of Consultancy work	Funding Agency	Amt. (in Lakhs)

4. Improvement of professional competence (Refresher Courses orientation attended, participation in FDPs, Work Shop, Seminars, Symposia Online MOOC courses etc.)

Sl. No.	Programme Attended	Sponsoring Agency	Centre & Date
i	Recent Advancements in Manufacturing Ensgy	APJAKTU	SJCEIT 7-1-2018 to 7-9-18
ii			
ii			
iv			
v			

5. Participation in Corporate Life

a. Involvement in Departmental activities

- NBA criterion I head
- PG Academic coordinator (M-Tech AMPM)
- Lab in charge

b. Involvement in Institutional activities

1. Admission related works :
2. Outreach programs : Industry Institute Interactions cell member
3. Any other activities : M-Tech syllabus Revision committee member

c. Membership in Professional Bodies/ Committees

Professional Institution	Membership ID
ISTE Member.	ISTE

I hereby declare that the details furnished above are true to the best of my knowledge and belief.

Date:

Signature

Name

[Handwritten Signature]
[Handwritten Name: Tan Jaden]

Evaluation by the HoD

1. Overall performance during the reported period: *Good.*

2. Remarks and suggestions by the HoD *Focus on publishing the research work in journals/conferences*

3. Remedial steps, if any, suggested by the HoD *Attend more seminars and FDPs.*

Sl.No	Category	Maximum Marks	Mark Scored
1	Academic Results	30	29
2	Feedback	15	13
3	Research Contributions	10	3
4	Improvement of professional competence	20	10
5	Participation in corporate life	20	10
6	Overall performance	5	4
TOTAL		100	69

Rajesh Babji
Signature of HoD

Date:

Review by the Principal and the Chairman

Not realized the true potential. Strive hard to achieve maximum output in future.

Principal

[Signature]
Chairman

ST. JOSEPH'S COLLEGE OF ENGG. & TECH, PALAI

APPRAISAL SUMMARY-2018-19


Mr. Tom Zacharias, Assistant Professor in Mechanical Engineering

Stated below is the assessment report on your total performance

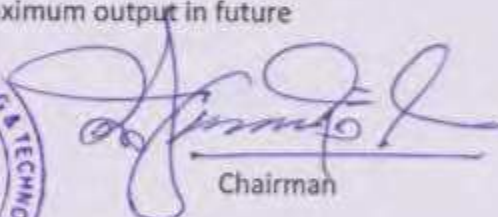
SL. NO:	CATEGORY	MAXIMUM MARKS	MARK SCORED
1	Feedback	30	29
2	Academic Results	15	13
3	Research Contribution	10	3
4	Improvement of professional competence	20	10
5	Participation in corporate life	20	10
6	Overall Performance	5	4
		100	69

Remarks and Suggestions by the review committee

Not realized the true potential. Strive hard to achieve maximum output in future


Principal




Chairman

A copy of this Appraisal summary is to be kept in the personal file.
Errors and observation if any, Please bring to the notice of the Principal.



Self-Appraisal Form- Non-Teaching Staff

Academic Year: 2021 - 2022.

1. General Information

a.	Name	Jinmol Joseph.
b.	Address (Residential)	Nidwiyedathukannel. melampara P.O. Bharanangaram 686578.
c.	Mobile Number	9447599281.
d.	Email address	jinmol@sjcetpalai.co.in.
e.	Designation	ECE Lab Instructor.
f.	Department	ECE
g.	Date of Joining in this Institution	01-06-2004
h.	Work Experience (Total) (This Institution + Other Institutions)	27 YEARS. 17+10 YEARS.

2. Job Description / Nature of Job: maintain the Lab Equipment, stock register and helping students and assist Faculties in regular practical sessions, university exams and project. work room duty (as per the directions).
3. Academic Qualification Added in the current year, if any:

4. Improvement of Professional Competence:

Details regarding attending - Workshops/Courses/FDPs/Any Other (current year):

No	Course/ Workshop Details	No. of Days	Organizers/ Sponsoring Agency	Place and Date
1	FDP PCB.	1	SJCET (IEEE student branch)	EDA LAB 6/12/21
2	WIS of design and implementation of	1	SJCET	EDA LAB-21/05/2022.
3	Digital circuit using vivado.			
4				

5. Participation in Corporate Life:

i. Details of the work undertaken in College Committees/ Other Tasks

Committees	Contribution
Admission committee	1. communicating with students & parents. 2. Admission desk duty.
Internal complaint committee	Prevention and prohibition of sexual harassment of women employees and students.
Sports day event committee	conduct sports events.
IEDC submit	Registration committee.

ii. Participation in Examination Duties:

Examination	Duty Performed
Internal and university practical examinations	software installation, preparation of equipment and checking of components.
university theory exam.	collecting attendance sheet.
	Distributing exam booklet.
	Temp. monitoring as per covid protocol.

6. Other Institutional Responsibilities Undertaken

7. Job related Initiative/s Undertaken
 PCB Fabrication one day workshop on
 For IEEE students.


 30/6/2020
 Signature



(2021-22)

PERFORMANCE APPRAISAL FORM FOR NON-TEACHING STAFF

Name: <u>Jinimal Joseph</u>							
Designation: <u>Lab Instructor</u>							
Department/Section: <u>ECE</u>							
CATEGORY	OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	10	9	8	6	5	4	3
1 PROFESSIONAL COMPETENCE							
1.1 Knowledge of rules, regulation and procedure		✓					
1.2 Ability to organize work and carry it out		✓					
1.3 Ability and willingness to take up additional load in times of emergency			✓				
1.4 Creativity and innovation		✓					
1.5 Ability to learn new skills			✓				
2 PERFORMANCE							
2.1 Maintenance of Files/Records			✓				
2.2 Accuracy & Speed of work			✓				
2.3 Neatness & tidiness of work			✓				
2.4 Completion of work on schedule			✓				
2.5 Diligence and sense of responsibility			✓				

3. PERSONAL CHARACTERISTICS	OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
	10	9	8	6	5	4	2
3.1 Attendance			✓				
3.2 Punctuality			✓				
3.3 Discipline			✓				
3.4 Interaction with colleagues		✓					
3.5 Integrity and behavior		✓					
TOTAL POINTS:		125 /150					

4. OVERALL EVALUATION						
OUTSTANDING	EXCELLENT	VERY GOOD	GOOD	SATISFACTORY	MARGINAL	POOR
		✓				

5. Any significant contribution made by the Employee:

Acted as Resource Person for IEEE workshop on PCB fabrication.

6. Special remarks if any of the Reporting Officer:

Date: 04-07-2022


HoD

7. Remarks if any of Reviewing officer:

Date:


5/7/22
Principal

