



(Abstract)

Constitution of Academic Council - Approved - Orders issued.

ACADEMIC A1 SECTION

No. Ac. A1/204/AC/1/2024

Date 28-10-2024

- Read:** 1. No.F.2-10/2023(AC-Policy) dated 10-07-2024
2. U.O. No. 2474/2024/KTU dated 07-09-2024
3. Clause 12.4 of the UGC Regulations 2023
4. Letter No. KTU/ASST1(ACADEMIC)/2006/2024 dated 08-10-2024 received from Dean (Academics), APJAKTU
5. Note dated 28-10-2024 received from the Chairman, SJCTET

ORDER

The UGC has conferred autonomous status on St. Joseph's College of Engineering and Technology, Palai, vide paper 1 read above. Subsequently APJAKTU has issued notification conferring the grant of autonomous status to St. Joseph's College of Engineering and Technology, Palai, vide paper 2 read above. The UGC regulations, vide paper 3 read above, mandate that the college should constitute an Academic Council.

Vide paper 4 read above, the University has nominated three experts to the Academic Council of St. Joseph's College of Engineering and Technology, Palai.

Vide paper 5 read above, the Chairman, SJCTET has nominated, five eminent persons to the Academic Council, as the nominees of the Governing Body, subject to ratification by the Governing Body.

After considering the matter in detail, sanction has been accorded to constitute the Academic Council of St. Joseph's College of Engineering and Technology, Palai by nominating the following members.

Sl. No.	Category	Name & Designation	Position
1	The Principal	Dr. V P Devassia, Principal, SJCTET	Chairman
2	All the Heads of Departments in the Autonomous College	All Heads of Departments, SJCTET	Members
3	Representing different categories of teaching staff by rotation.	1. Dr. Rajesh Baby, Associate Professor & Dean Academic - I, SJCTET 2. Rev. Dr. Joseph Purayidathil, Assistant Professor & Vice-Principal, SJCTET 3. Rev. Dr. Bennet Kuriakose, Associate Professor & Dean Research, SJCTET 4. Rev. Fr. Jeethu Mathew, Assistant Professor, MCA, SJCTET	Members

4	Representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences, etc., nominated by the Governing Body.	<ol style="list-style-type: none"> 1. Prof. Dr. George Joseph, Principal, CSI College for Legal Studies Kanakkary, Kottayam 2. Air Cmde (Dr) Pauline Babu (Retd) Senior Consultant- Plastic & Reconstructive Surgery, Mar Sleeva Medicity, Palai 3. Mr. Vishnu Narayan B, Head - Talent Development, Kerala Region at Tata Consultancy Services 4. Prof. Dr. T. C. Thankachan, Vice-Principal, ST. Thomas College of Teacher Education, Palai 5. Prof. Dr. Sunny Kuriakose, (Prof. (Rtd.), Dept. of Chemistry, St. Thomas College, Palai) Omathadathil House, Aruviture P.O., Kottayam 	Members
5	Three nominees of the University	<ol style="list-style-type: none"> 1. Dr. Anil Kumar C D, Professor and Head, Dept of Electronics & Communication Engineering, RIT Kottayam. 2. Dr. Jessy John, Professor, Dept of Biomedical Engineering, Model Engineering College, Thrikkakara 3. Dr. Manju Manuel Professor, Dept of Electronics & Communication, Govt. Engineering College Idukki. 	Members
6	The Controller of Examinations of the Autonomous College	Dr. Nidhish Mathew Nidhiry , Associate Professor & Controller of Examinations, SJCET	Member
7	A faculty member, nominated by the Principal	Dr. George Tom Varghese , Associate Professor & Dean Academics -II, SJCET	Member Secretary

The Academic Council shall have the following powers and duties;

- a) To scrutinize and approve the proposals with or without modification of the Board of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto, etc., provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- b) To make regulations regarding the admission of students to different programmes of study in the Autonomous College, keeping in view the policy of the Government.

- c) To make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- d) To recommend to the Governing Body proposals for the institution of new programmes of study.
- e) To recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes, and medals, and to frame regulations for the award of the same.
- f) To advise the Governing Body on suggestions(s) pertaining to academic affairs.
- g) To appoint question paper setters, examiners for different examinations from the panel proposed by BoS.
- h) To perform such other functions as may be assigned by the Governing Body.

The term of the nominated members shall be three years from the date of issuance of this order. Meeting of the Academic Council shall be held at least once in every six months.

Orders are issued accordingly.




PRINCIPAL

Copy to,

1. Members concerned
2. Director, SJ CET
3. Manager, SJ CET
4. Lab Manager, SJ CET
5. Vice-Principals
6. IQAC Coordinator
7. All HoDs (Soft Copy)
8. Website Administrator
9. Superintendent/FO/JS
10. CA to Principal
11. Stock File/File Copy/e-Records

