



Instructions to Candidates Appearing for the End Semester Examination

1. Hall Ticket and ID

- Candidates must bring their **hall ticket** and **college-issued ID card** to the exam.
- These must be presented upon request by authorized officials.
- **Without a valid hall ticket**, candidates will not be allowed to take the exam.
- Provisional admission **may be granted with a fine** if the candidate is on the registered list and appears eligible.

2. Entry to the Examination Hall

- Candidates must enter the examination hall **at least 10 minutes before** the exam begins.
- **Late entry (beyond 30 minutes)** after the start of the exam is **not permitted**.
- Candidates suffering from **infectious diseases** will not be allowed to enter.

3. Conduct During the Exam

- Candidates must follow all instructions given by the **CoE/DCoEs and invigilators**.
- **Disobedience, insolence, or disruption** during the exam will lead to **removal from the exam hall** and may result in **disciplinary actions**, including **suspension or expulsion**.
- **Strict silence** must be maintained in the examination hall.
- Any **form of communication or misconduct** will result in disciplinary action.

4. Permitted Items

Candidates may bring the following items if permitted by the exam guidelines:

1. Hall ticket and college ID card
2. Drawing tools and **non-programmable calculators** (only if allowed)
3. IS codes, data books, tables, or handbooks as specified

5. Prohibited Items

The following items are **strictly prohibited** in the examination hall:

- **Electronic gadgets**: mobile phones, smartwatches, tablets, etc.
- **Books or materials** not explicitly allowed by the College
- **Calculators**, unless specifically permitted for the exam

6. Stationery

- Students must bring their **own stationery** (pens, pencils, erasers, etc.).
- **Sharing of stationery** is **strictly prohibited**.



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7. Answer Booklets

- Only **one additional answer booklet** will be provided upon request.
- Answers must be limited to the **booklets provided**.

8. Leaving the Examination Hall

- Candidates are **not allowed to leave** the exam hall during the **first hour** of the exam.
- Candidates leaving early **must return the question paper** to the invigilator.

9. Malpractice

- Any violation of rules or engagement in malpractice will result in punitive action.

10. Scribes

- Scribes are allowed for **eligible disabled or medically incapacitated candidates**.
- Applications for scribes must be submitted along with **supporting documents at least seven days** before the exam.