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			Eff. Date	: 12-12-2024
	Audit Report for QMS / EMS / OHS / IMS Scheme(s)		Developed by	: NR
			Approved by	: HEAD-IRQS

01)	Name of the Client	St. Joseph's College of Engineering and Technology, Palai		
02)	Address of Head Office (HO)	Choondacherry PO Kottayam Dist Kottayam Kerala India 686579		
	Address of Site(s) (For <i>additional sites; add the rows</i>)	Nil		
	Temporary Site(s): Location and Address (For <i>additional temporary site(s); add the rows</i>) (Temporary site(s) may be related to field services e.g. Installation, Commissioning, service, on board- services, Surveys etc. Location can be City /Village / Port / Unit name etc.)	NA		
03)	File Number	S/7867/E		
04)	Name of “Head of Organization” / Unit	Dr. V. P. Devassia, Principal		
05)	Audit Criteria (strike out the standard not under audit)	QMS (ISO 9001:2015)	EMS (ISO 14001:2015)	OHS (ISO 45001:2018)
		▪ Applicable legal & other requirements. ▪ Organization’s procedures & documented information in line with the respective standards. ▪ IAF/ISO joint communique on addition of climate change considerations to management system standards (MSS).		
06)	Date of Audit	25-Jul-25 - 28-Jul-25		
07)	Type of Audit (strike out the standard not under audit)	Stage II / Renewal / Surveillance 2 / Scope extension / Scope reduction / Follow up / Transfer / Special Audit for a/b/c as referred under Audit Objectives “8d”		
		Joint / Combined / Integrated / Onsite / Remote / Hybrid		
08)	Audit Objective			
	a)	Stage 2 Audit: Is to evaluate the implementation including the effectiveness of the organization’s implemented management system for the above criteria covering the following: ▪ Information and evidence about conformity to all requirements of the applicable management system standard or other normative documents ▪ Performance monitoring, measuring, reporting, and reviewing against key performance objectives and targets (consistent with the expectations in the applicable management system standard or other normative document) ▪ Organization’s management system ability and its performance regarding meeting of applicable statutory, regulatory and contractual requirements ▪ operational control of the organization’s processes ▪ Internal auditing and management review ▪ Leadership and commitment including process(es) for consultation and participation of workers		
	b)	Renewal Audit/Transfer: Is to evaluate the effectiveness of the organization’s implemented management system for the above criteria covering the following: ▪ The effectiveness of the management system in its entirety in the light of internal and external changes and its continued relevance and applicability to the scope of certification ▪ Demonstrated commitment to maintain effectiveness and improvement of the management system in order to enhance overall performance.		

	▪ The effectiveness of the management system regarding achieving the certified client's objectives and the intended results of the respective management system (s) ▪ Continuing effectiveness of processes for ensuring compliance with applicable statutory, regulatory and contractual requirements Transfer: -To verify in addition to above:- ▪ Validity of accredited certification ▪ If any, complaints received, and action taken are effective. ▪ Any legal notices issued by Regulatory / Statutory bodies ▪ Previous non-conformities, if any, effective of corrective actions taken. ▪ Updated and implemented the revised to the new requirements into their management system.						
c)	Surveillance Audit/ Transfer: Is to evaluate the effectiveness for maintenance of the organization's implemented management system for the above criteria covering the following: ▪ Internal audits and management review. ▪ A review of actions taken on nonconformities identified during the previous audit. ▪ complaints handling. ▪ Effectiveness of the management system with regard to achieving the certified client's objectives and the intended results of the respective management system (s); ▪ Progress of planned activities aimed at continual improvement. ▪ Continuing operational control. ▪ Review of any changes ▪ Use of marks and/or any other reference to certification Transfer: -To verify in addition to above: - ▪ Validity of accredited certification ▪ If any, complaints received, and action taken are effective. ▪ Any legal notices issued by Regulatory / Statutory bodies ▪ Previous non-conformities, if any effective of corrective actions taken. ▪ Updated and implemented the revised to the new requirements into their management system						
d)	Special Audit: • For expanding the scope of a certification already granted, undertake a review of the application, and determine any audit activities necessary to decide whether or not the extension may be granted. • To investigate complaints, or in response to changes, or as a follow-up on suspended clients. • For upgradation to revised standards. Upgradation: -To verify in addition to above: - ▪ Validity of accredited certification ▪ If any, complaints received, and action taken are effective. ▪ Any legal notices issued by Regulatory / Statutory bodies ▪ Previous non-conformities, if any effective of corrective actions taken. ▪ Updated and implemented the revised to the new requirements into their management system						
	NOTE: To verify the above audit objectives, in case of Remote audit carried out using ICT facility for gathering the audit evidence by utilizing the computer-assisted techniques such as MS Team, Skype, Video conferencing, webinar, information available in soft etc. as applicable. (If Remote audit /Hybrid audit is conducted section F (c) to be ensured)						
9)	Comment on the confirmation of the information provided (by the organization, including "Pre-audit Information"/Auditor Allocation Form); mismatch if any; please attach "Notice of Change"						
➡	<table border="1"> <tr> <td>Administrative Changes</td><td>Nil</td></tr> <tr> <td>Scope of Certification</td><td> All activities related to :- • Providing Graduate Engineering Programs in Civil, Mechanical, Computer Science, Electronics & Communication, Electrical & Electronics, Artificial Intelligence and Data Science, Electronics and Computer, Computer Science and Engineering (Cyber Security). • Post Graduate Engineering Programs in Civil, Mechanical, Computer Science, Electronics & Communication. • Post Graduate Programs in Computer Application and Business Administration & Management. • Doctoral Degrees in Engineering, Computer Application and Management Studies. </td></tr> <tr> <td>Number of site(s)</td><td>Nil</td></tr> </table>	Administrative Changes	Nil	Scope of Certification	All activities related to :- • Providing Graduate Engineering Programs in Civil, Mechanical, Computer Science, Electronics & Communication, Electrical & Electronics, Artificial Intelligence and Data Science, Electronics and Computer, Computer Science and Engineering (Cyber Security). • Post Graduate Engineering Programs in Civil, Mechanical, Computer Science, Electronics & Communication. • Post Graduate Programs in Computer Application and Business Administration & Management. • Doctoral Degrees in Engineering, Computer Application and Management Studies.	Number of site(s)	Nil
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	Scope of Site(s) (For <i>additional site(s)</i> ; add the rows)	NA			
	Scope of Support Office(s) / Location(s), if any	NA			
	Location and Scope of the Temporary Site(s) (For <i>additional temporary site(s)</i> ; add the rows)	Location	Scope		
		Nil	NA		
	Travel Time between the sites	NA			
	Current certification & its validity, if issued by IRQS or Earlier CB	IRQS/230300657 & 21-Jun-26			
	Design & development (Applicable /Not applicable)	NA			
	Clauses "Not applicable" <i>*relevant only for QMS</i>	Nil			
	Outsourced Processes	Visiting professors based on specific requirement as and when required are identified as outsourced process, Maintenance of equipments,			
	Shift Pattern	1st Shift (Timings)	2nd Shift (Timings)	3rd Shift (Timings)	General Shift (Timings)
					0900-1700
	Number of employees associated with scope of certification.				275
10)	Audit Team Details (Team Leader, Team Member, Provisional Auditor, Provisional Team Leader, Evaluator, Industry Expert, Witness Assessor Any accompanying persons, e.g. Guides, Observers, Translator, Facilitator etc.)	Name			Role
		Tomcee Thomas			Team Leader
11)	Audit conducted at [Physical location(s) as applicable]	Address	Date of Audit	Functions/ Process(es) /Activities audited at the Location/Site	
	Head office	Choondacherry PO Kottayam Dist Kottayam 686579 Kerala India	25-Jul-25 - 28-Jul-25	St Joseph's Block - Administrative Block, Office, Purchase & HR, St John Paul Block - UG, PG, PhD - Mechanical, St.Francis Block - Placement, PG, PhD -MBA & MCA; Valuation Camp; Canteen No.2, St.Thomas and St Alphonsa Hostel for Boys, Mother Theresa Block - UG - Computer Science and Engineering (Cyber Security); UG - Electrical & Electronics; Library; Boot Camp; Maker Space; Reprographic Center; Seminar Hall; Bursar Office, St Mary's and St. Augustine Hostel for Girls, Principal	
	Permanent site(s)				
	Temporary site(s)				
12)	To comment:				
	a)	Any deviation from audit plan and their reasons (if yes, please justify)			
		Nil			
	b)	Upon any adverse conditions faced during the audit (e.g.; power outage, Fire, Flood, specifically related to the condition of the sites affecting the auditing activities).			

	➡	Nil
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Audit Findings		
SEC A : Comments on the Effectiveness for the Closure of Previous Audit Findings:		
No. of Previous audit NCs:	Nil	No. of Areas of Concerns raised during Stage 1: NA
Scheme & Clause No.	Findings	Comments on the effectiveness for the closure
EMS	Nil	NA
SEC B: Management System(s)		
a)	Justification for the scope of certification [Brief description for scope verification highlighting on the process flow / activities within the organization's control or influence for the "certification scope"] Provide an example of products or services under realization for "each element of the Scope" intended for certification. (If multi-site audit, then scope as applicable at each site should be verified {for Stage 2 from Stage 1 Audit Report and for Subsequent audit against the issued Certificate & reported}). <i>In the event that a product or service listed in the differentiated scope statement has not been realized for the past 12 months, the scope shall be lowered by eliminating the product/service. The certificate shall be reissued with reduced scope. (Process shall be initiated through "(NOC) Notice Of Change" and "SOC (Scope Of certification)"</i> Scope of certification is verified for the conformity with the activities of organization, the given scope is appropriate Number of students MCA S2 batch 2023-25, 60, 2024-26, 59, 2024-29, 58 integrated batch), syllabus course file 24SJINMCA106, introduction to digital systems and language designs, faculty, Jeena Maria Sebastian, Asst Professor, Work load Syllabus L-3, T-1, P-0, Credit 4, Theory 5, Project 6, Seminar 4. Academic calendar, Commencement of S2 Jan 20, internal assessment 1, March 25 Course coverage, Theory 4 +1 Tutorial, Module 2, Universal gates 11/2, coverage 62%, reviewed by HOD English 89.7, Maths 67.8, Programming 74.6, PC, Hardware 89.8, Fundamentals of accountancy 88.1, Office automation lab 100, Introduction PC Hardware lab 100 Slow learners identified – 20 students Mentors assigned, Prof. Binila Binoy – 9 students, Fr. Jeethu Mathew 8 students, Prof Athira Venugopal 3 Assignment Announced 10-2-25, submission 14-2-25 Question paper setting QNSmart provided by IPSR Solutions Waste generated campus paper sold as scrap Plastic waste Haritha karmasena, of panchayat STP operator Mr. Antony, blower two nos 1 hr each altered, pump 2 nots, sludge disposal, used as manure Food waste collected daily for pig farm TJT Farm, KSPCB/KT/ICO/10051941/24 Canteen used oil disposed through Green traders, on 23-07-25, 28 kgs E-waste identified for disposal 07-11-24 not disposed, 48 items. STP outlet teste report from Lobal Labs and consultants 28-06-25, pH 6.44, TDS 380, TSS 13.8, BOD 3 days at 27oC 9.7 COD 62.4, Oil and grease 3.7 Water test report from KWA on 27-06-25, Coliform, Ecoli – nil, Total coliform MPN not detectable	
b)	Summary of Site Visit: ➡ SJCET is located at Bharananganam, Plali at Kottayam district of Kerala, the college campus is about 41 acres of land, campus is having gated compound wall with security, campus consisting of Boys hostel 2, Ladies Hostel 2, Auditorium, Canteen 2, academic block of 7 buildings, buses 18, kitchen for hostel canteen, faculty house with 14 rooms for accommodation. Separate buildings are available for hostels, departments, laboratories etc.. Campus is well maintained, housekeeping found good, STP maintained in the campus.	
c)	Documented information: (Review comments for surveillances with regards to major revisions/Changes made in documented information since previous audits). For Stage-1, Renewal & transfer please fill in the form IV IRQS : FORM:101-Review of Documented Information-QEO / IV IRQS :FORM:57 - Review of Documented Information-OHS. ➡ EMSM, Issue No 1, Issue Date 01-01-23, Rev 01, dated 20-11-24	

d)	Context of organization: Determination of external and internal issues. (Business context and operational, and Climate Change)																						
➡	Context of the organization documented in EMSM-ANX01 External Context Statutory and regulatory requirements of both Government of India and Government of Kerala. Eg. PCB norms, Unique control through EMS required for each requirement of statutory and regulatory bodies, included in Control Procedures and Legal compliance processes. Climate Change : Flooding of storm drains during heavy rain Internal Context Periodic monitoring of the performance, TSE quality, etc. Infrastructure a) Sewage treatment plant - Periodic monitoring of the performance, TSE quality, etc. Periodic monitoring and maintenance b) Solar power plant - Periodic monitoring and maintenance B. Campus vegetation and landscape a) Herbal Garden and Star Forest Periodic monitoring and maintenance																						
e)	Process of understanding & review of the needs and expectations of interested parties, and of the worker.																						
➡	Needs and Expectations of Interested Parties documented in EMSM-ANX02 <table border="1"> <thead> <tr> <th colspan="2">External Party</th><th>Needs and Expectations</th></tr> </thead> <tbody> <tr> <td>Consumers</td><td>Students and their parents Recruiters</td><td>“Green” credentials Safer internal environment Compliance with requirements EMS certification Appropriate risk management</td></tr> <tr> <td>Regulators Legislators</td><td>Ministry of Environmental and Forestry Ministry of Energy and Mineral Resources Pollution control board (PCB) Ministry of Health Environmental Impact Control Agency NACC KTU AICTE</td><td>Compliance with environmental protection and management legislation Compliance with occupational health and safety regulations Compliance with chemical management regulations Compliance with industrial health regulations Compliance with hazardous wastes management regulations Compliance with wastewater regulations</td></tr> <tr> <td>Neighbors</td><td>Neighbors of college, sharing college boundary</td><td>No discharge of waste from college campus during monsoon through, storm drains and springs</td></tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="2">Internal Party</th><th>Needs and Expectations</th></tr> </thead> <tbody> <tr> <td>Top Management</td><td>Board of Directors</td><td>ISO 14001 certified Eco-friendly image Efficiency in use of resources Renewable energy targets Efficiency in use of raw materials Reduce a institute's costs Reduced insurance costs</td></tr> <tr> <td>Suppliers</td><td>Vendors Contractors</td><td>Reducing the amount of potentially hazardous substances Advantage in global market</td></tr> </tbody> </table>		External Party		Needs and Expectations	Consumers	Students and their parents Recruiters	“Green” credentials Safer internal environment Compliance with requirements EMS certification Appropriate risk management	Regulators Legislators	Ministry of Environmental and Forestry Ministry of Energy and Mineral Resources Pollution control board (PCB) Ministry of Health Environmental Impact Control Agency NACC KTU AICTE	Compliance with environmental protection and management legislation Compliance with occupational health and safety regulations Compliance with chemical management regulations Compliance with industrial health regulations Compliance with hazardous wastes management regulations Compliance with wastewater regulations	Neighbors	Neighbors of college, sharing college boundary	No discharge of waste from college campus during monsoon through, storm drains and springs	Internal Party		Needs and Expectations	Top Management	Board of Directors	ISO 14001 certified Eco-friendly image Efficiency in use of resources Renewable energy targets Efficiency in use of raw materials Reduce a institute's costs Reduced insurance costs	Suppliers	Vendors Contractors	Reducing the amount of potentially hazardous substances Advantage in global market
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f)	Process of identification, access of compliance obligations [for applicable Legal (Statutory / Regulatory & Other requirements)]																						

➡	Legal register maintained with identified and list out 22 legal and regulatory requirements, AICTE - Extension of Approval F.NO. South-West/1-44643560283/2025/EOA dt. 03/04/2025 for the AY 2025-26 (AICTE ID: 1-4839781) Autonomous status, UGC No. F.2-10/2023(AC-Policy) dt. 10/07/2024 from AY 2024-25 to 2028-29 as per clause 7.4 of UGC regulations, 2023 APJAKTU Affiliation No. KTU/A/456/215 dt. 27/06/2025, Extension of affiliation of courses for the AY 2025-26 Campus is having STP since College/education institution campus is not under classification of Industrial Sectors Under Red, Orange, Green and White Categories February 29, 2016 by Central Pollution Control Board, therefore organization has not applied for Kerala pollution control board consent for operation of STP.																																													
g)	For ISO 45001 : To verify and comment: For MD 22: G 9.4.5.3: as per IRQS-procedures detailing the actions to be taken in the event of a non-compliance with relevant regulatory requirements (received by IRQS through newspapers, social media or websites or any other sources of information). Was it communicated to the organization?																																													
➡	Communicated	Not-communicated	No such incident	Comment on organization's response, if communicated:																																										
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h)	Process of for determination of risk & opportunities; provide examples of determined risk & opportunities																																													
➡	Risk and opportunities are documented in EMS-LRO Activity : Changes in the process Risk: Changes not reflected on the time Opportunity: Changes are reflected on the time Activity : Adherence to Compliance obligations Risk: Deviation in legal requirement adherence affect the reputation Opportunity: Continued reparation Risk: Public interference, area maintenance Opportunity: Good air quality, appearance Activity : Campus area Risk: Generation of unplanned waste/ floating population Opportunity: Publicity, collaborations Risk: Casualty/ accident/loss of property Opportunity: Provision of emergency preparedness, the existence of the emergency team Activity : Conducting events by departments Risk: Generation of unplanned waste/ floating population Opportunity: Publicity, collaborations Environmental Aspect Impact are documented in Annex 6 <table border="1"> <thead> <tr> <th>Activity</th> <th>Aspect</th> <th>Impact</th> </tr> </thead> <tbody> <tr> <td>Class room learning & teaching</td> <td>Generation of Noise</td> <td>Noise Pollution</td> </tr> <tr> <td>Usage of Power</td> <td>Consumption of Power</td> <td>Resource Depletion</td> </tr> <tr> <td>Usage of AC</td> <td>Potential Leakage of Freon Gas</td> <td>Ozone Depletion</td> </tr> <tr> <td>Usage of Printers, Xerox Machines</td> <td>Consumption of Power</td> <td>Resource Depletion</td> </tr> <tr> <td></td> <td>Printer Ribbon taken back by supplier</td> <td>Positive Impact</td> </tr> <tr> <td>Waste Generation -Paper/ tissue/ cotton</td> <td>Scrap given for reuse</td> <td>Positive</td> </tr> <tr> <td>Equipment maintenance</td> <td>Spillage of oil (minimal)</td> <td>NA</td> </tr> <tr> <td></td> <td>Generation and disposal of used waste (minimal)</td> <td>NA</td> </tr> <tr> <td>used chemical bottles and other things</td> <td>Scrap returned to supplier</td> <td>Positive</td> </tr> <tr> <td>waste water generation</td> <td>collected in PITS</td> <td>Positive</td> </tr> <tr> <td>Cooking, Drinking & Washing and Cleaning</td> <td>Consumption of Water</td> <td>Resource Depletion</td> </tr> <tr> <td>Waste Generation</td> <td>Food Waste-collected and disposed to vendor</td> <td>Positive Impacts</td> </tr> <tr> <td>Cooking in Gas & with wooden logs</td> <td>Potential risk of accident</td> <td>Personnel safety</td> </tr> </tbody> </table>				Activity	Aspect	Impact	Class room learning & teaching	Generation of Noise	Noise Pollution	Usage of Power	Consumption of Power	Resource Depletion	Usage of AC	Potential Leakage of Freon Gas	Ozone Depletion	Usage of Printers, Xerox Machines	Consumption of Power	Resource Depletion		Printer Ribbon taken back by supplier	Positive Impact	Waste Generation -Paper/ tissue/ cotton	Scrap given for reuse	Positive	Equipment maintenance	Spillage of oil (minimal)	NA		Generation and disposal of used waste (minimal)	NA	used chemical bottles and other things	Scrap returned to supplier	Positive	waste water generation	collected in PITS	Positive	Cooking, Drinking & Washing and Cleaning	Consumption of Water	Resource Depletion	Waste Generation	Food Waste-collected and disposed to vendor	Positive Impacts	Cooking in Gas & with wooden logs	Potential risk of accident	Personnel safety
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j)	The availability of roles, responsibilities, and authorities, additionally how are Workers assigned & communicated at all levels of the organization to assume responsibility for those aspects of the OH&S management system over which they have control. a) Resources, b) Management process- their monitoring, process control and ownership, c) Environment provided to support																																
➡	Roles and responsibilities are documented as part of EMS manual in Annexure 6 Adequate resources are provided, resources include waste bins, storage areas, class rooms with adequate natural light, rain water harvesting, incirinator, STP, vermicomposting, etc..																																
k)	Emergency preparedness and response: comment on effectiveness of identifying potential emergencies, response procedures, testing of response procedures by mock drills																																
➡	Mock drill conducted on 06-11-24, emergency situation Fire, location main canteen Synopsis as in mock drill report : Fire drill started at 3 pm, emergency information given by Jobis, canteen staff on mobile phone to emergency contact person Mr. Saju Chacko, All staffs reached assembly point by 3:22, briefing 3:23 to 3:25 Positive pint : all reported without any panic Improvement : public announcement system not used appropriately																																
l)	<table><tr><td colspan="4">Personnel Interviewed, including workers / contract workers. <i>[The Personnel who will be Interviewed during Audit. (Based on the Scope of certification and scheme).</i> ▪ Shop floor personnel / Operational Personnel involved in critical process / functions / Company workers / Contract workers / Personnel involved in or with Outsourced activity Interested party representatives / ▪ Personnel responsible for monitoring employees' health, for example, doctors, nurses and or any nominated / authorized representative of the organization (*guidance note – In case outsourced, then to interview personnel involved in Monitoring employee's health i.e. Doctor, Nurses) <i>As felt appropriate, include any other personnel based on the organization being audited}</i>Personnel Interviewed, including workers / contract workers. <i>As felt appropriate, include any other personnel based on the organization being audited}</i></td></tr><tr><td>Name</td><td>Designation (Must in both cases Inhouse or Outsourced</td><td>Interviewed For</td><td>Conclusion Based on Interview</td></tr><tr><td>Dr. VP Devasia</td><td>Principal</td><td>Context of organization, Top management,</td><td>Considered</td></tr><tr><td>Dr. Tomson Thomas</td><td>MR</td><td>Context of organization, Top management, MA, Legal, EIA, Emergency, Objectives</td><td>Considered</td></tr><tr><td>Mr. Justine Thomas</td><td>DMR</td><td>Participation and awareness</td><td>Aware of processes</td></tr><tr><td>Mr. KM Thomas</td><td>SAO</td><td>Participation and awareness</td><td>Aware of processes</td></tr><tr><td>Dr. Binoy Baby</td><td>HOD Incharge</td><td>Participation and awareness</td><td>Aware of processes</td></tr><tr><td>Dr. Praseetha V M</td><td>HOD Incharge</td><td>Participation and awareness</td><td>Aware of processes</td></tr></table>	Personnel Interviewed, including workers / contract workers. <i>[The Personnel who will be Interviewed during Audit. (Based on the Scope of certification and scheme).</i> ▪ Shop floor personnel / Operational Personnel involved in critical process / functions / Company workers / Contract workers / Personnel involved in or with Outsourced activity Interested party representatives / ▪ Personnel responsible for monitoring employees' health, for example, doctors, nurses and or any nominated / authorized representative of the organization (*guidance note – In case outsourced, then to interview personnel involved in Monitoring employee's health i.e. Doctor, Nurses) <i>As felt appropriate, include any other personnel based on the organization being audited}</i> Personnel Interviewed, including workers / contract workers. <i>As felt appropriate, include any other personnel based on the organization being audited}</i>				Name	Designation (Must in both cases Inhouse or Outsourced	Interviewed For	Conclusion Based on Interview	Dr. VP Devasia	Principal	Context of organization, Top management,	Considered	Dr. Tomson Thomas	MR	Context of organization, Top management, MA, Legal, EIA, Emergency, Objectives	Considered	Mr. Justine Thomas	DMR	Participation and awareness	Aware of processes	Mr. KM Thomas	SAO	Participation and awareness	Aware of processes	Dr. Binoy Baby	HOD Incharge	Participation and awareness	Aware of processes	Dr. Praseetha V M	HOD Incharge	Participation and awareness	Aware of processes
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		Doctor/Nurses (Must in both cases Inhouse or Outsourced)		
		Permanent worker 1		
		Permanent worker 2		
		Temporary Worker-1		
		Temporary Worker-2		
		Contract Worker-1		
		Contract worker 2		
		Female Employee-1		
		Female Employee-2		
		Worker Representative		
m)	Process of determination & maintenance of organization knowledge necessary for the operations of its processes to achieve conformity of product /service			
➡	College has conducted environment aspects and impacts assessments and procedures and work instructions as required are prepared and implemented. Training programs are conducted to give awareness about EMS of college among employees. Conduction of environmental programs are considered to create awareness among society towards environment management.			
n)	Demonstration of Leadership and commitment towards respective management systems.			
➡	Top management for the college is Principal and one of the Asst Professor is appointed as management representative and Librarian as deputy management representative. Management has provided support to develop and maintain environment management system in the university and assigned Professor Civil is as management representative for the management system.			
o)	Consultation and participation of workers (For ISO45001) Process for consultation and participation of workers, and, where they exist, workers' representatives. Competence: Determined competence, Workers are competent (including the ability to identify hazards) on the basis of appropriate education, training or experience). - Awareness: - Workers awareness on: OHSMS Policy, Objectives, - There are contributions for effectiveness and improvement of OHSMS. - the implications and potential consequences of not conforming to the OH&S management system requirements. a) incidents and the outcomes of investigations that are relevant to them. b) hazards, OH&S risks and actions determined that are relevant to them. c) the ability to remove themselves from work situations that they consider present an imminent and serious danger to their life or health, as well as the arrangements for protecting them from undue consequences for doing so			
➡	Participation and awareness among auditees found good			
p)	1)	Brief description of organization processes determined taking into account planning, Monitoring and control of the management processes, needs to achieve the expected outcome (Clause 8 of respective standard); (Input → Processing → Output) e.g. EMS Life Cycle Perspective: An example of Environmental aspect / impact arising out of "Life Cycle Perspective" and any Operational Control measures Directly or Influencing e.g. For OHSMS – ISO 45001:2018 - 8.1: Briefly on Operational control: processes needed to meet and implement the actions determined for the Hazards and Risks, establishing criteria for the processes; - adapting work to workers. e.g. For QMS – Customer requirements, operational controls; monitoring of customer Satisfaction etc.		
	➡	St. Joseph's College of Engineering and Technology, Pala was established in 2002 by Diocese of Pala, is approved by AICTE and affiliated to KTU and MG university. College is offering Undergraduate and Post graduate Courses in Engineering and Post Graduate Course in Computer Application and Management Studies, facilities and services for doctoral degrees in engineering, MCA and Management are also provided by college The College is situated near Palai, managed by the Diocesan Technical Education Trust, Palai under the Syro Malabar Catholic Diocese of Palai. Processes include-Admission of Students-Provision of Theory and Practical Classes-Conduction of Seminars-Cultural Programs-Hostel accommodation of students-production and serving food for students in the canteen. Support functions include-housekeeping-security-and transportation for students. Facilities and equipments used impacting environment management system are incinerators-ETP-laboratories where practical experiments are conducted. Controls exercised for incinerators are stack monitoring for generator exhaust,		

		incinerator exhaust. For ETP discharge water is tested for compliance. Laboratory effluents are drained to earth pits, control is soil monitoring of premises of earth pits.			
	2)	Comments on the process of Organization's Management of Change (Mainly for OHSMS ISO 45001:2018 Clause number 8.1.3; ISO 9001:2015 clause number 8.5.6)			
	➡	As informed by the organization there has not been any change from previous audit, in business processes, organizational structure goals, processes or technologies.			
	3)	For OHSMS: As per MD 22 clause Planning Activities: G 9.2.1.3: OH&SMS shall include activities, products and services within the organization's control or influence that can impact the organization's OH&SMS performance. Temporary sites, for example, construction sites, shall be covered by the OH&SMS of the organization that has control of these sites, irrespective of where they are located. (To be reported as applicable)			
	➡	No temporary sites			
	4)	Details of key outsourced activities and type of Control over identified externally provided processes, products, and services. (For ISO 45001:2018: Clause 8.1.4 , 8.1.4.2, 8.1.4.3. and ISO9001:2015 (Clause 8.4)			
	➡	Visiting professors based on specific requirement as and when required are identified as outsourced process, Maintenance of equipments,			
q)	Effectiveness of Internal Audit & Management Review				
	INTERNAL AUDIT: <i>Briefly describe the process of conduct of IA, Comment on the competency of IA auditors, Number of internal auditors, Trained for Internal auditors, Verification of audit Program, Audit Plan.</i> The results of the audits are reported to relevant managers, workers, workers' representatives, and other relevant interested parties. Findings of IA: <i>Briefly Corrective actions and effectiveness of corrective taken for the NCs on the outcome of IA.</i> <i>Briefly on the Conduct of IA in an Impartial manner, Conclusion on the effectiveness of IA conducted:</i> MANAGEMENT REVIEW: <i>Briefly describe the process of Management Review, coverage of all inputs, outputs in terms of decisions and actions by the top management for ensuring continuing suitability, adequacy and effectiveness of the respective management system</i> Top management shall communicate the relevant outputs of management reviews to workers and where they exist, workers' representatives.				
➡	Internal audit procedure documented, decided frequency is to conduct internal audits once in a year. Previous internal audit conducted during 11-04-25, all departments as in internal audit schedule covered, independence maintained in selecting internal auditors, 11 nos trained internal auditors available, no non conformances observed during previous internal audit, Internal audit found effective. Management review meeting procedure are documented to be conducted once in six months last MRM conducted on 20-03-25, discussions of all agenda points are recorded for the MRM report Management review meeting found reliable Based on the above to be concluded; Internal audit and MRM is effective – Yes				
r)	ISO 45001:2018 (Clause 10.2) - Incident, nonconformity, and corrective action:				
➡	No incident, no nonconformance or customer complain for corrective action registered				
s)	As Per MD 22 "G 8.5.3: Comment on "Organization to without delay to inform IRQS, of the occurrence of a serious incident or breach of regulation necessitating the involvement of the competent regulatory authority", any such situation: -.				
➡	No such incident observed				
t)	Examples of improvement/s, arising from correction, corrective actions, break through changes, innovation				
➡	No reportable improvement arising out of correction, corrective action or breakthrough changes, innovation observed during audit.				
SEC C : Current Audit Non-conformity					
a)	Scheme	NC No.	Clause No.	Statement(s)	Grading of NC (Major/Minor)

	EMS	Nil	NA	NA	NA
b)	No. of Major NCs:		Nil		
c)	No. of Minor NCs:		Nil		
SEC D (a) : Maturity Of The Management System					
(i)	Level of Integration in case of Integrated Management System:				YES/NO
a)	Integrated Documentation (Manual, policy and objectives, procedures, work instruction etc.)				NO
b)	An Integrated approach to Roles & Responsibilities				NO
c)	Conduct of Integrated / approach to Internal Audit				NO
d)	Conduct of Integrated Management Reviews considering the overall business strategy and plan				NO
e)	An integrated approach to operational controls				NO
f)	An integrated approach to continual Improvement mechanisms				NO
g)	Organization's personnel to respond to questions more than one management system standards.				NO
ii)	Comment on the maturity of the management system i.e. about the management system is fully established in the organization and the level of support that it has from senior and top management. Management system implemented is maintained by the organization with the support from top management. Stage2 audit was conducted during 19 to 21 June 23, S2 due on 21-Jul-25 is now conducted successfully utilizing required manday as planned and maintenance of environmental management system is assessed, all departments in the audit plan are assessed. Environmental management system is in place, evidenced records for conducting internal audits and management review meetings. Suspension of certification on account of delay in taking up the surveillance audit may be considered to be revoked.				
SEC D (b) : Brief comments on Annexure to Questionnaire for Result of the review of the system (over period of certification), (applicable during renewal audits)					
➡	NA				
SEC E: Comments on Usage of Marks / Logos (Accreditation / IRQS)					
NABCB: - The logo shall not be displayed on buildings and flags. - The logo shall not be displayed on vehicles except in publicity material like part of a large advertisement. - The logo shall not be used on the visiting cards. - Use of logo not permitted on laboratory tests, calibration, or inspection reports, as such reports are deemed to be products in this context. Neither the IRQS's Logo nor the NABCB's Logo shall be used on the packaging of a product, labels, publicity material, written announcements etc. that in any way suggests that the IRQS or NABCB have certified or approved any product, process, or services of the registered client					
➡	No deviation observed				
RvA					
- Reports and certificates of certified calibration-, testing and medical laboratories and inspection bodies. - On business cards of the certified client's personnel.					
➡	No deviation observed				
Use of Marks / Logos (Common for both) : Comments on verification of website for Use of Marks / Logos, display of certificate for its appropriateness and validity on the Client's website, any social media, wherever is applicable look at the maximum. https://www.sjcetpalai.ac.in/ no logo usage evidenced					
SEC F (a) : Any Unresolved Issues				Nil	
SEC F (b) : Any Other comments / observations Examples such as reorganization including any recognition / awards received by the organization				Nil	

SEC F (c): REMOTE AUDIT (USING ICT)

The Below Ticked ICT has been used in carrying out audit/assessment and the effectiveness of ICT in achieving the audit/assessment objectives are as noted below:

Based on the Input received in IV IRQS:REC:52A the following ICT were used: (Tick ✓ which were used), any other means if used please include the same for comments on its effectiveness for achieving the objectives).	Used to gather objective evidence.	Effectiveness	
		Achieved for	Not achieved or Not fully achieved: for
▪ Micro Soft Team Meeting ▪ ZOOM ▪ Go-To Meetings ▪ Video conferencing ▪ WhatsApp Video call ▪ Skype. ▪ Use of Drone	Virtual site visit – Based on respective scheme requirements.	Not Applicable	
	Operational activities (EG; Process parameters, Operational control etc.).	Not Applicable	
	Sharing of Documents, Documented information, Records on Screen	Not Applicable	
	Interview with personnel	Not Applicable	
	Uninterrupted connectivity throughout audit duration.	Not Applicable	
	Overall Audio / Video clarity.	Not Applicable	
	Sharing of photos	Not Applicable	
	Documents through mails in time.	Not Applicable	
	Maintain Integrity of the audit / assessment process.	Not Applicable	
	Usage of Drone	Not Applicable	
	Objectives of Current Type of audit as noted above under Section 8 of this report.	Not Applicable	
	Any other additional information from FORM 52 A / observations.	Not Applicable	
Based on the above:			
Additional Manday required to cover the processes for which objectives not fully achieved	YES (Please mention the audit duration that would be required)	NO ✓	
Audit Programme amended.	YES (Please amend the audit program accordingly with appropriate justification)	NO ✓	

SEC G: Audit Program [To be filled for one cycle, up to Renewal]																			
Any Significant issues impacting audit program to be recorded																			
Client's Audit Scope		Stage 1		Stage 2 / Renewal		Shift Covered		Surveillance # 1		Shift Covered		Surveillance # 2		Shift Covered		Renewal		Shift Covered	
		Planned	Actual	Planned	Actual	(1,2 or 3)		Planned	Actual	(1,2 or 3)		Planned	Actual	(1,2 or 3)		Planned	Actual	(1,2 or 3)	
Date Of Audit		March 23	29,30 Mar 23	May 23	19-21 Jun 23			May 24	4-6 Dec 24			May 25	25-18 Jul 25			Feb 26			
No. of Mandays		2	2	5	5			2.5	2.5			2.5	2.5			5			
Head Office/Site(s)/ Temporary Site (please add the row for additional sites)	Department/ Functions / Processes (Please mark [✓]Tick Mark) (please add the row for additional Departments/Process/Production Line etc.)	Stage 1		Stage 2 / Renewal		Shift Covered		Surveillance # 1		Shift Covered		Surveillance # 2		Shift Covered		Renewal		Shift Covered	
		Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual	Planned	Actual
Head Office	Principal	☒	☒	☒	☒			☒	☒			☒	☒	G	G	☒	☐	G	
	MR & Legal	☒	☒	☒	☒			☒	☒			☒	☒	G	G	☒	☐	G	
	Security, Canteen	☒	☒	☒	☒			☐	☐			☒	☒	G	G	☒	☐	G	
	STP, Generator, Campus Housekeeping, Incinerator, College Bus	☒	☒	☒	☒			☒	☒			☐	☐	G	G	☒	☐	G	
	St Joseph's Block - Administrative Block, Office, Purchase & HR	☒	☒	☒	☒			☒	☒			☒	☒	G	G	☒	☐	G	
	St John Paul Block - UG, PG, PhD - Mechanical	☒	☒	☒	☒			☐	☐			☒	☒	G	G	☒	☐	G	
	St Peter's Block - UG, PG - Electronics & Communication; UG, PG, PhD - Computer Science; UG - Artificial Intelligence and Data Science; UG, PhD - Electronics and Computer	☒	☒	☒	☒			☒	☒			☐	☐	G	G	☒	☐	G	
	Newton Block - UG, PG Theory & Practical - Civil	☒	☒	☒	☒			☒	☒			☐	☐	G	G	☒	☐	G	

St.Francis Block - Placement, PG, PhD - MBA & MCA; Valuation Camp; Canteen No.2	☒	☒	☒	☒			☒	☒			☒	☒	G	G	☒	☐	G	
Mother Theresa Block - UG - Computer Science and Engineering (Cyber Security); UG - Electrical & Electronics; Library; Boot Camp; Maker Space; Reprographic Center; Seminar Hall; Bursar Office	☒	☒	☒	☒			☒	☒			☒	☒	G	G	☒	☐	G	
St.Thomas and St Alphonsa Hostel for Boys	☒	☒	☒	☒			☒	☒			☒	☒	G	G	☒	☐	G	
St Mary's and St. Augustine Hostel for Girls	☒	☒	☒	☒			☒	☒			☒	☒	G	G	☒	☐	G	

[*Sub-Division in the Department, Processes, Sub-Processes, Activities involved & audited under One Heading to be specified in the "Site(s) [covering Temporary /Permanent]/ Department/ Functions"]

Note:

a) Stage 1 Audit Programme to be addressed the Number of Shifts & audit is planned for at least one of the shifts inside and one outside of regular office hours.

b) Stage 2 / Renewal / Surveillance Audit : as per the Stage 1 Audit Programme, audit is conducted for at least one of the shifts inside and one outside of regular office hours

For all Scheme(s) : Eg: A] Working in Single shift – No shift audit is applicable.; B] Working in Two shift – To audit beyond regular working hours intended after the end of General shift.

C] Working in Three shift – Shift audit covering 2nd and 3rd (Night shift) to be covered over the initial certification, D] **Surveillance cycle (either 1st or 2nd)** and in the subsequent Recertification and **Surveillance cycle (either 1st or 2nd)**.

2)In other cases: Recertification and once during the cycle.

SEC H: Recommendation:		
01)	Based on the audit findings verified through Off-site audit / On-site audit/Remote audit, it is concluded that : - the audit objectives as identified in the section "8" above achieved. - the effectiveness of the management system has the capability to meet applicable requirements and expected outcomes. - Certification Scope is appropriate - Satisfactory conduct of internal audit and management review process	
	Audit team Leader recommends the "certificate of approval" to ISO 9001:2015 / ISO 14001:2015 / ISO 45001:2018 for..... (Strikeout if not applicable)	YES/NO
	a) the issuance	
	b) the issuance subject to closure of non-conformities on or before _____	
	c) the issuance with continuation	
	d) the issuance with upgradation for _____	
	e) the continuation	
	f) the continuation subject to closure of non-conformities on or before _____	
	g) the revocation of suspension and continuation	YES
	h) follow-up visit for closure of major NC(s)/ minor NC(s) based on the site visit, before _____	
i) effectiveness of the management system could not be evidenced for the noted Major nonconformity(ies) (indicating breakdown of management system or major impact on environment or high potential of an incident which may result in injury/illness).		

Instructions for Corrective Action Plans Submission:

Responsibility: It is IRQS's client's responsibility to provide complete and timely responses to finding reports.

Non-Conformance submission:

- For the date of NC, the following to be completed by the client:
 - Correction, Root Cause & Extent Analysis, Evidence of Implemented Correction & Corrective Action, for Verification of effectiveness of implemented Correction / Corrective Action.
- Time Frame of the same:
 - For Major NC – within 30 Days, for Minor NC – within 60 Days

NOTE 1: If not submitted within the above time frame, then the certificate will be intended for Suspension Process.

NOTE 2: The Close-out of the following:

- Major NC to be completed within 60 Days from the date of audit.
- Minor NC to be completed within 90 Days from the date of audit.

NOTE 3 :

- Major nonconformities typically require on-site verification of corrective action unless specified by the Auditor. A follow up audit shall take place within 60 days from the last day of the audit activity to IRQS.
- All findings shall be closed before a recommendation for certification can be made.

NOTE 4: In case of issuance of any Major NC or any other situation during surveillance audit(s) and or re certification audit(s), team leader requires to recommend a fast-track review by IRQS which may lead to suspension or withdrawal of certification.

Disagreement with an audit finding/s:

IRQS Appeals and Control procedure is to be used by the clients for resolving the issue.

Disclaimer:

Audit methodology was sample based. Random Samples were chosen from the areas covered in the scope. This is to assess the suitability and effectiveness of the Management System. Any sampling carries a certain amount of uncertainty in auditing. Whenever the ICT facility is used for gathering audit evidence the risk associated with poor connectivity of audio / video are taken into account for uncertainty in auditing. Audit recommendations are subject to an independent review prior to a decision concerning the awarding, renewal of certification or follow-up / re-audit.

Confidentiality:

We assure you that the information obtained during the audit will be maintained with utmost confidentiality.

Appeal: Our system has a provision of appeal with regards to audit process, difference of opinion and audit report. The client has every opportunity to appeal, dispute or complain against the decision of the auditors.

Should you wish to Contact IRQS in relation to any queries

Indian Register Quality Systems

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Report prepared and forwarded to organization vide E-mail dated :	Subject to clearance of accounts : 28-Jul-25
By Team Leader Name, Signature & Date:	Tomcee Thomas 28-Jul-25 