

**St. Joseph's College of Engineering and Technology, Palai
(Autonomous)**

Minutes of IQAC Meeting

Date: 22nd October 2025 (Wednesday)

Time: 3:00 PM – 4:00 PM

Venue: St. Joseph's Block Board Room (Hybrid Mode)

Google Meet Link: <https://meet.google.com/hqz-xjvz-yyf>

Agenda

1. Confirmation of the minutes of IQAC meeting held on 04/07/2025 and review of the action taken status
2. Reportage of Quality Oriented Initiatives Undertaken.
 - a) Induction program for newly joined faculty members.
 - b) Outcome Based Education (OBE) refresher programs.
 - c) Quality enhancement of Seminars & Academic projects.
 - d) Introduction of Professor of Practice.
 - e) Visit of the NBA Expert Team.
3. Suggestions for academic curriculum development.
4. Discussion on any relevant topic.

Members Present

1. Dr. V. P. Devassia, Principal and Chairperson (*Online*)
2. Rev. Dr. Joseph Purayidathil, Vice Principal
3. Dr. Jilse Sebastian, IQAC Coordinator
4. Ms. Smitha Jacob, Asst. Professor, CSE
5. Dr. Joby P.P, Professor & Head, CSE
6. Dr. Rajesh Baby, Dean Academics -I
7. Mr. Sabarinath G, Asst. Professor, CSE(CY)
8. Ms. Rashmi Annamma George, Asst. Professor, AD
9. Dr. Abyson Scaria, Asst. Professor, ME
10. Mr. Manish Jose, Asst. Professor, CE
11. Mr. Justine Thomas, Librarian
12. Rev. Fr. John Mattamundayil, Bursar
13. Mr. K. M. Thomas, SAO
14. Ms. Beena Tomy, President, Bharananganam Grama Panchayath (*Online*)
15. Ms. Niya Justine, Student Representative
16. Mr. Christy Nainan, Employer
17. Mr. Shan J Mampampil, Representative Industry
18. Mr. Roy John, PTA Vice President (*Online*)

After a silent prayer, Fr. Dr. Joseph Purayidathil, Vice Principal, extended a cordial welcome to the participants. Subsequently the agenda items were considered.



IQAC2025.03.01: Confirmation of the minutes of IQAC meeting held on 04/07/2025 and review of the Action Taken Status

The minutes of the previous meeting held on 04/07/2025 and the action taken report were presented by the IQAC Coordinator. The minutes was approved by all the members of IQAC.

IQAC2025.03.02: Reportage of Quality Oriented Initiatives Undertaken

The IQAC Coordinator described the quality oriented initiatives at SJ CET after the last IQAC meeting. The details of the major activities are described below:

a) Induction Program for Newly Joined Faculty Members

The Induction Program for newly joined faculty members was organized by IQAC in collaboration with the ISTE SJ CET Chapter. The program was conducted on 17th, 18th and 26th of July 2025, with the participation of 19 newly appointed faculty members. Proceedings commenced with an inaugural session on 17th July 2025. At the conclusion of the program, certificate of participation was distributed to all participants.

b) Outcome Based Education Refresher Programs

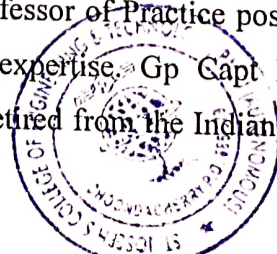
A Refresher Program on Outcome Based Education (OBE) was organized on 24th June 2025. Subsequently, an exclusive OBE refresher session was conducted for the Science and Humanities Department faculty members on 20th September 2025. The Mechanical Engineering Department arranged an OBE refresher training on 26th September 2025 for strengthening the conceptual understanding of the staff members on the topic. Furthermore, a dedicated OBE philosophy refresher program was held on 27th September 2025 for faculty members handling the First Year Courses.

c) Quality Enhancement of Seminars and Academic Project Works

On 5th July 2025, a meeting of the faculty members handling the S7 Seminars and Projects was convened to deliberate on strategies for enhancing the quality of student seminars and project work. The discussions highlighted the importance of promoting interdisciplinary projects and research collaborations among students and faculty members. This initiative was to foster innovation and broaden cross-disciplinary academic collaboration.

d) Introduction of Professor of Practice

In the academic year 2025-26, two Professor of Practice positions were introduced to enrich academic delivery with professional expertise. Gp Capt Mr. Babu Joseph, Independent Director and Technology Consultant, retired from the Indian Air Force, was appointed in the



Electronics and Computer Engineering Department. In the Artificial Intelligence and Data Science Department, Mr. Jithin John from UST Global was appointed. Plans are underway to expand the number of Professor of Practice positions to other departments in the forthcoming academic year, thereby strengthening the linkage between academia and industry.

e) Visit of the NBA Expert Team

The NBA Expert Team conducted the re-accreditation visit for B.Tech programs in ECE and ME from 26th to 28th September 2025. During the exit meeting, the team provided valuable feedback highlighting the strengths and areas for improvement of the institution and respective departments.

IQAC2025.03.03: Academic Curriculum Development

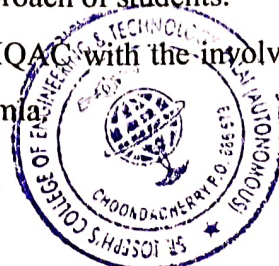
SJCET being in the initial years of autonomy, is by and large following the 2024 curriculum of APJ Abdul Kalam Technological University (APJAKTU). The members discussed the need to revise or modify the academic curriculum in the coming years to better align with industry requirements, emerging technologies, taking advantage of the institutional autonomy. Both faculty and student representatives participated in the discussions, especially focusing on practical components, interdisciplinary integration, and employability skills.

The employer representative Mr. Christy Nainan informed that he can provide support by himself for industry aligned laboratory facility development in his field of expertise. The members appreciated this positive gesture of Mr. Christy Ninan. It was proposed to constitute a Curriculum Planning Committee to initiate and coordinate the development of institution-specific curricula in the future.

IQAC2025.03.04: Discussion on any other relevant topics

In the general discussions followed, the members deliberated on curriculum development, industry interactions, NEP2020 etc. Major points of discussion are listed below:

- Members emphasized the need for curriculum revision and modification in the coming years to enhance relevance, flexibility, and alignment with industry and NEP 2020 guidelines.
- The importance of industry interaction, practical sessions, and problem-solving sessions was highlighted to improve the application-oriented learning approach of students.
- It was suggested to conduct orientation programs through IQAC with the involvement of BoS members and external experts from industry and academia.



- It was informed that the IDEA Lab will become fully operational within the next few months under the guidance of Dr. Rajesh Baby, and will play a key role in supporting innovation, prototype development, and experiential learning.
- Members discussed the introduction of industry-supported courses and entrepreneurship-focused programs to strengthen the link between academics and practical applications.
- It was suggested that major decisions of the IQAC team meetings should be presented in the IQAC meeting for ratification/approval to ensure coordination and follow-up on quality enhancement measures.
- It was proposed to initiate a framework for Impact Analysis of Industrial Visits starting from the current academic year.

Vote of Thanks

The meeting concluded with the IQAC Coordinator expressing gratitude to all members for their valuable contributions.

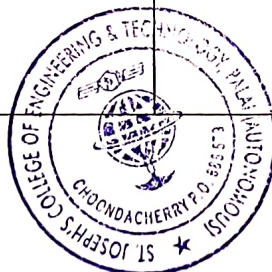


Prepared by:

Dr. Jilse Sebastian
IQAC Coordinator

Approved by:

Prof. Dr. V. P. Devassia
Chairperson, IQAC



Date: 22 October 2025